

ARCHITECTURAL/ENGINEERING/CONSULTANT SERVICES

SELECTION COMMITTEE

Wednesday, January 25, 2006

MINUTES

Members Present:

Acting Chairman: William J. Anderson

Public Member: Gerry Bedrick

Agency Representative: Carmela Barone
>Department of Administration/Budget Office:

A quorum being present, the meeting was called to order by the Chairman.

Minutes of the A/E/CS Selection Committee meeting of December 28, 2005 were approved by W. Anderson and G. Bedrick.

The following agenda items were addressed and voted upon by the Committee:

1. Department of Administration/Budget Office (DOA): (9:04 a.m.)

LOI #B05686 – Management Study of RIPTA
Voting Members: W.Anderson, G. Bedrick, C. Barone
Cost: \$257,500

C. Barone and C. Healey represented the Agency. Mr. Anderson noted that this item was on the agenda for the December 28, 2005 meeting of the A/E/CS Selection Committee and tabled pending price negotiation. He further noted that he had been in contact with Mr. Abrams of Abrams-Cherwony and Associates and negotiated a 2.7% reduction from the original proposal.

Recommendation: Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Administration/Budget Office's Technical Review Subcommittee, as approved by the Executive Director/State Budget Officer, and sends forward to the Director of Administration for her consideration the single name of Abrams-Cherwony and Associates, the only respondent to the LOI. (9:08 A.M.)

2. Department of Health (DOH): (9:12 a.m.)

RFP #B05474 – Parent Consultant Services
Voting Members: W.Anderson, G. Bedrick, L. Petrone
Cost: \$4,578,287 (4 yr. Contract)

This RFP was on the agenda for the November 23, 2005 meeting of the A/E/CS Selection Committee and tabled pending the receipt of additional information. Mr. Anderson noted that this additional information was submitted and accepted by the committee.

Recommendation: Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Health’s Technical Review Subcommittee, as approved by the Director, and sends forward to the Director of Administration for her consideration the single name of Rhode Island Parent Information Network, Inc., the only respondent to the RFP. (9:15 a.m.)

3. Department of Corrections (DOC): (9:18 a.m.)

A. RFP #B05695 – Pharmacy Program Oversight/Utilization Review
Voting Members: W. Anderson, G. Bedrick, J. Marocco
Cost: \$729,720 (4 yr. contract)

J. Marocco noted that about seven years ago the department privatized their pharmacy operation through the bidding process. Subsequently, the department utilized the University of Rhode Island for management oversight of the program and offered a residency program for pharmacy students at the university. The management oversight provided by the university resulted in a pharmacy cost reduction. The purpose of this RFP is to hire a pharmacy utilization review manager, and proposals were received from the University of Rhode Island and Pharmaceutical Strategies.

Pharmaceutical Strategies has a good reputation in the Northeast, but their cost proposal was too high. The university offered a lower cost proposal as well as a student internship.

Recommendation: Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Corrections’ Technical Review Subcommittee, as approved by the Director, and sends forward to the Director of Administration for her consideration the single name of University of Rhode Island/College of Pharmacy (HUMC), the more responsive and responsible of the 2 firms that responded to the RFP. (9:26 a.m.)

- B. LOI #B05423 – Nursing Continuing Education (9:35 a.m.)
Voting Members: W. Anderson, G. Bedrick, C. Capezza
Cost: \$6,000

C. Capezza noted that there was a statutory change in nursing licensure in January of 2004 whereby licensed nurses in the state must accumulate a particular type of certified educational credits in order to re-license every two years. The purpose of the LOI is to provide educational opportunities on-site.

Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously approved by the Committee, the A/E/CS Selection Committee voted to exclude the December 27 letter and score sheet submitted by the Agency because they contain proper names and signatures. All of the information included in the December 27, 2005 letter is incorporated in the January 6, 2006 letter.

Mr. Anderson stated for the record that the University of Rhode Island previously supplied these services, but decided not to submit a proposal for this LOI due to an internal issue within the university. The issue is that the Department of Nursing would be expending funds to provide services to an outside entity; however, any payment made by the Department of Corrections would go into the university's general fund. The nursing department would be operating at a loss. Mr. Anderson stated that he would be speaking to Vice President Weygand about this matter.

Recommendation: Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Corrections' Technical Review Subcommittee, as approved by the Director, and sends forward to the Director of Administration for her consideration the single name of Community College of Rhode Island, Division of Lifelong Learning, the only respondent to the LOI. (9:49 a.m.)

4. University of Rhode Island (URI): (9:51 a.m.)

Sole Source Request – Consultant Services for Development & Negotiation of the University's Fiscal Year 2005 Facilities & Administrative Rate Proposal
Voting Members: W.Anderson, G. Bedrick, S. Bell
Cost: \$24,750

S. Bell noted that the University of Rhode Island is required to submit a Facilities & Administration Rate Proposal for fiscal years 2007, 2008 and 2009 to the Department of Health and Human Services.

The university is recommending Gary Talesnik of Bearing Point who is an expert in federal costing policies. He has had past service with the university and has assisted them in submitting proposals and negotiations with the Department of Health. He has unique experience with the Office of Management and Budget and with educational institutions. Under this contract, he will assist in determining overhead rates, both fixed and variable, that the university will utilize in grant applications and course sharing centers.

Mr. Anderson noted for the record that he felt the hourly rate of \$450.00 was excessive; however, in a situation like this where mandates must be met, he will accept this recommendation. He advised the university that, in the future, the A/E/CS Selection Committee is entitled to negotiate vendor cost proposals.

Recommendation: Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the University of Rhode Island's Technical Review Subcommittee, as approved by the Vice President for Administration, and sends forward to the Director of Administration for her consideration the single name of Bearing Point on a sole source basis. (10:01 a.m.)

5. Department of Human Services (DHS): (10:04 a.m.)

RFP #B05642 – Start-Up Funds for Fiscal Intermediary Services

Voting Members: W.Anderson, G. Bedrick, D. Kayala

Cost: \$50,000 as follows:

Ocean State Community Resources, Inc. \$30,000

Public Consulting Group \$10,000

PARI \$10,000

D. Kayala noted that this proposal is using grant funds from Robert Wood Johnson to provide start-up funds for Medicaid providers who will be providing fiscal intermediary services for program beneficiaries. Cash and counseling is a program in which the Agency allocates a budget amount to each disabled individual who qualifies, and then the individual can hire people to assist them and purchase items needed related to their disability. Because no cash is given to the individuals, a fiscal agent is needed to handle payroll functions and accounting, to ensure that items are approved prior to purchase, and to help individuals with employer functions they may be required to do under state and federal law.

Because Medicaid reimburses costs after the fact, the fiscal intermediaries will need start-up monies for the consumer and then be reimbursed from the state. Grant money will be used for this purpose.

Recommendation: Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Human Services' Technical Review Subcommittee, as approved by the Director, and sends forward to the Director of Administration for her consideration the names of Ocean State Community Resources, Inc., Public Consulting Group and PARI, the only respondents to the RFP. (10:09 a.m.)

6. Department of Environmental Management (DEM): (10:12 a.m.)

LOI #B05308 – Engineering Services for Improvements to T Pier at Prudence Island

Voting Members: W.Anderson, G. Bedrick, R. Chaufy

Cost: \$34,988.80

R. Chaufy and J. Callan represented the Agency. R. Chaufy noted that the purpose of the LOI is to hire a firm to inspect and evaluate the condition of the T Pier at Prudence Island to determine if the pier should be repaired or replaced. If it is determined that the pier should be replaced, the Agency wishes to proceed to the design of a new pier utilizing the services of the recommended vendor for the evaluation.

Of the six firms that submitted proposals, Pare Engineering Corporation submitted the lowest cost proposal and is well qualified to perform the work.

Recommendation: Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Environmental Management’s Technical Review Subcommittee, as approved by the Director, and sends forward to the Director of Administration for her consideration the single name of Pare Engineering Corporation, the most responsive and responsible of the 6 firms that responded to the LOI. (10:22 a.m.)

Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously approved by the Committee, the meeting was adjourned at 10.22 a.m.

Supporting documentation is on file at the Division of Purchases.