

**CENTRAL FALLS HOUSING AUTHORITY
BOARD OF COMMISSIONERS**

Minutes

June 21, 2006

Call to Order

Chairperson, Mr. Robert Salisbury called the meeting to order at 4:00 p.m.

Present were: Robert Salisbury, Chairperson

Sister Mary Gibson, Commissioner

Albert Laroche, Commissioner

Gladys Burns, Commissioner

Also present: Robert Girouard, Executive Director

Domenic Butler, Director of Housing Operations

Raymond Marcaccio, Attorney

Susan Levasseur, Administrative Assistant

Excused: Charles Coelho, Commissioner

Approval of Minutes

Gladys Burns motioned to accept the minutes of the May 10, 2006 and the Special meeting of May 17, 2006 collectively, Al Laroche seconded and so it was voted 4-0.

Approval of Expenditures

Sister Mary Gibson motioned to accept the Expenditures for May, 2006, Gladys Burns seconded, and so it was voted 4-0.

Administrative Report

Mr. Robert Girouard, Executive Director, goes over the Annual Plan that was distributed to the commissioners. The Annual Plan is a breakdown of finances and expenditures for the Housing Authority. The Annual Audit has been completed, and Mr. Girouard informs the board that Mr. Carmack has found everything to be in order. Mr. Domenic Butler, Director of Housing Operations, briefs the board regarding a new software provider and is seeking the board members approval in awarding the software contract to HAB Inc. Mr. Butler describes to the board the reasons that he believes this company would be our best choice. The fire alarm work is nearing completion at Forand Manor, and will now be moving over to Wilfrid Manor. The resident store has been relocated to it's new location. The elevator contract work is going to begin sometime in September. The contractor is waiting for materials to arrive, if they can begin any sooner they will.

Contract Award

Sister Mary Gibson makes a motion to award the software contract to HAB Inc. seconded by Al Laroche, and so it was voted 4-0.

New Business

None at this time

Old Business

None at this time

Executive Session

Motion to move to Executive Session made by Sister Mary Gibson, seconded by Gladys Burns at 5:02 pm.

Reconvene to Public Meeting

Motion to seal executive session minutes made by Sister Mary Gibson, seconded by Gladys Burns, so it was voted 4-0. Motion to reconvene to public meeting made by Sister Mary Gibson, seconded by Gladys Burns at 6:13 p.m.

Adjourn

Motion to adjourn made by Sister Mary Gibson, seconded by Gladys Burns at 6:15 p.m.