

ARCHITECTURAL/ENGINEERING/CONSULTANT SERVICES

SELECTION COMMITTEE A/E/CS/SC

Thursday, April 24, 2008

MINUTES

1. The Chairman called the meeting to order at 9:00 a.m.
2. Members Present: Chairman: Louis A. DeQuattro, Jr., Esq.
Public Member: James I. Higgins, Jr.
3. The Chairman and Public Member approved the minutes of the open meeting and the Executive Session dated March 20, 2008 and March 27, 2008.
4. Department of Administration/Division of Capital Projects and Property Management (DOA):
RFP #7069843 – A&E Design Services – Cranston Street Armory
Committee Voting Members Present: Chairman, Public Member, and Arn Lisnoff,
Division of Capital Projects and Property Management
Cost: \$71,070 – 1st Year (not including reimbursable expenses)
5.47% of total funds – remaining 4 years
Price may not increase or decrease more than the Consumer Price Index
Budget Amount: \$1.3M for 5 Years

The Agency Representative, Arn Lisnoff, provided the following discussion: (1) an overview of the services set forth in the solicitation; and (2) an overview of the solicitation process.

After discussion and questioning, the Committee unanimously voted to accept the recommendation of the Department of Administration/Division of Capital Projects and Property Management, and to send forward to the Director of Administration for his approval for the Agency to negotiate a contract with Durkee, Brown, Viveiros & Werenfels Architects, the most responsive and responsible of the 3 firms that responded to the RFP. (9:25 a.m.)

5. Department of Labor and Training (DLT): (9:27 a.m.)
RFP #7019734 – Workers’ Compensation Self-Insurance Rules Review
Committee Voting Members Present: Chairman, Public Member, and Matthew Carey, Assistant Director, Workers’ Compensation, Department of Labor & Training
Cost: \$58,000 (Paid by Insurers and Self-Insurers)

This item was previously discussed at the February 14, 2008 meeting of the A/E/CS/SC and was placed on hold pending further discussion and review. The Agency Representative, Matthew Carey, provided the following discussion: (1) an overview of the services set forth in the solicitation; and (2) an overview of the solicitation process.

After discussion and questioning, the Committee voted to reject the recommendation of the Department of Labor and Training, and to send forward to the Director of Administration for his approval for the Agency to negotiate a contract with Preferred Insurance Capital Consultants, which firm offered the lowest cost proposal of the 3 firms that responded to the RFP, and whose cost proposal was less than half of the recommended vendor. Mr. Carey voted “nay” on the recommendation. (9:33 a.m.)

6. Department of Human Services (DHS): (9:36 a.m.)

RFQ #7034794 – Architectural & Engineering Services – RI Veterans Home
Committee Voting Members Present: Chairman, Public Member, and Steven Denoyelle, Department of Administration, Division of Facilities Management
Cost: \$61,500

This item was previously discussed at the March 20, 2008 meeting of the A/E/CS/SC and tabled pending the solicitation of Best and Final offers from both respondents to the RFQ for lump sum fixed fee pricing for the selected architect to design to budget. The Agency Representatives, Steven Denoyelle, Department of Administration, and Daniel Evangelista, Department of Human Services, Division of Veterans Affairs, provided the following discussion: (1) an overview of the services set forth in the solicitation; and (2) an overview of the solicitation process.

After discussion and questioning, the Committee voted to accept the recommendation of the Department of Human Services, and to send forward to the Director of Administration for his approval for the Agency to negotiate a contract with Torrado Architects, the more responsive and responsible of the 2 firms that responded to the RFQ. (9:38 a.m.)

7. Department of Transportation (DOT): (9:41 a.m.)

RFP #7002571 – Highway Safety Creative Media/Special Events Campaigns & Reports
Committee Voting Members Present: Chairman, Public Member, and Christos Xenophontos, Administrator, Contracts and Specifications, Department of Transportation
Cost: \$199,650 (2 yr. contract – 100% federal funding)
Budget Amount: \$200,000

The Agency Representatives, Lucy Murray, RIDOT-Contracts Office, James Barden, RIDOT Highway Safety Program Coordinator-Office on Highway Safety, Janice Loiselle, Administrator-RIDOT Office on Highway Safety, and Christos Xenophontos, Administrator, RIDOT-Contracts and Specifications, provided the following discussion: (1) an overview of the services set forth in the solicitation; and (2) an overview of the solicitation process.

After discussion and questioning, the Committee unanimously voted pursuant to R.I. Gen. Laws 42-46-5(a) (7) to continue the meeting in Executive Session to discuss the bid evaluations and/or negotiations relating to an investment of public funds where the premature disclosure would adversely affect the public interest. (9:48 a.m.)

The Committee returned from Executive Session at approximately 9:52 a.m.

Following discussion of this matter by the Committee in closed session, the Committee unanimously voted to accept the recommendation of the Technical Review Committee and to send forward to the Director of Administration for his approval for the Agency to negotiate a contract with The Clarendon Group, the most responsive and responsible of the 4 firms that responded to the RFP. (9:53 a.m.)

Upon a motion made by Mr. DeQuattro, seconded by Mr. Higgins and unanimously approved by the Committee, the meeting was adjourned at 9:53 a.m.

Supporting documentation is on file at the Division of Purchases.