

ARCHITECTURAL/ENGINEERING/CONSULTANT SERVICES

SELECTION COMMITTEE A/E/CS/SC

Thursday, February 14, 2008

MINUTES

1. The Chairman called the meeting to order at approximately 9:24 a.m.
2. Members Present: Chairman: Louis A. DeQuattro, Jr., Esq.
Public Member: James I. Higgins, Jr.
3. The Chairman and Public Member approved the minutes of the open meeting and the Executive Session dated January 24, 2008.
4. Department of Education (RIDE): (9:24 a.m.)
LOI #7048788 – Connect Nutrition System Project Oversight
Committee Voting Members Present: Chairman, Public Member, and Celeste Bilotti, Purchasing Agent, Department of Education
Cost: \$228,750 (federal funds)

The Agency Representatives, Celeste Bilotti, Purchasing Agent and Adrienne DiMeo, Coordinator, Child Nutrition Programs, provided the following discussion: (1) an overview of the services set forth in the solicitation; and (2) an overview of the solicitation process.

After discussion and questioning, the Committee unanimously voted to accept the recommendation of the Technical Review Committee and to send forward to the Director of Administration for her approval for the Agency to negotiate a contract with Integre International, Inc., the only respondent to the LOI. (9:30 a.m.)

5. Department of Labor and Training (DLT): (9:32 a.m.)
 - A. RFP #7019734 – Workers’ Compensation Self-Insurance Rules Review
Committee Voting Members Present: Chairman, Public Member, and Matthew Carey, Assistant Director, Workers’ Compensation Administration, Department of Labor and Training
Cost: \$149,000 (Paid by Insurers and Self-Insurers)

The Agency Representative, Matthew Carey, Assistant Director, Workers’ Compensation Administration, provided the following discussion: (1) an overview of the services set forth in the solicitation; and (2) an overview of the solicitation process.

After discussion and questioning, the Committee unanimously voted pursuant to R.I. Gen. Laws 42-46-5(a) (7) to continue the meeting in Executive Session to discuss the bid evaluations and/or negotiations relating to an investment of public funds where the premature disclosure would adversely affect the public interest.

The Committee returned from Executive Session at approximately 9:45 a.m.

Following discussion of this matter by the Committee in closed session, the Committee unanimously voted to place this item on hold subject to further discussion and review. (9:54 a.m.)

- B. RFP #7030766 – Collection of Reporting of WIA Data (9:59 a.m.)
Committee Voting Members Present: Chairman, Public Member, and John O’Hare, Administrator, State Workforce Investment Office, and Acting Assistant Director, Workforce Development, Department of Labor and Training
Cost: \$55,376/annually (2 yr. contract w/option to renew two additional years) (federal funds)

The Agency Representatives, John O’Hare, Administrator, State Workforce Investment Office, and Acting Assistant Director, Workforce Development, and Donna Treglia, Coordinator, State Workforce Investment Office, provided the following discussion: (1) an overview of the services set forth in the solicitation; and (2) an overview of the solicitation process.

After discussion and questioning, the Committee unanimously voted pursuant to R.I. Gen. Laws 42-46-5(a) (7) to continue the meeting in Executive Session to discuss the bid evaluations and/or negotiations relating to an investment of public funds where the premature disclosure would adversely affect the public interest.

The Committee returned from Executive Session at approximately 10:06 a.m.

Following discussion of this matter by the Committee in closed session, the Committee unanimously voted to accept the recommendation of the Technical Review Committee and to send forward to the Director of Administration for her approval for the Agency to negotiate a contract with RKM Research and Communications, Inc., the most responsive and responsible of the 4 firms that responded to the RFP. (10:10 a.m.)

6. Department of Human Services (DHS): (10:14 a.m.)
RFP #7037777 – Real Choice Systems Change – Project Coordination
Committee Voting Members Present: Chairman, Public Member, and Ann Martino, Director of Policy, Office of Health and Human Services
Cost: \$1,978,410 (federal funds)

The Agency Representative, Ann Martino, Director of Policy, Executive Office of Health and Human Services, provided the following discussion: (1) an overview of the services set forth in the solicitation; and (2) an overview of the solicitation process.

After discussion and questioning, the Committee unanimously voted pursuant to R.I. Gen. Laws 42-46-5(a) (7) to continue the meeting in Executive Session to discuss the bid evaluations and/or negotiations relating to an investment of public funds where the premature disclosure would adversely affect the public interest.

The Committee returned from Executive Session at approximately 10:18 a.m.

Following discussion of this matter by the Committee in closed session, the Committee unanimously voted to accept the recommendation of the Technical Review Committee and to send forward to the Director of Administration for her approval for the Agency to negotiate a contract with New England States Consortium of Systems Organizations, the most responsive and responsible of the 3 firms that responded to the RFP. (10:26 a.m.)

7. Department of Children, Youth and Families (DCYF): (10:28 a.m.)

Sole Source Request – Consultation, Technical Assistance, Evaluation and Research Activities for Redesign of RI Dept. of Children, Youth & Families System of Care

Committee Voting Members Present: Chairman, Public Member, and Colleen Caron, Assistant Director of Data and Evaluation, Department of Children, Youth and Families

Cost: \$200,000

The Agency Representatives, Brian Peterson, Associate Director, Financial Management, and Colleen Caron, Assistant Director of Data and Evaluation, provided the following discussion: (1) an overview of the services set forth in the solicitation; and (2) an overview of the solicitation process.

After discussion and questioning, the Committee unanimously voted to accept the recommendation of the Department of Children, Youth and Families and to send forward to the Director of Administration for her approval for the Agency to negotiate a contract with The Consultation Center, Inc., on a sole source basis. (10:36 a.m.)

8. University of Rhode Island (URI): (10:38 a.m.)

RFP #7040774 – Broker/Administrator Services for URI Owner Controlled Insurance Program

Committee Voting Members Present: Chairman, Public Member, and Anne Gregson, Department Coordinator, Safety and Risk Management, University of Rhode Island

Budget Amount: \$399,999

The Agency Representative, Anne Gregson, Department Coordinator, Safety and Risk Management, provided the following discussion: (1) an overview of the services set forth in the solicitation; and (2) an overview of the solicitation process.

After discussion and questioning, the Committee unanimously voted pursuant to R.I. Gen. Laws 42-46-5(a) (7) to continue the meeting in Executive Session to discuss the bid evaluations and/or negotiations relating to an investment of public funds where the premature disclosure would adversely affect the public interest.

The Committee returned from Executive Session at approximately 10:46 a.m.

Following discussion of this matter by the Committee in closed session, the Committee unanimously voted to accept the recommendation of the Technical Review Committee and to send forward to the Director of Administration for her approval for the Agency to negotiate a contract with Beecher Carlson, the most responsive and responsible of the 5 firms that responded to the RFP. (10:54 a.m.)

Upon a motion made by Mr. DeQuattro, seconded by Mr. Higgins and unanimously approved by the Committee, the meeting was adjourned at 10:55 a.m.

Supporting documentation is on file at the Division of Purchases.