

# **ARCHITECTURAL/ENGINEERING/CONSULTANT SERVICES**

## **SELECTION COMMITTEE**

**Wednesday, February 23, 2005**

## **MINUTES**

### **Members Present:**

**Acting Chairman: William J. Anderson**

**Public Member: George deTarnowsky**

**Agency Representative: Ralph C. Lee, Associate Director**

**>Department of Corrections (DOC):**

**A quorum being present, the meeting was called to order by the Chairman. Minutes of the A/E/CS Selection Committee meeting of February 9, 2005 were approved by G. deTarnowsky and W. Anderson. The following agenda items were addressed and voted upon by the Committee:**

**1. Department of Corrections (DOC): (9:03 a.m.)**

## **A. LOI #B04045 – Evaluations and Upgrades to Laundry Facilities**

**Voting Members: W.Anderson, G. deTarnowsky, R. Lee**

**Cost: \$73,500**

**R. Lee noted that the Agency sought recommendations as to how to better operate seven laundry facilities located in seven DOC buildings, as well as update, repair and possibly expand them. Two firms responded to the LOI: Edward Rowse Architects and Castellucci Galli. Both firms are known to the department and both do very good work. Although Castellucci Galli has slightly more ability in performing the investigation and design services, Edward Rowse's fee was substantially lower.**

**Recommendation: Upon a motion made by Dr. deTarnowsky, seconded by Mr. Anderson and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Corrections' Technical Review Subcommittee, as approved by the Director, and sends forward to the Director of Administration for her consideration the single name of Edward Rowse Architects, the more responsive and responsible of the 2 firms that responded to the LOI. (9:05 a.m.)**

**B. LOI #B04440 – Mechanical System Upgrades at Eight Facilities  
(9:05 a.m.)**

**Voting Members: W.Anderson, G. deTarnowsky, R. Lee**

**Cost: \$134,000**

**R. Lee noted that the purpose of the LOI is to update mechanical systems at all DOC facilities such as chillers, heaters, water tanks, condensate receivers and piping. Cataudella Associates has done a great deal of work for the Agency and designed the chill water and hot water system at medium security. Although the Agency did not have prior experience with Consulting Engineering Services, an out-of-state firm, it was noted that this firm was hired by several organizations more than once, which was a good indicator of their capability. Cataudella Associates' fee proposal was \$64,000 less than that submitted by Consulting Engineering Services.**

**Recommendation: Upon a motion made by Dr. deTarnowsky, seconded by Mr. Anderson and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Corrections' Technical Review Subcommittee, as approved by the Director, and sends forward to the Director of Administration for her consideration the single name of Cataudella Associates, the more responsive and responsible of the 2 firms that**

**responded to the LOI. (9: 07 a.m.)**

**2. University of Rhode Island (URI): (9:09 a.m.)**

**Single Source Request – Consultant/Teacher Quality Enhancement Grant**

**Voting Members: W.Anderson, G. deTarnowsky, P. Adamy**

**Cost: \$78,000/yr. (1 yr. contract w/option to renew for 4 yrs.)**

**P. Adamy and D. Byrd co-presented this item. This is a five-year \$7.5 million grant from the US Department of Education dealing with enhancement of new teachers in the state. The project is a partnership among all eight of the teacher education programs at the colleges and universities in the state and includes a partnership with the Department of Education, Rhode Island Board of Governors for Higher Education, and three high-need school districts. As a part of the project, the Agency has requested TBA Consulting Group (TBA) to be the coordinator/evaluator for the program, given their history of working with teacher education in Rhode Island, working with all of the partners in the past, their knowledge of the system, and their ability to do that coordination.**

**Because the grant calls for a business partner, the Agency submitted the name of TBA and received bonus points in their evaluation calculations used to determine their ability to secure the grant.**

**Recommendation: Upon a motion made by Dr. deTarnowsky, seconded by Mr. Anderson and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the University of Rhode Island, as approved by the Vice President for Administration, and sends forward to the Director of Administration for her consideration the single name of TBA Consulting Group, to be awarded on a single source basis. (9:13 a.m.)**

**3. Department of Environmental Management (DEM): (9:15 a.m.)**

**RFP #B04470 – Narrow River Storm Water Abatement Study**

**Voting Members: W.Anderson, G. deTarnowsky, F. Presley**

**Cost: \$74,400**

**Mr. Anderson asked what are TMDLs and BMPs? Mr. Presley answered that TMDL is Total Maximum Daily Load. This is an EPA program the concept of which is that every water body can sustain a certain daily load of pollutants, and there is a TMDL for each pollutant for a given water body. BMP is Best Management Practice which is the method used to control the levels of pollutants.**

**Mr. Presley noted that this project is funded through the EPA's non-point 319 program designed to meet the TMDL requirements for**

the state. He stated that the Narrow River exceeds the limits for nitrogen and for bacteria. It was determined that there were twelve outfalls allowing storm water to flow into the river causing about 90% of the pollutant load. Three outfalls have already been studied, and BMPs recommended and currently being implemented. This RFP covers the remaining nine outfalls. The consultant will analyze each of the nine outfalls, do up to 10% engineering conceptual design, and, for the top four most damaging outfalls, design up to the point where the town of Narragansett could obtain grant money next year to complete the work.

**Recommendation:** Upon a motion made by Dr. deTarnowsky, seconded by Mr. Presley and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Environmental Management's Technical Review Subcommittee, as approved by the Interim Director, and sends forward to the Director of Administration for her consideration the single name of Fuss & O'Neill, Inc., the most responsive and responsible of the 7 firms that responded to the RFP. (9:20 a.m.)

**4. Department of Education (RIDE): (9:22 a.m.)**

**LOI #B04638 – Support and Intervention Protocols - Education**

**Voting Members: W.Anderson, G. deTarnowsky, J. Wood**

**Cost: \$2,491,588**

**C. Bilotti, Purchasing Agent, and J. Wood, Esq., Chief of Staff, presented this item. J. Wood noted that the purpose of the RFP is to perform school intervention protocols for school districts in Rhode Island. The seven members of the Technical Review Subcommittee evaluated the two proposals independently and then met to discuss their findings. The proposals were evaluated on criteria such as how well the bidder understood the issues, bidder's work plan, capacity of the applicant to administer the project, and quality of key personnel. In the cost proposal, the committee reviewed the amount of detail and narrative provided in the budget, but this was not reflected in the score. Education Development Center, Inc. (EDC) received the highest number of points and is being recommended by the Agency.**

**Dr. deTarnowsky asked what firm is doing this work now. Ms. Wood answered that the work is not being done now, that this is the logical next step to Rhode Island series of progressive support and intervention activities as schools proceed through state and federal testing requirements.**

**Recommendation: Upon a motion made by Dr. deTarnowsky, seconded by Mr. Anderson and unanimously approved by the Committee, the Architectural/ Engineering/ Consultant Services Selection Committee (A/E/CS/SC) accepts the recommendation of the Department of Education's Technical Review Subcommittee, as**

**approved by the Commissioner, and sends forward to the Director of Administration for her consideration the single name of Education Development Center, Inc., the more responsive and responsible of the 2 firms that responded to the LOI. (9:26 a.m.)**

**Upon a motion made by Mr. Anderson, seconded by Dr. deTarnowsky and unanimously carried, the meeting was adjourned at 9:27 a.m.**

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**Gail M. Walsh**

**Recording Secretary**

**Supporting documentation is on file at the Division of Purchases.**