

ARCHITECTURAL/ENGINEERING/CONSULTANT SERVICES

SELECTION COMMITTEE

Wednesday, December 14, 2005

MINUTES

Members Present:

Acting Chairman: William J. Anderson

Public Member: Gerry Bedrick

Agency Representative: Christos Xenophontos, Contract Administrator
>Department of Transportation (DOT):

A quorum being present, the meeting was called to order by the Chairman.

Minutes of the A/E/CS Selection Committee meeting of November 23, 2005 were approved by W. Anderson and G. Bedrick.

The following agenda items were addressed and voted upon by the Committee:

1. Department of Transportation (DOT): (9:15 a.m.)

LOI/TECH B04827 – Disadvantaged Business Support Services: Training and Technical Assistance for Participation on RIDOT Projects
Voting Members: W.Anderson, G. Bedrick, C. Xenophontos
Cost: \$500,000 (2 yr. contract with option to renew annually for 2 additional years)

C. Xenophontos, V. Crum, L. Murray and A. Gill represented the Agency. Mr. Xenophontos noted that the purpose of this project is to provide a presently underutilized DBE group of vendors with which the department works with training and technical assistance so that current and emerging firms can successfully participate on RIDOT projects. Traditionally, the department exceeds their goal of 10% DBE participation in RIDOT projects; however, this project is directed toward a group of underutilized firms that include Asian American, Hispanic American, Native American and African American. This project is funded through the Federal Highway Administration.

Two proposals were received; one from Plexus Corporation of Providence, RI, and one from Project Solutions, Inc. of Rapid City, South Dakota. Both firms were interviewed.

Mr. Anderson introduced a discussion concerning a discrepancy in the scoring structure between the summary and the individual scoring sheets. He also noted, and a lengthy discussion followed, that the write up of the evaluation was fairly limited for a project of this cost. V.E. Crum, Esq., Administrator, Business and Community Relations for RIDOT, provided a detailed explanation of the evaluation. She stated that, although Project Solutions, Inc. is an excellent

firm, Plexus Corporation proposed to work with the DBE firms on almost a daily basis to ensure the implementation of correct software as well as training in the use of that software and in how to bid and prepare estimates for state projects. There was also discussion of staffing and overhead as proposed by Plexus Corporation.

Recommendation: Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Transportation's Technical Review Subcommittee, as approved by the Director, and sends forward to the Director of Administration for her consideration the single name of Plexus Corporation, the more responsive and responsible of the 2 firms that responded to the LOI. This acceptance is contingent upon the Agency submitting corrected scoring sheets to reflect language contained in the LOI. (9:45 a.m.)

2. Department of Education (RIDE): (9:49 a.m.)

RFP #B05724 – Design of Career and Technical Education Delivery System
Voting Members: W. Anderson, G. Bedrick, K. Fish
Cost: \$295,081

K. Fish, V. Cooley and C. Bilotti represented the Agency. K. Fish noted that this RFP is the result of a recommendation in the Governor's Taskforce Report on Career and Technical Education. He stated that the single respondent is highly qualified and well known to the department and also produced the original taskforce report.

Mr. Anderson asked why the agency felt there was only one respondent. Ms. Bilotti answered that there was an aggressive timeline. A firm not familiar with the content and history of this project would be hesitant to bid.

Recommendation: Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Education's Technical Review Subcommittee, as approved by the Commissioner, and sends forward to the Director of Administration for her consideration the single name of Technology Applications Associates, the only respondent to the RFP. (9:54 a.m.)

3. Department of Children, Youth and Families (DCYF): (9:56 a.m.)

Single Source Contract – Program Development at RI Training School Women’s Correctional Program and Community Based Facilities
Voting Members: W. Anderson, G. Bedrick, K. Aucoin
Cost: \$30,000

K. Aucoin noted that the Department of Children, Youth and Families is subject to a consent order in the United States District Court that requires the state to construct a new training school facility and operation subject to the accreditation standards of the American Correctional Association (ACA).

The department is moving forward with a plan for the construction of three correctional facilities and seven community-based programs. Funding has been approved by the General Assembly. The national trend in juvenile corrections is to construct correctional programs that are tied into community based programs to reduce recidivism.

The Agency sought a consultant with expertise to navigate through ACA standards, and to utilize strategies to maximize federal revenues and federal reimbursements through Medicaid. Both the Plaintiff’s Counsel and Federal Court Master, Matthew Lopes, submitted the name of Orlando Martinez to the department. Both the Director of the Agency and the superintendent of the training school felt that Mr. Martinez’ expertise in juvenile corrections and hands on administrative experience, as well as his experience in a variety of national committees would make him an excellent consultant for this project.

Recommendation: Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Children, Youth and Families’ Technical Review Subcommittee, as approved by the Director, and sends forward to the Director of Administration for her consideration the single name of Orlando Martinez on a single source basis. (10:04 a.m.)

Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously approved by the Committee, the meeting was adjourned at 10:05 a.m.

Supporting documentation is on file at the Division of Purchases.