

# Charlestown Budget Commission Open Meeting/Regular Meeting Final

February 2, 2018  
9:00 AM Council Chambers

Town Hall  
4540 South County Trail  
Charlestown, RI 02813

**1. CALL TO ORDER**

Attendee Name	Title	Status	Arrived
Daniel J. Slattery	Secretary	Present	
Richard Sartor	Chair	Present	
Linda H. Philips	Vice-chair	Present	
Arthur Haskins	Commissioner	Present	
Julie A. Carroccia	Council Vice-president	Present	
Mark Stankiewicz	Town Administrator	Present	
Patricia Anderson	Treasurer	Present	
Michele Blair Voislow	TA's Admin. Ass't.	Present	

Observing the meeting were Greg Plunkett and Assistant Treasurer Jeannine Raymond. Also joining the meeting were Town Planner, Jane Weidman; Parks and Recreation Director, Vicky Hilton; Parks and Recreation Program Director, Ray DeFalco and Senior Center Coordinator, Michelle Vekakis.

**2. APPROVAL OF MINUTES**

- a. Budget Commission - Regular Meeting - Jan 30, 2018 9:00 AM
- b. Motion to approve the minutes from January 30, 2018.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Linda H. Philips, Vice-chair
<b>SECONDER:</b>	Daniel J. Slattery, Secretary
<b>AYES:</b>	Slattery, Sartor, Philips, Haskins

**3. PUBLIC COMMENT**

None

**4. OLD BUSINESS**

Treasurer, Pat Anderson noted that there were three clerical issues with the CRCC salaries and that the corrections have been made. DPW Director, Alan Arsenaault will be invited back to review the CRCC budget with the Commission.

**5. NEW BUSINESS**

**6. DEPARTMENT REVIEW**

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The public is welcome to any meeting of the Budget Commission. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact (711-364-1210) at least three (3) business days prior to the meeting.

**A. Planning**

Town Planner, Jane Weidman updated the Commission on her department. The department has been seeing an increase in housing, smaller sub-divisions as well as some commercial development applications. The Comprehensive Plan will be complete in 2018 with assistance from a professional planner. Ms. Weidman has been working with the American Planning Association on legislature that affects land use and zoning.

1. Motion to budget Account #480 Planning at \$128,995.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Daniel J. Slattery, Secretary
<b>SECONDER:</b>	Arthur Haskins, Commissioner
<b>AYES:</b>	Slattery, Sartor, Philips, Haskins

**B. Parks & Recreation - Senior Center**

Senior Center Coordinator, Michelle Vekakis, updated the commission on the Center. The kitchen is done, a full system generator has been installed and all interior and exterior lighting has been converted to LED. The Department of Elderly affairs has instituted a new formula and therefore there will be an increase in the grant money next year. There are 600 unduplicated users to the Center. Many people come in to have their taxes done and then end up coming back to enjoy all the Center has to offer. Weekday lunches are continuing as is the Meals on Wheels program.

1. Motion to budget Account #800 Senior Center at \$128,970.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Linda H. Philips, Vice-chair
<b>SECONDER:</b>	Daniel J. Slattery, Secretary
<b>AYES:</b>	Slattery, Sartor, Philips, Haskins

**C. Parks & Recreation Administration**

Parks & Recreation Director, Vicky Hilton gave an overview of her department. Many, many events were held. It was a challenge getting lifeguards this year as there was a shortage even at the State level. In lieu of this, P & R is signing up lifeguards now.

1. Motion to budget Account #810 Parks & Recreation Administration at \$170,000.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Arthur Haskins, Commissioner
<b>SECONDER:</b>	Daniel J. Slattery, Secretary
<b>AYES:</b>	Slattery, Sartor, Philips, Haskins

**D. Parks & Recreation Programs**

Director of Parks and Recreation Programs, Ray DeFalco informed the Commission of what was happening in his area. As Ms. Hilton said, there are many, many programs. Of particular interest is the addition of a half-time at basketball that mimics those of college games, i.e. music and the chance of half-court shots. This is a big hit will all in attendance. Always up for trying innovative ideas. Camp Ninigret has successful participation with a large number of children.

- 1. Motion to budget Account #815 Recreational Programs at \$130,083.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Linda H. Philips, Vice-chair
<b>SECONDER:</b>	Arthur Haskins, Commissioner
<b>AYES:</b>	Slattery, Sartor, Philips, Haskins

**E. Charlestown Town Beach**

- 1. Motion to budget Account #820 Charlestown Beach at \$103,085

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Linda H. Philips, Vice-chair
<b>SECONDER:</b>	Daniel J. Slattery, Secretary
<b>AYES:</b>	Slattery, Sartor, Philips, Haskins

**F. Ninigret Park**

- 1. Motion to budget Account #830 Ninigret Park at \$39,001.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Daniel J. Slattery, Secretary
<b>SECONDER:</b>	Arthur Haskins, Commissioner
<b>AYES:</b>	Slattery, Sartor, Philips, Haskins

**G. Blue Shutters Beach**

- 1. Motion to budget Account #850 Blue Shutters Beach at \$94,775.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Daniel J. Slattery, Secretary
<b>SECONDER:</b>	Arthur Haskins, Commissioner
<b>AYES:</b>	Slattery, Sartor, Philips, Haskins

**7. FUTURE MEETING SCHEDULE**

February 6, 2018

All meetings will be held in Council Chambers on Tuesdays and Fridays and will start at 9:00 AM unless otherwise noted.

**8. ADJOURNMENT**

- a. Motion to Adjourn at 11:03 AM.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Arthur Haskins, Commissioner
<b>SECONDER:</b>	Linda H. Philips, Vice-chair
<b>AYES:</b>	Slattery, Sartor, Philips, Haskins