

ARCHITECTURAL/ENGINEERING/CONSULTANT SERVICES

SELECTION COMMITTEE

*Rescheduled Meeting of April 26, 2006
Held on Tuesday, May 2, 2006*

MINUTES

Members Present:

Acting Chairman: Louis A. DeQuattro, Jr., Esq.

Public Member: Gerry Bedrick

Agency Representative: John P. O'Brien, Chief
>Department of Administration/Statewide Planning Program

A quorum being present, the meeting was called to order by the Chairman.

Minutes of the A/E/CS Selection Committee meeting of April 12, 2006 were approved by G. Bedrick and L. DeQuattro.

The following agenda items were addressed and voted upon by the Committee:

1. Department of Administration/Statewide Planning Program (DOA): (9:00 a.m.)

RFP #B06057 – Digital Land Cover/Land Use for Rhode Island, 2003/4

Voting Members: L. DeQuattro, G. Bedrick, J. O'Brien

Cost: \$109,740

J. O'Brien, J. Stachelhaus and N. Hess represented the agency. J. Stachelhaus noted that this RFP is for a digital data set of land use/ land cover to be used in a GIS format. Two responses were received. The proposals were evaluated for technical and business content and James W. Sewall, Inc. scored slightly higher in this portion of the evaluation. The proposals were then evaluated for cost and Sanborn Map Co., Inc. scored slightly higher. Mr. Stachelhaus noted that the initial budget for this project was \$100,000; Sanborn Map Co., Inc.'s proposal was \$99,672 and James W. Sewall, Inc. proposed \$129,000. Therefore, Sanborn Map Co., Inc. is being recommended for award.

Three options were included in the RFP in addition to the basic product of developing a data set to the borders of the state of Rhode Island. Statewide Planning, the University of Rhode Island, and the Department of Environmental Management wanted an option to go past that border to study the land use characteristics over the border for one-half mile for watershed analysis in Connecticut and Massachusetts with a half acre resolution. Therefore, Option 3 is being recommended for a total award to Sanborn Map Co., Inc. in the amount of \$109,740.

Mr. Bedrick asked why no proposal was submitted from a Rhode Island company. Mr. Stachelhaus answered that this is a very specialized field, and he is aware of only one small mapping company in Rhode Island. He did not feel they could handle a contract this size.

Mr. DeQuattro recommended that the agency contact the Department of Administration Legal Division when writing the final contract for this project.

Recommendation: Upon a motion made by Mr. DeQuattro, seconded by Mr. Bedrick and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Administration/Statewide Planning Program's Technical Review Subcommittee, as approved by the Chief, Statewide Planning Program, and sends forward to the Director of Administration for her consideration the single name of Sanborn Map Co., Inc. the more responsive and responsible of the 2 firms that responded to the RFP. (9:15 a.m.)

Upon a motion made by Mr. DeQuattro, seconded by Mr. Bedrick and unanimously approved by the Committee, the meeting was adjourned at 9:15 a.m.

Supporting documentation is on file at the Division of Purchases.