

**CENTRAL FALLS HOUSING AUTHORITY  
BOARD OF COMMISSIONERS  
MINUTES OF THE MEETING OF MAY 20, 2005**

**Roll Call: The Central Falls Housing Authority Board of Commissioners**

**met on Friday, May 20, 2005 in the training room at Forand Manor, 30 Washington Street, Central Falls, Rhode Island. Commissioner Edward Collins called the meeting to order.**

**Present: Commissioner Albert Laroche  
Commissioner Edward Collins  
Commissioner Gladys Burns**

**Also present: Interim Executive Director, Bob Girouard  
Attorney Raymond Marcaccio  
Diane Miller, Administrative Assistant**

**Absent: Sister Mary Gibson**

**Minutes of**

**Meeting: The minutes of the regular meeting of April 19, 2005 were reviewed by the Board. Motion to accept and place on file made by**

**Commissioner Gladys Burns, second by Commissioner Albert Laroche. Unanimous.**

**Expenditures: The board reviewed the expenditures for April, 2005.**

**Motion to accept for payment made by Commissioner Gladys Burns second by Commissioner Albert Laroche. Unanimous.**

**Correspondence: The balance sheets as of April 30, 2005 from Milne, Shaw & Robillard were approved by Commissioner Gladys Burns, second by Commissioner Al Laroche.**

**Executive Director's**

**Report: Department of Leasing & Occupancy**

**Section 8 Monthly Update – The Board reviewed Viana DeCastro's monthly update.**

**Public Housing Monthly Updates – The board reviewed Ron Bachand's monthly update.**

**Housing Inspector's Update was reviewed.**

**Department of Maintenance – The board reviewed Dick Chagnon's monthly update.**

**Capital Fund Update – The Board reviewed Moe**

**Brousseau's**

**Vacancy Prep Report and Modernization Report.**

**Draft Donation/Contribution Policy – A draft for a donation policy was submitted for discussion. A vote will be taken at the next meeting.**

**Retirement of Dick Chagnon – The Board approved a \$100 gift certificate for him. A luncheon is being held on Thursday, May 26, 2005.**

**The Board also requested that flowers be sent to Sister Mary Gibson for a speedy recovery.**

**RFP for Architectural & Engineering Services – Seven firms submitted proposals which were reviewed by Dick Chagnon, Moe Brousseau and Bob Girouard. The top three firms have been interviewed. At this time there is no recommendation for the award. A recommendation is expected next week. Ed Collins requested to review the proposals.**

**A motion to approve the reports was made by Commissioner Gladys Burns, second by Commissioner Al Laroche. Unanimous.**

**Executive Session: Ed Collins requested that the Board go into Executive Session to discuss personnel matters. Motion to approve made by Commissioner Al Laroche, second by Commissioner Gladys Burns. Unanimous. A motion to seal the minutes was made by Commissioner Al Laroche, second by Commissioner Gladys Burns. Unanimous. A motion to come out of Executive Session was made by Commissioner Al Laroche, second by Commissioner Gladys Burns.**

**Unanimous.**

**New Business: The commissioners voted Ed Collins to the position of Chairman. Motion made by Commissioner Gladys Burns, second by Commissioner Albert Laroche.**

**Adjourn: Motion to adjourn made by Commissioner Gladys Burns, second by Commissioner Albert Laroche. Unanimous.**