

ARCHITECTURAL/ENGINEERING/CONSULTANT SERVICES  
SELECTION COMMITTEE A/E/CS/SC

**Thursday, July 8, 2010**

**MINUTES**

The Chairman called the meeting to order at 10:03 a.m.

<b>VOTING MEMBERS:</b>	Chair Lorraine A. Hynes; Public Member James I. Higgins and Agency Representative Christos S. Xenophontos
<b>IN ATTENDANCE:</b>	Lucy Murray and Kayla Sirois (RIDOT Contracts)

**OLD BUSINESS:**

1. The Chairman and Public Member approved the Minutes of the meetings dated July 23, 2009 and August 11, 2009.

**NEW BUSINESS:**

**FINAL SELECTION RECOMMENDATIONS:**

**Presented by: Christos S. Xenophontos  
Acting Assistant Director  
RI Department of Transportation (RIDOT)/ Administrative Services**

1. **RFP No.: 7323091 – On-Call Road Design Consultant Services (1 CONTRACT)**  
**Recommendation: Crossman Engineering, Inc.**  
**Contract Total: \$250,000.00**
2. **RFP No.: 7323092 – On Call Bridge Design Consultant Services (2 CONTRACTS)**  
**Recommendations: Commonwealth Engineers and Consultants, Inc. - C-1**  
**Contract Total: \$250,000.00**  
  
**Gordon R. Archibald, Inc. - C-2**  
**Contract Total: \$250,000.00**
3. **RFP No.: 7323093 – On Call Traffic Design Consultant Services (2 CONTRACTS)**  
**Recommendations: Vanasse Hangen Brustlin, Inc. - C-1**  
**Contract Total: \$250,000.00**  
  
**Pare Corporation - C-2**  
**Contract Total: \$250,000.00**

Given the similarity in project scope and selection of the above projects, the Agency Representative, Christos Xenophontos, provided the following discussion: an overview of the services set forth in the solicitations; and (2) an overview of the solicitation process. Each contract will be awarded at

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\$250,000.00 EACH and negotiations will occur between selected Firm and the RIDOT Managing RIDOT Sections (Highway, Bridge and Traffic) when on-call services are assigned. Negotiations will be based on accepted base salary rates and RIDOT approved overhead rates.

After discussion and questioning, the Committee unanimously voted to accept the Agency recommendations for each of the proposed selections and to send forward to the Director of Administration for her approval for the Agency to commence negotiations with each of the selected Consultant Firms.

**4. RFP No.: 7323524 ARRA State Transportation Employment Program (STEP)**

**Recommendation: The Providence Plan/ Building Futures**  
**Contract Total: \$273,503.00**

The Agency Representative, Christos Xenophontos, provided the following discussion:

(1) an overview of the services set forth in the solicitation; and (2) an overview of the solicitation process. Due to the non-engineering nature of this project, the solicitation included both a technical and cost component for evaluation; Respondents were initially technically qualified by RIDOT and then Cost Proposals submitted by the qualifying Firms only were opened and added to the technical scoring to determine the Final Selection recommendation.

After discussion and questioning, the Committee unanimously voted to accept the Agency recommendations for the proposed selection and to send forward to the Director of Administration for her approval for the Agency to commence negotiations with the selected Consultant Firm.

**5. RFP No.: 7323247 Highway Safety Traffic Stop Data Collection, Analysis and Reporting**

**Recommendation: Northeastern University/ Institute on Race and Justice**  
**Contract Total: \$399,821.15**

The Agency Representative, Christos Xenophontos, provided the following discussion:

(2) an overview of the services set forth in the solicitation; and (2) an overview of the solicitation process. Due to the non-engineering nature of this project, the solicitation included both a technical and cost component for evaluation; Respondents were initially technically qualified by RIDOT and then Cost Proposals submitted by the qualifying Firms only were opened and added to the technical scoring to determine the Final Selection recommendation.

After discussion and questioning, the Committee unanimously voted to accept the Agency recommendations for the proposed selection and to send forward to the Director of Administration for her approval for the Agency to commence negotiations with the selected Consultant Firm.

Meeting Adjourned: 10:50 A.M.