

**ARCHITECTURAL/ENGINEERING/CONSULTANT SERVICES**

**SELECTION COMMITTEE**

**Wednesday, June 14, 2006**

**MINUTES**

Members Present:

Acting Chairman: Louis A. DeQuattro, Jr., Esq.

Public Member: Gerry Bedrick

Agency Representative: Paul M. DePace, P.E.,  
>University of Rhode Island/Office of Capital Projects

A quorum being present, the meeting was called to order by the Chairman.

Minutes of the May 25, 2006 meeting of the A/E/CS Selection Committee were approved by L. DeQuattro and G. Bedrick.

The following agenda items were addressed and voted upon by the Committee:

1. University of Rhode Island (URI): (9:05 A.M.)

RFP #B06248 – Construction Management at Risk Services  
North District Plan – Phase I

Voting Members: L. DeQuattro, G. Bedrick, P. DePace

**Cost: \$75,000**

Mr. DeQuattro commented on the fact that the technical and cost proposals were evaluated and then rescored after the three respondents were interviewed. He asked if there were substantial changes in the scoring after the interviews were conducted. Mr. DePace answered that there was a one point increase in the score of the recommended firm, but that he did not consider the change to be significant.

A discussion followed concerning the fact that the evaluation form submitted with the recommendation used average scores of the four members of the university's evaluation committee rather than individual scores. Mr. Bedrick stated that at some time in the future a template for scoring would be designed that could be used by all agencies and included with their recommendations to the A/E/CS Selection Committee.

Mr. DeQuattro asked a question concerning the following statement in the university's letter to each respondent informing them of their selection for interview.

Communication: Discuss how your firm plans to keep all project personnel informed with up-to-date information.

Mr. DePace explained that there are two levels of communication that occur on this type of project: the management/design team that is directly responsible for the project and the communication between the construction manager and the university community who will be using the facilities. He added that the goal of this series of projects is to develop and maintain the principles of sustainable design throughout the project with an initial target of LEED Silver.

Mr. DePace noted that the purpose of this RFP is to hire a firm to take over the project from the construction documents phase, conduct constructibility reviews, assist in setting the final budget, and be responsible for the delivery of the final project.

A discussion followed concerning the Comparison of Cost Proposals submitted with the recommendation. Mr. Bedrick suggested that more explanation of the items in the cost proposals submitted by each firm would be helpful.

Mr. DeQuattro suggested that the University contact the Department of Administration/Legal Division for assistance in writing the construction contract.

Recommendation: Upon a motion made by Mr. DeQuattro, seconded by Mr. DePace and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the University of Rhode Island's Technical Review Subcommittee, as approved by the Vice President for Administration, and sends forward to the Director of Administration for her consideration the single name of Gilbane Building Company for the completion of the construction document phase. The University will return to this committee after successful negotiation of the Guaranteed Maximum Price and Construction Management Agreement. (9:32 a.m.)

2. Department of Health (DOH): (9:38 a.m.)

- A. RFP #B06154 – Disease Surveillance Improvement Project  
Voting Members: L. DeQuattro, G. Bedrick, S. Johnson  
**Cost: \$100,620 (July 1, 2006 – December 31, 2006)**

This item was previously discussed at the May 25, 2006 meeting of the A/E/CS Selection Committee. Ms. Johnson noted that, due to changes in the scope of work for this RFP, the original cost proposal submitted by the recommended vendor was reduced from \$556,826 to \$100,620.

Recommendation: Upon a motion made by Mr. DeQuattro, seconded by Mr. Bedrick and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Health's Technical Review Subcommittee, as approved by the Director, and sends forward to the Director of Administration for her consideration the single name of CGH Technologies, the more responsive and responsible of the 2 firms that responded to the RFP. (9:47 a.m.)

- B. RFP #B05653 – Analytical Laboratory Inspection Services (9:47 a.m.)  
 Voting Members: L. DeQuattro, G. Bedrick, D. Reavey  
**Cost: \$10,000 each to Michael Sodano and Dermot Jones**  
**(1 Yr. Contract with Option to Renew for 3 Add. Years)**

Ms. Reavey noted that not many people in the state have the credentials for this type of work, and both respondents have performed this work for the department previously. Mr. DeQuattro and Mr. Bedrick had no questions regarding this RFP.

Recommendation: Upon a motion made by Mr. DeQuattro, seconded by Mr. Bedrick and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Health’s Technical Review Subcommittee, as approved by the Director, and sends forward to the Director of Administration for her consideration the names of Michael Sodano and Dermot Jones, the only respondents to the RFP. (9:50 a.m.)

3. Department of Labor and Training (DLT): (9:53 a.m.)

RFP #B05940 – Technical Assistance Contract Services  
 Voting Members: L. DeQuattro, G. Bedrick, J. O’Hare  
**Cost: Info-Group of Tech Collective \$112,883**  
**Hospital Association of RI \$93,403**  
**RI Manufacturers Extension Services \$90,000**  
**Quality Partners of RI \$128,784**

J. O’Hare and S. Petrarca represented the agency. J. O’Hare noted that the State Workforce Investment Plan 2005 calls for the creation of a demand driven workforce. There is a skill gap between the needs of growing industries and the existing workforce. The purpose of the RFP is to develop workforce intermediaries to assist the Department of Labor and Training and the Governor’s Workforce Board to determine the types of programs needed to service these industries. Proposals were received for four of the eight sectors outlined in the RFP and the agency plans to re-solicit intermediaries for the remaining four sectors. A lengthy discussion followed.

Recommendation: Upon a motion made by Mr. DeQuattro, seconded by Mr. Bedrick and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Labor and Training’s Technical Review Subcommittee, as approved by the Director, and sends forward to the Director of Administration for her consideration the following firms: Info-Group of Tech Collective (Technology Sector), RI Manufacturers Extension Services (Advanced Manufacturing Sector), Quality Partners of RI (Nursing Homes Sector), and Hospital Association of RI (Health Care Sector). (10:15 a.m.)

Upon a motion made by Mr. DeQuattro, seconded by Mr. Bedrick and unanimously approved by the Committee, the meeting was adjourned at 10:15 a.m.

Supporting documentation is on file at the Division of Purchases.