

Charlestown Budget Commission Open Meeting/Regular Meeting Final

January 23, 2018
9:00 AM Council Chambers

Town Hall
4540 South County Trail
Charlestown, RI 02813

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Daniel J. Slattery	Secretary	Present	
Richard Sartor	Chair	Present	
Linda H. Philips	Vice-chair	Present	
Arthur Haskins	Commissioner	Excused	
Mark Stankiewicz	Town Administrator	Present	
Patricia Anderson	Treasurer	Present	
Michele Blair Voislow	TA's Admin. Ass't.	Present	

Joining the meeting were On-Site Waste Water Manager/Environmental Scientist, Matt Dowling; Town Clerk, Amy Rose Weinreich; Building and Zoning Official, Joe Warner. Assistant Town Treasurer, Jeannine Raymond and Greg Plunkett were observing.

2. APPROVAL OF MINUTES

- a. Motion to approve the minutes from January 19, 2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Daniel J. Slattery, Secretary
SECONDER:	Linda H. Philips, Vice-chair
AYES:	Slattery, Sartor, Philips
EXCUSED:	Haskins

3. PUBLIC COMMENT

None

4. OLD BUSINESS

None

5. NEW BUSINESS

None

6. DEPARTMENT REVIEW

A. Waste Water

On-Site Waste Water Manager/Environmental Scientist, Matt Dowling, gave an update on his department; specifically the cesspool/septic system phase out and its success. Also discussed were groundwater issues: nitrogen in groundwater, shallow wells v. deep wells. Grants were also discussed.

- 1. Motion to budget account #660 Waste Water at \$112,060.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Daniel J. Slattery, Secretary
SECONDER:	Linda H. Philips, Vice-chair
AYES:	Slattery, Sartor, Philips
EXCUSED:	Haskins

B. Board of Canvassers

Town Clerk, Amy Rose Weinreich, gave an overview of the Board of Canvassers Department; the proposed early voting and the addition of the polls being open 20 days prior to the election and 4 hours on the Saturday and Sunday prior to the election, explained voting manning requirements of the State Board of Elections.

- 1. Motion to budget account #430 Board of Canvassers at \$30,645.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Daniel J. Slattery, Secretary
SECONDER:	Linda H. Philips, Vice-chair
AYES:	Slattery, Sartor, Philips
EXCUSED:	Haskins

C. Town Clerk

Town Clerk, Amy Rose Weinreich, discussed her department and its staffing.

- 1. Motion to budget Account #470, Town Clerk at \$193,701.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Daniel J. Slattery, Secretary
SECONDER:	Linda H. Philips, Vice-chair
AYES:	Slattery, Sartor, Philips
EXCUSED:	Haskins

D. Building Inspector

Building and Zoning Official, Joe Warner, discussed his budget and his staffing requirements. There is a shortage of Certified Building Officials in Rhode Island. There have been some staff changes in his department, which adhere to State requirements.

- 1. Motion to budget Account #520, Building Inspector at \$223,623.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Daniel J. Slattery, Secretary
SECONDER:	Linda H. Philips, Vice-chair
AYES:	Slattery, Sartor, Philips
EXCUSED:	Haskins

7. FUTURE MEETING SCHEDULE

The public is welcome to any meeting of the Budget Commission. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact (711-364-1210) at least three (3) business days prior to the meeting.

All meetings will be held in Council Chambers on Tuesdays and Fridays and will start at 9:00 AM unless otherwise noted.

a. January 26, 2018

8. ADJOURNMENT

- a. Motion to adjourn at 10:55 AM.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Linda H. Philips, Vice-chair
SECONDER:	Daniel J. Slattery, Secretary
AYES:	Slattery, Sartor, Philips
EXCUSED:	Haskins