

ARCHITECTURAL/ENGINEERING/CONSULTANT SERVICES

SELECTION COMMITTEE

Wednesday, September 28, 2005

MINUTES

Members Present:

Acting Chairman: William J. Anderson

Public Member: Gerry Bedrick

Agency Representative: Christos Xenophontos, Contract Administrator
>Department of Transportation (DOT):

A quorum being present, the meeting was called to order by the Chairman. Minutes of the A/E/CS Selection Committee meeting of September 28, 2005 were approved by W. Anderson and G. Bedrick. The following agenda items were addressed and voted upon by the Committee:

1. Department of Transportation (DOT): (9:10 a.m.)

LOI/TECH #B04715 – RIDOT Construction Management Services:
Programmatic Contract Time Determination/Project Schedule Monitoring
Voting Members: W.Anderson, G. Bedrick, C. Xenophontos
Cost: \$7.6 Million (4 year contract)

C. Xenophontos, M. Murray and A. Gill represented the Agency. W. Anderson noted that this item was discussed at the September 28, 2005 meeting of the A/E/CS/SC and, at that time, certain information was requested of the Agency before approval. A copy of a Memorandum to Phillip Kydd, Assistant Director, Administrative Services RIDOT, from Janice M. Ward, Esq., Deputy Chief, Legal Services RIDOT that provided the requested information was sent to Brian P. Stern, Purchasing Agent. Mr. Xenophontos submitted for the record a copy of the Memorandum and copies of documents referenced in the Memorandum including federal requirements of the Administration of Engineering and Design Related Services Contracts, The Brooks Act (Federal Government Selection of Architects and Engineers), Section 7, Supplemental Services, of the Rhode Island Procurement Regulations, and the State of Rhode Island Department of Transportation Standard Operating Procedure for Architectural Engineering Services Selection. He cited Section 7.7.5 of the Rhode Island Procurement Regulations which reads in part: “The Chief Purchasing Officer or his designee shall negotiate with the highest qualified firm for a contract for architectural, engineering or consultant services for state departments and agencies on a level of compensation which he determines to be fair and reasonable.”

W. Anderson stated that he had reviewed the Brooks Act and he concurs that the Act does govern this purchase.

Recommendation: Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the top ranking firms as presented by the Department of Transportation as follows: Plexus Corporation ranking first, then Project Technologies Group, Inc., Trauner Consulting Services, Inc., Keville Enterprises, Inc., URS Corporation, and The Skyline Group. Hanscomb Faithful and Gould did not meet the criteria of the LOI; and sends forward to the Director of Administration for her consideration the single name of Plexus Corporation, the most responsive and responsible of the 7 firms that responded to the LOI. Upon completion of negotiations with Plexus Corporation, the Department of Transportation will forward a letter to Mr. Stern for his final approval of the award. (9:55 a.m.)

2. Department of Mental Health, Retardation and Hospitals (MHRH): (9:59 a.m.)

RFP #B04961 – Community Based Substance Abuse Prevention Services – Request to Increase Contract

Voting Members: W. Anderson, G. Bedrick, R. Baccus

Cost: \$135,000/yr. (one year contract with option for 4 add. Years)

W. Anderson noted that this is a request to increase a pending award to Initiatives for Human Development for the RI Teen Institute Program from \$100,000 to \$135,000 per year for one year with an option to renew for four additional years.

Mr. Baccus noted that the Agency wishes to increase this funding in order to facilitate the operation of three teen institutes instead of only one.

Recommendation: Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Mental Health, Retardation and Hospitals' Technical Review Subcommittee, as approved by the Director, and sends forward to the Director of Administration for her consideration the single name of Initiatives for Human Development for an increase to their pending contract for the RI Teen Institute Program in the amount of \$35,000. (10:03 a.m.)

3. Department of Corrections: (10:05 a.m.)

RFP #B05064 – Electronic Monitoring System

Voting Members: W. Anderson, J. Renzi

Cost: \$187,000/yr. (3 year contract)

J. Renzi noted that the department has used electronic monitoring for the past 15-16 years for offenders placed on home confinement by the Judiciary (House Arrest Program). For the past several years, the Parole Board as a condition of parole has also used electronic monitoring.

The purpose of this RFP is to solicit proposals from qualified firms for the purchase or lease of electronic monitoring equipment. The department wishes to look at the range of electronic monitoring technology currently available; i.e., global positioning, cellular technology, and internet based technology. Currently, services are provided out of one office. The internet capacity would allow services to be provided from various locations. The second part of the project addresses service delivery. The department currently has responsibility over supervision and monitoring of participants in the electronic monitoring program, but they do not have control over the number of participants coming into the program at any given time. Therefore, the department must be able to obtain equipment on a timely basis. The RFP sought a provider with understanding of the corrections field and working in a corrections environment.

BI, Inc. has been in existence over twenty years and has worked with the Rhode Island Department of Corrections since the inception of the Rhode Island program. BI, Inc. offers the full range of monitoring services, and will provide a database to be used locally as well as maintain a backup database. They offered BI Guard Wear which is web based technology and they also offered global positioning as an add-on to their proposal.

Recommendation: Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Corrections' Technical Review Subcommittee, as approved by the Director, and sends forward to the Director of Administration for her consideration the single name of BI, Inc., the more responsive and responsible of the 4 firms that responded to the RFP. (10:20 a.m.)

4. Executive/Rhode Island Justice Commission: (10:23 a.m.)

- A. RFP #B05420 – Compliance Monitor Contractor
Voting Members: W. Anderson, T. Mongeau
Cost: \$30,000/year (3 year contract with option for 2 add. Years)

T. Mongeau and G. Caruolo represented the Agency. T. Mongeau noted that the Rhode Island Justice Commission is the Agency within the Executive Department charged with the responsibility of planning for and administering grants from the Juvenile Justice Delinquency Prevention Act. The purpose of this RFP is to solicit a contractor to provide compliance monitoring of three of the four core requirements of the Act: separation of juveniles from adults in lockups, de-institutionalization of juvenile offenders, and removal of juveniles from adult jails and lockups at 50-60 facilities throughout the state, including the training school. Funding for the project is through the Juvenile Delinquency Prevention Formula Grant.

G. Caruolo noted that two responses were received and both were very different. One firm, from Virginia, was an actual compliance monitoring business presently providing compliance monitoring services for the states of Texas and Florida. The other proposal was from a local firm who is in the business of police accreditation and, although the local firm included very qualified people, it was the opinion of the Technical Review Subcommittee that this firm would require a learning curve.

Recommendation: Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Executive Department/Rhode Island Justice Commission's Technical Review Subcommittee, as approved by the Executive Director, and sends forward to the Director of Administration for her consideration the single name Group 4 Securicor (G4S), the more responsive and responsible of the two firms that responded to the RFP. (10:37 a.m.)

Upon a motion made by Mr. Anderson, seconded by Mr. Bedrick and unanimously carried, the meeting was adjourned at 10:37 a.m.

Supporting documentation is on file at the Division of Purchases.