

ARCHITECTURAL/ENGINEERING/CONSULTANT SERVICES

SELECTION COMMITTEE

Wednesday, February 22, 2006

MINUTES

Members Present:

Acting Chairman: William J. Anderson

Public Member: Gerry Bedrick

Agency Representative: Howard Boksenbaum

>Department of Administration/Division of Information Technology:

A quorum being present, the meeting was called to order by the Chairman.

Minutes of the A/E/CS Selection Committee meeting of January 25, 2006 were approved by W. Anderson and G. Bedrick.

The following agenda items were addressed and voted upon by the Committee:

1. Department of Administration/Division of Information Technology (DoIT): (8:58 a.m.)

RFP #B05917 – Continuation of Operations Plan

Voting Members: W.Anderson, G. Bedrick, H. Boksenbaum

Cost: \$147,820

K. Carvalho and H. Boksenbaum represented the agency. H. Boksenbaum noted that he had applied for a grant from the US Department of Homeland Security, through the Rhode Island Emergency Management Agency, to hire a vendor to provide consulting services for a disaster recovery plan for the Department of Administration. The vendor would also provide in house training in software to keep the plan up to date. This plan would be used as a template to prepare similar plans for all state agencies.

Of the six proposals received, LBL Technology Partners scored highest in the technical evaluation, provided the lowest cost proposal, and received very good recommendations from the references that were contacted.

Recommendation: Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Administration/Division of Information Technology's Technical Review Subcommittee, as approved by the Chief Information Officer, and sends forward to the Director of Administration for her consideration the single name of LBL Technology Partners, the most responsive and responsible of the 6 firms that responded to the RFP. (9:08 a.m.)

2. Department of Education (RIDE): (9:12 a.m.)

LOI #B05920 – Consulting Services – Special Education Disproportionality Services

Voting Members: W.Anderson, G. Bedrick, S. Wood

Cost: \$32,750

S. Wood and C. Bilotti represented the Agency. S. Wood noted that this proposal looks at special education in the school districts to determine if students of particular racial backgrounds are disproportionately represented. This project is mandated by the Office of Special Education Programs and will address systemic issues in the district where disproportionality is identified.

Recommendation: Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Education’s Technical Review Subcommittee, as approved by the Commissioner, and sends forward to the Director of Administration for her consideration the single name of Public Consulting Group, the only respondent to the LOI. (9:21 a.m.)

3. Department of Environmental Management (DEM): (9:25 a.m.)

RFP #B05922 – Scituate Reservoir Watershed Greenspace & Water Quality

Voting Members: W. Anderson, G. Bedrick, S. Millar

Cost: \$48,953

S. Millar noted that the Scituate Reservoir Watershed is a 93 square mile area providing 60% of the state’s drinking water. The purpose of this project is to hire a consultant to assist communities to identify and map their important natural, cultural and recreational resources, with the emphasis on natural resources, and to use their local land use authority to protect the tributary streams that feed into the reservoir in order to protect water quality as well as provide a very important habitat. The agency is working with the Providence Water Supply Board to assist towns to adopt and implement conservation development, a creative land use technique that allows towns the flexibility to guide growth in this parcel of land. Potential developers would realize the same value from the land, but impact to the environment would be minimized.

Of the three respondents to the RFP, Dodson Associates is being recommended by the agency. Dodson Associates has done prior work for the agency on greenspace planning, has been willing to do extra work at no cost, and was the only bidder to have experience with all aspects of regional Greenspace Planning for natural, cultural, and recreational resources. Pare Engineering offered the lowest cost proposal; however, did not offer as many meetings and had never done a greenspace project. Geosyntec had some experience with natural resource planning, but no experience with cultural or recreational planning.

Recommendation: Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Environmental Management's Technical Review Subcommittee, as approved by the Director, and sends forward to the Director of Administration for her consideration the single name of Dodson Associates, the most responsive and responsible of the 3 firms that responded to the RFP. (9:32 a.m.)

4. Department of Human Services (DHS): (9:35 a.m.)

RFP B05827 – Brain Injury Infrastructure Development
Voting Members – W. Anderson, G. Bedrick, D. Kayala

Cost: \$165,000 as follows:

University of Rhode Island –

Dept. of Communicative Disorders Gateway Café \$15,000

Sparadeo and Associates – Substance Abuse Program \$24,680

Sparadeo and Associates – Cognitive Fitness Center \$60,770

Sargent Rehabilitation Center – Grand Rounds Program \$14,550

PARI – Last Resort Service Funds \$50,000

D. Kayala noted that the agency was allocated \$250,000 in the state FY2006 budget to develop services and systems of support for people with brain injuries. The department met with the Governor's Permanent Advisory Commission TBI and priorities were identified that were the basis for the RFP. Four vendors submitted proposals for five categories. All five proposals met the basic intent of the RFP and are being recommended for award.

A sole source request in the amount of \$85,000 to be awarded to the Brain Injury Association of RI to continue the already contracted Brain Injury Resource Center will be presented for approval at the March 8 meeting of the A/E/CS/Selection Committee.

Mr. Bedrick asked why the state determined that \$250,000 should be spent in this area. Ms. Kayala answered that traditionally brain injury has been under funded, and a discussion followed.

Recommendation: Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Human Services' Technical Review Subcommittee, as approved by the Director, and sends forward to the Director of Administration for her consideration the names of University of Rhode Island, Sparadeo and Associates – Substance Abuse, Sparadeo and Associates - Cognitive Gym, Sargent Rehabilitation Center, and PARI, the only respondents to the RFP. (9:47 a.m.)

Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously approved by the Committee, the meeting was adjourned at 9:47 a.m.

Supporting documentation is on file at the Division of Purchases.