

**CENTRAL FALLS HOUSING AUTHORITY  
BOARD OF COMMISSIONERS**

**Minutes**

**August 23, 2006**

**Call to Order**

**Chairperson, Mr. Robert Salisbury called the meeting to order at 4:07 p.m.**

**Present were: Robert Salisbury, Chairperson**

**Sister Mary Gibson, Commissioner**

**Albert Laroche, Commissioner**

**Gladys Burns, Commissioner**

**Charles Coelho, Commissioner**

**Also present: Robert Girouard, Executive Director**

**Domenic Butler, Director of Housing Operations**

**Raymond Marcaccio, Attorney**

**Susan Levasseur, Administrative Assistant**

**Approval of Minutes**

**Sister Gibson motioned to accept the minutes of the July 12, 2006**

meeting collectively, Gladys Burns seconded and so it was voted 5-0.

### **Approval of Expenditures**

Gladys Burns motioned to accept the Expenditures for July, 2006, Charles Coelho seconded, and so it was voted 5-0.

### **Administrative Report**

Mr. Robert Girouard, Executive Director, briefs the board regarding the camera security installation, the consultant has made a recommendation to award SHANIX the bid for this installation process. We will be extending an invitation to SHANIX to come into the building to do a walk-through. Mr. Girouard explains to the board that one of our roof-top tenants have decided not to renew their lease with CFHA. However, we have picked up another tenant, SPRINT that will replace this vacancy. The CFHA had submitted our RFP to HUD; we have received a grant in the amount of \$10,000.00. The Annual Plan has been approved. The Annual Operating budget will be worked on in the upcoming weeks. Laundry facilities are discussed, the laundry company is increasing their prices due to the increase in utilities. Therefore, the CFHA may be looking at taking these laundry facilities back under the Housing Authority's supervision. Mr. Girouard presents a letter from Colonel Joseph P. Moran of the Central Falls Police Department. This letter is a proposal to possibly place a police officer on duty in Wilfrid and Forand Manor. This letter is only a proposal and will be under further review. We will be inviting Colonel Moran to our September meeting. The Housing Authority has

**received a proposal to enter into a contract for computer maintenance with Landon Technology, up to this point we have been paying Landon Technology on an hourly basis. We would like to set up a contract for continuous support and maintenance. Therefore the Authority is looking for Board approval for this particular contract.**

#### **AWARD**

**Security Award is reviewed by the Board of Commissioners, and it is voted to award SHANIX this contract, and so it was voted 5-0.**

#### **CONTRACT AWARD**

**To Landon Technology, for technical support and maintenance on an annual basis, and so it was voted 5-0.**

#### **Old Business**

**None at this time**

#### **New Business**

**None at this time**

## **Executive Session**

**Motion to move to Executive Session made by Sister Mary Gibson, seconded by Gladys Burns at 5:16 pm.**

## **Reconvene to Public Meeting**

**Motion to seal executive session minutes made by Sister Mary Gibson, seconded by Gladys Burns, so it was voted 5-0. Motion to reconvene to public meeting made by Sister Mary Gibson, seconded by Gladys Burns at 5:30 p.m.**

## **Adjourn**

**Motion to adjourn made by Al Laroche, seconded by Charles Coelho at 5:35 p.m.**