

Charlestown Town Council

April 9, 2018

Regular Meeting

~ Minutes ~

Final

CALL TO ORDER, Moment of Silence, Pledge of Allegiance

The meeting was called to order at 7:00 PM by President Virginia Lee

The **Regular Meeting** of the Town Council of the Town of Charlestown, duly advertised and posted, was held **April 9, 2018, 2017 at 7:00 p.m.** at the Charlestown Town Hall, 4540 South County Trail, Charlestown, RI.

The meeting was **CALLED TO ORDER** by Council President Virginia Lee at 7:00 p.m. with the Pledge of Allegiance, preceded by a moment of silence in memory of Tina Mascaro, who passed away last month, after 23 years of service to the Town.

ROLL CALL

Attendee Name	Title	Status	Arrived
Denise L. Rhodes	Councilor	Present	
George Tremblay	Councilor	Present	
Bonnie VanSlyke	Councilor	Present	
Julie A. Carroccia	Vice President	Present	
Virginia Lee	President	Present	

Also in attendance were Town Clerk Amy Rose Weinreich, Town Administrator Mark S. Stankiewicz and Attorney Peter D. Ruggiero.

COUNCIL COMMENTS

Ms. Carroccia noted that the Budget Commission's work was being submitted this evening after a significant effort by the Budget Commission as well as the Town Treasurer, Town Administrator and the Town Departments and stated that the process was very smooth. She recommended that the public review the budget and prepare any questions for the Budget Public Hearing to be held on April 30, 2018 and thanked everyone who had a hand in preparing the budget.

Ms. Lee thanked Mr. Carroccia for all of her work as liaison to the Budget Commission. She expressed her congratulations to the Budget Commission for preparing a budget that increased about half a percent, which is amongst the lowest in the state; she stated that the budget as submitted by the Commission was fiscally constrained and very sound. Ms. Lee encouraged the public to participate in the Chariho District Financial Referendum on Tuesday, April 10, 2018 from 8:00 a.m. to 8:00 p.m. at the Charlestown Town Hall. She thanked Representative Blake Filippi for his efforts to expand RIPTA service to ChurchWoods; a ceremony would be held later in the month. Ms. Lee expressed her thanks to the Department of Public Works, the Charlestown Police Department and Emergency Management personnel for their efforts during the most recent storm. She stated that the bid for the Ninigret Park Entrance and Sign would be awarded later during the evening's meeting. She expressed her thanks for a successful, well-run Easter Egg Hunt to the Parks and Recreation Commission and staff, the Charlestown Police Department, the Department of Public Works and the numerous volunteers, stating that several hundred children attended. Ms. Lee announced that the Program Guide for Parks and Rec had been published and could also be viewed online. She stated that after a period of time with not much interest, there was a lot of interest in the Charter Review Commission; the Council will consider this matter at the May 14, 2018 meeting.

Ms. Van Slyke stated that she attended the Easter Egg Hunt and that it was marvelous. She noted as liaison to the Parks and Recreation Commission that Earth Fest would be held on April 21, 2018 from 10:00 a.m. to 2:00 p.m. at Ninigret Park; this will be a free event to include a face painter, curious creatures, Red's Recycle-O-Rama the entertainer, the Rock the Bike and educational sessions. She noted that camp registrations were being accepted. Ms. Van Slyke noted that Jennifer Poore of the Charlestown Elementary School was awarded the State's Elementary Principal of the Year. She also noted that Chariho Tech students were heading to the National Skills USA Competition. She noted that Charlestown's Stoney Hill Cattle Company was awarded the Home Based Small Business Owners of the Year.

Ms. Rhodes noted two items concerning the National Wildlife Refuge: volunteers were needed for the Piping Plovers; and the Watchaug Pond Boat Ramp and Dock, originally built in 1971, were undergoing renovations and would be unavailable from April 16 through June 21, 2018.

PUBLIC COMMENT for items not on the Agenda

Greg Williams, introduced himself as a homeowner, a voter, and a taxpayer in Charlestown, and stated that his application for a beverage license was supposed to be on the evening's agenda, but was removed at the Council's agenda setting meeting. He stated that he followed the Town's application form, was told that he would have a hearing this evening and was told via email on Thursday that the application was removed from the agenda at a Special meeting. He stated that he watched the video of the Special meeting, noting that it took 32 seconds to remove his application from the agenda, without a mention of his name or his business' name. He stated if there were some prior discussion concerning his application that he would like to know at what hearing this took place and if this was open to the public. He also requested that if the Town were following some other application form other than the one he was provided that he receive a copy prior to submitting another application, entailing a lot of hard work and money. He noted that four days prior to the meeting, he was told that he needed an additional nine licenses, stating that four of those licenses did not apply to his business. He expressed his hopes that his application would move forward next month as he works toward obtaining the necessary approvals. He suggested that the Town update the licensing form.

Donna Chambers, Charlestown representative on the Chariho District School Committee, reiterated Ms. Lee's requested that registered voters attend the Chariho District Financial Referendum on Tuesday, April 10, 2018 from 8:00 a.m. to 8:00 p.m. at the Charlestown Town Hall. She stated that it was important to give a positive endorsement of the budget, as efforts were made to compile an appropriate budget without too much of an increase. She explained that positive votes would be counted from all three member towns.

Ronald Areglado, of 2 Partridge Run and a Charlestown representative on the Chariho District School Committee, addressed the Council concerning the Chariho Budget. He expressed that the District has become a leader in the State of Rhode Island, receiving local, regional and national awards. He stated that the work being done by the leadership and educators of the District is noteworthy and residents of all three towns should be very proud of the accomplishments. He expressed the good fortune of having a school district that has attracted new residents to all

three towns. He stated that the impact of these new residents has created an increase in the school district budget. He reported Charlestown’s numbers as having dropped by .18 and Charlestown’s contribution as 27.2%, contrasting Hopkinton’s increase due to their population, and explained that the school budget is derived per pupil. He explained that it was the aggregate vote at the District Financial Referendum, the total yeas versus the total nays that determined the approval of the budget. He noted that last year there was a strong outpouring of negativism from one of the member towns; however, the budget ultimately passed due to the large Charlestown turnout in support of the budget, resulting in a budget that was fiscally responsible. He reported that the school district budget has been proposed to increase 1.96%, a modest increase and low impact, with Charlestown’s total contribution to be \$14,311,216.93. He explained that facing increased enrollments with cutbacks at the State and Federal levels have caused the District to tap reserve funds to maintain the quality of education. He encouraged participation in the Chariho District Financial Referendum on Tuesday, April 10, 2018 from 8:00 a.m. to 8:00 p.m. at the Charlestown Town Hall.

Mr. Areglado expressed his gratitude for the quick response and level of quality care from the Charlestown Ambulance Service, encouraging membership as the best investment in one’s health and care.

Joseph S. Dolock of 38 East Quail Run, addressed the Council on behalf of the 20th Annual Charlestown Memorial Day Parade Committee. He explained that Memorial Day was started in 1868 with the decoration of local Civil War Veteran’s graves, becoming a national holiday in 1971. He explained the difference between Memorial Day and Veteran’s Day, noting that Memorial Day was for all the Veterans who have given their lives on the battlefield and that Veteran’s Day was a day to remember all those serving in the military. He stated that the Charlestown Memorial Day Committee was started by Jim Mageau in 1998; Mr. Mageau served as chairperson until two years ago. He stated that the Committee has two missions: to coordinate the Memorial Day Parade and to educate the residents. He stated that he was the Chairman and that he was joined on the Committee by Heather Paliotta, Vice Chair and Parade Chair; Evelyn Smith, Treasurer and Education Chair; Sandra Puchalski, Secretary and Decoration Director; and Stephanie Robinson, Recording Secretary. Jim O’Brien, Board member, would be honored as Grand Marshal this year, being a member of the Air Force, the last of the military services to be honored as Grand Marshal. Mr. Dolock spoke to finances, reporting that the parade costs between \$17,000 and \$20,000, noting that this amount must be raised each year and thanking the Council for the Town’s sponsorship. He invited any interested residents to join the Committee.

ADMINISTRATOR and COMMISSION REPORTS

A. Town Administrator's Report

The Administrator’s report was received and placed on file.

B. Commission Reports - None

FISCAL MATTERS

A. Discussion and Potential Action Regarding the Adoption of a Tentative 2018-2019 Budget and Any Potential Warrant Items for Presentation at the Budget Public Hearing on April 30, 2018 (Per Charter C-81)

Richard J. Sartor, Chair of the Budget Commission, presented the following recommendation from the Commission:

Attached for your information and review is the Charlestown Budget Commission’s recommended budget for FY 2018, and its comparison with FY 2018.

This budget recommendation would not be possible without the support and assistance provided to the Commission by many people. We would like to recognize the contributions made by Town Administrator Mark Stankiewicz, Town Treasurer Pat Anderson and the department heads for their diligence and professionalism in the development of the budget. The contributions of Administrative Assistant Michele Voislow and Town Council Liaison Julie Carroccia, completed the budget team. Our thanks to them all.

The recommended Operating Budget for FY 2018 is \$28,484,646, which is an increase of 2.74% or \$760,045 greater than last year’s budget. To fund this 2.74% increase, a tax levy increase of \$113,664 or 0.48% is required, based upon current estimates of the Grand List. This would result in an estimated rate of \$9.65 per thousand of valuation, an increase of 6 cents from the former rate of \$9.59.

The Budget Commission recommendation of expenditures for FY 2018-2019 and its comparison with the Prior Fiscal year is presented below:

EXPENDITURES				
	2017	2018	\$ Change	% Change
Chariho School Budget	14,121,237	14,216,622	95,385	0.68%
Department Expenditures	10,231,803	10,439,116	207,313	2.03%
Transfers Out	1,125,050	1,225,225	100,175	8.90%
Debt Service	787,589	766,967	-20,622	-2.62%
Capital Expenditures	1,458,922	1,836,716	377,794	25.90%
Total Recommended Budget	27,724,601	28,484,646	760,045	2.74%

The proposed Revenue Schedule is based upon the current best estimates of local revenues, and the Governor’s proposed State transfers/grants to the Town. The Governor’s local funding remains subject to State legislative action and shall be closely monitored.

The recommended Budget Real Estate tax rate is approximately \$9.65 per thousand of real estate valuation. The rate is based upon the estimated Statement of Assessed Valuations by the Town’s Assessor. The estimated net assessment value of the Town’s grand list is \$2,507,381,396 and remains subject to the Assessor’s finalization and certification.

Charlestown’s tax rate during the current year is among the lowest in the State of Rhode Island (2nd to 4th lowest, varies by category), and is expected to continue to maintain its favorable tax status with this budget.

The Budget Commission recommendation of revenues for FY 2018-2019 and its comparison with the Prior Fiscal year is presented below:

REVENUES				
	2018	2019	\$ Change	% Change
General Fund Tax Revenue - Current Year	23,813,094	23,926,758	113,664	0.48%
General Fund Tax Revenue - Prior Years	400,000	300,000	-100,000	-25.00%
Interest	180,000	160,000	-20,000	-11.11%
In Lieu of Tax	7,699	7,699	-	0.00%
Motor Vehicle Excise Tax	44,097	243,680	199,583	452.60%
State Aid to Education	1,653,819	1,624,182	-29,637	-1.79%
Other Governmental Revenue	392,061	480,980	88,919	22.68%
Local Revenues	1,183,831	1,241,347	57,516	4.86%
Fund Balance Transfers	-	369,565	369,565	
Road Engineering Transfer		130,435		
Impact Fee Transfers	50,000	-	-50,000	-100.00%
General Fund Revenues	27,724,601	28,484,646	760,045	2.74%

Mr. Sartor explained that the Commission anticipated receiving a little bit less in taxes this years than in prior years; this was due to a higher than anticipated collection rate this year, resulting in fewer unpaid taxes next year. He explained the dramatic increase to the Moto Vehicle Excise Tax Revenue explaining that the State has mandated that local motor vehicle tax will no longer be collected on the local level and that the State would be reimbursing the Town for 100% for those funds.

Budget Commission comments regarding major changes and recommendations for FY 2018-2019.

Large Projects:

An increase in expenditures for Capital Projects continues to reflect significant improvements initiated in the Town’s physical facilities and roadways. Efforts include improvements to our North/South roadways, replacement of worn storm culverts, expansion of road resurfacing and Park / Recreation facilities.

Public Works:

Old Mill Road renovation: Preliminary engineering is complete, funds for construction are recommended. \$1,006,740.

Road resurfacing throughout town. \$120,000.

Kings Factory Road Box culvert. \$25,000.

Recreation:

Columbia Heights - Playground improvements. \$24,000.

Wicklund Field - basketball court renovation. \$35,000.

Fleet Improvements:

This budget provides for fleet and vehicle replacements:

Police (One Patrol vehicle & one administrative vehicle). \$72,002.

Public Works Wing Mower. \$18,000.

Ambulance: Charlestown Ambulance Corps. 5 yr. lease/purchase. \$56,000.

Mr. Sartor spoke to the changes at the Ambulance Corps to approve their internal systems, their budget finance and purchasing, stating that the Corp will be contributing for the first time to the purchase of a new ambulance, in the amount of \$16,000. He explained that the Commission has communicated recommendations to the Town Administrator concerning the Corps’ administrative services, noting the tremendous level of medical service that currently exists.

Town Hall:

Emergency Generator Replacement including needed electrical upgrades. \$175,000.

Noteworthy budgetary comments include:

1. Maintenance of the Unassigned Fund Balance in the recommended range of 15-25% of budget to provide emergency funds and liquidity for financial activities of the Town.

Mr. Sartor stated that the Town was at the upper limits of the 15-25% range, resulting in the recommendation to use some of these funds to offset some of the capital projects.

2. Continued low bonded indebtedness of \$5,085,000 and excellent bond rating AA2.

3. No Staffing increases, except summer seasonal recreation staff.

Mr. Sartor noted that the budget included the recommendation of one reclassification, that of the Senior Clerk in the Assessor’s Office to Assistant Assessor, stating that the individual that is currently in the position has credentials well above the position and is additionally pursuing her education to become a certified Assessor.

4. Last year, the funding of the Burdickville Road reconstruction was approved. The project appears to be stalled due to resident concerns and other issues. If those issues are not resolvable in a reasonable time frame, the budget commission will consider recommending reallocation of funding to project that are prepared to proceed. However, Burdickville Road reconstruction continues to be a high priority and is in the public’s best interest, meeting both the present and future transportation needs of our community.

Mr. Sartor stated that the North/South roads within the Town are very important, high-priority public interests requiring the allocation of funds to meet current and future needs.

5. Creation of an account to maintain the Naval Memorial in Ninigret Park.

The Budget Commission recommends continued support for transfers to the following funds:

Town Capital Maintenance Fund. \$150,000.

Town Pond and Beach Preservation Fund. \$250,000.

Mr. Sartor stated that the funds current status was at \$1.2 million, explaining that when the fund was started 6-8 years ago, the purpose was to ensure that when work needs to be done to maintain the ponds as viable recreational amenities within the community (to include dredging, marsh land restoration, beach work, etc.), funds are available.

Health Care Post-employment Benefits Fund. \$450,000.

Employee Severance Benefit Fund. \$150,000.

Budget Recommendations for Enterprise Funds:

A. \$204,327 The Charlestown Residential Collection Center recommended budget which includes use of retained earnings in the amount of \$15,952 and a General Fund subsidy of \$25,000 to fund this activity.

B. \$64,581 Recommended Coastal Pond Commission budget to fund operations, including Harbormaster, mooring fields, and navigation aids. The Coastal Pond Commission is funded by mooring fees and also anticipates the use of \$5,716 in retained earnings.

Mr. Sartor added that the Commission has continued to try to be as conservative and appropriate as possible in the interest of the Town and keeping the taxes low while recommending expenditures that allow the Town to be technologically current and to provide good equipment for employee use.

Mr. Areglado inquired about the unassigned fund balance; Mr. Sartor stated that it was right around of \$7 million.

Ms. Lee asked if this was the lowest increase in 6 years. Mr. Sartor stated that due to the effects of revaluation on the tax rate, it was difficult to confirm. Ms. Lee thanked the Budget Commission and all of those who were involved in the development of the budget, noting that the Commission met twice a week since January to prepare the budget.

Motion to tentatively adopt the 2018-2019 Budget as recommended by the Budget Commission for Presentation at the Budget Public Hearing on April 30, 2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Julie A. Carroccia, Vice President
SECONDER:	Denise L. Rhodes, Councilor
AYES:	Rhodes, Tremblay, VanSlyke, Carroccia, Lee

B. Discussion and Potential Action Concerning the Potential Acquisition of Property Owned by Cheryl E. Weeden, Designated as Plat 23, Lot 11 (South County Trail) with a Purchase Price for Consideration in the Amount of \$75,000 Which May be Subject to Customary Adjustments and Offsets to Acquire Land and Other Items of Value to the Town to be Funded with Open Space Bond Funds, with Advisory Opinions Received from the Conservation Commission, the Parks and Recreation Commission and the Planning Commission

Mr. Stankiewicz stated that the property abutting the Town Hall to the south, was owned by the Weeden and that they were interested in selling. He stated that maps and assessment information have been provided to the Council and that an authorization to purchase the property for open space would be in order, conditional upon the receipt of a clear title and a property survey. He explained that there was an historic cemetery on the property and that the Town was currently encroaching on the property with the access road to the football field. He stated that there were no expectations for future development of the property, but rather that the property would simply serve as a buffer.

Deborah Carney expressed her support for the purchase of this property. She inquired about the bond language, specifically since the approved bond provided only for open space, whether this property could be used for recreation. Mr. Ruggiero stated that Ellen Corneau, the Town’s Bond Counsel, saw no issue with utilizing the Open Space bond funds to purchase the property in an effort to resolve the encroachment issue. Ms. Carney inquired further whether the property could be used in the future to expand the Little League field or the football field; Mr. Ruggiero stated that bond counsel would need to weigh in on that particular question. Ms. Carney stated that the location would be ideal for future expansion of the Little League and football fields. Mr. Ruggiero explained that if this were a question in the future, the open space funds could be reimbursed with recreation funds. Ms. Carroccia inquired whether recreation funds could be utilized for this purchase. Mr. Stankiewicz explained that open space bond funds were available as previously approved by the voters and if other funds were to be utilized for this purchase, because the purchase price exceeded \$50,000, approval for the purchase would need to be sought from the voters. He further stated that he anticipated marginal use of the property in the future due to wetlands in the area; he recommended use of the property as a land bank.

Sandra Puchalski spoke to the recognition of the football field as Puchalski Field and requested that directional signage be obtained and erected. She spoke to the restrictions placed on the field and requested that the comprehensive information previously provided to the Parks and Recreation Department be located and reviewed.

Mr. Stankiewicz recommended that the Council authorize the President, Vice President and the Town Administrator to execute the documents related to the purchase.

Mr. Tremblay expressed that under the circumstances, the Town should purchase the property.

Mr. Ruggiero recommended that a survey be performed, as there have been questions historically concerning the boundaries of the surrounding properties. Mr. Tremblay agreed, stating that there have been questions concerning the acreage of the property that would be resolved by a survey. Mr. Stankiewicz agreed, stating that prior to the execution of the purchase documents, he would inform the Council of the findings and seek further approvals if necessary.

Motion to purchase Property Owned by Cheryl E. Weeden, Designated as Plat 23, Lot 11 (South County Trail) with a Purchase Price for Consideration in the Amount of \$75,000 Which May be Subject to Customary Adjustments and Offsets to Acquire Land and Other Items of Value to the Town to be Funded with Open Space Bond Funds and authorize the Council President and/or Council Vice President and Town Administrator to sign the documents as necessary, pending a survey of the property.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Tremblay, Councilor
SECONDER:	Julie A. Carroccia, Vice President
AYES:	Rhodes, Tremblay, VanSlyke, Carroccia, Lee

UNFINISHED BUSINESS

A. Discussion and Potential Action Regarding the Following Event to Occur Within the Town of Charlestown Per RIGL §31-12-12(A):

Mitch Favreau, President of the Northeast Masters Cycling Association, Secretary of the Mystic Velo Club and lifelong bike racer, addressed the Council, apologizing for not being in attendance at the last Council meeting. He stated that he has had a good working relationship with the former and current Chiefs of Police in Charlestown. He stated that he met with Chief Paliotta last year regarding these concerns and drafted a lengthy document to address these concerns. He explained that he runs the event from the school complex with officials and volunteers out on the course during the event. He detailed being told 3 years ago by event officials that an individual living on Kings Factory Road raised concerns about the race at the finish line; he stated that those officials were doing their job, focusing on the riders and did not refer that individual to him as the event organizer. He stated that all of the events that he runs are fully sanctioned and insured by USA Cycling, which is the national governing body for all bicycle races, explaining that 9 years old is the youngest sanction racing age (Juniors). He stated that there were equipment and distance restrictions for Juniors, clarifying that the Juniors in this particular race would be traveling a distance of 7km. He addressed the issue of participants riding multiple riders abreast, stressing that participants would be racing against the clock, not each other and that it was against the rules. Concerning the safety of the course, he stated that the width of the breakdown lane on Route 91 was the safest portion, but that Kings Factory Road was the second safest portion and that a long portion of Route 112 bordered a Preserve with no driveways. He stated that unless an individual is a cyclist, it could be easy to get a distorted perception of what a cyclist experiences, explaining that opposed to motorists approaching each other without any sound warning, cyclist hear vehicles approaching long before they come into the line of sight. He addressed the topic of time trials, noting that it was by far the safest type of race as it is the cyclist racing against the clock. Mr. Favreau noted that this race was in memory of Peter Murphy, a lifelong cyclist, stating that his death was a freak accident of a cyclist running into a fixed object. Further addressing safety, he stated that USA Cycling required permitting by the Town and State, that USA Cycling Officials inspect the course, that he works with Charlestown Police Department to coordinate signage and that flaggers are positioned at turns along the course. He stated that he would love to not hold the race on a Saturday in August, but the annual racing calendar ends in August and this race is the New England Championship, so the races needs to be held at the end of the season. He stated that he has been searching for an alternative course that meets all of their needs, not just for safety reasons, but the riders would like a flatter, quieter course, the course must be 12 km, must have mostly right hand turns, must have nearby parking available for 100+ participants, etc. He stated any participants under the age of 18 required a parent or guardian’s signature with a full understand of the risks of cycling, noting that many Juniors get involved because their parents are cyclists and that cycling was not a uniquely dangerous sport. He explained that the Juniors were escorted on the course. He discussed the logistical difficulties of moving the Juniors’ race to another location and noted that the race included 100-120 adults with 4-7 Juniors, as it is the New England Championships and a race must be provided for every licensed category. He stated that outside of Pete Murphy’s incident and one other equipment failure, he was not aware of any accidents during this race.

JoAnne Stolle of Kings Factory Road addressed the Council in response to some of the issues that Mr. Favreau raised. She thanked him for coming. She stated that she had recently received his comments to the Council of a year ago. She read the following statement into the record:

First of all, yes, I was the one who came up and followed three or four, I believe it was four, and then three, riding abreast all the way the length of Kings Factory Road and every one of them was in the race. It troubled me so much that they were occupying the whole right hand travel lane, that I followed them slowly all the way up to the finish line. Every one of them was a member of the race. And this was between, I would say, well I know it was between 11 and 12, because that’s when I go to the Post Office. I was very concerned, but last year we didn’t get anywhere as far as moving this race off of Kings Factory Road. All of you know that now I have switched my emphasis to getting the children off Kings Factory Road, because we’ve lived here for fourteen years. We have neighbors with children - no one on this street lets their kids ride on Kings Factory Road. It is not a safe road for children, and the point I’ve been trying to make is could you just get the children off of Kings Factory Road? Today, my husband and I did a lot of measurements and we actually clocked out the miles from the corner of Kings Factory Road to RICAN, which is the intersection of 91 and 112, 2 ½ miles in one direction and 2 ½ miles back - a perfectly safe, flat road for children to ride, a beautiful route. And it’s not that far away from where there would be flaggers and there would be people to watch them and get them out on the road and back again in a loop, just for the kids. I will stand corrected that it was 7 kilometers, not miles; Kings Factory Road is about 5.2 miles long from beginning to end.

I would like to address the issue of the road being safe. I spoke last July about this and there were several people that agreed with me. Kings Factory Road is not a particularly safe road for any bike rider. It’s a different thing if you’re a single bike rider riding not in a race, but I don’t think Mr. Favreau is as familiar with what it’s like on a Saturday morning in the summer, and I’ll just mention a few of the things that occur on Kings Factory Road on a Saturday summer morning in August - people are trying to get to the beach early; those of us who go to the Post Office, or the bank, know that things close at Noon or 12:30; people are bringing motor homes down; boats; people are lost, they’re looking for Burlingame. The traffic on that road on a Saturday morning in August is not like any other time of the year; the summertime on that road is very busy, and those were the issues I was trying to make as far as safety. I have never seen a neighborhood child ride their bike on Kings Factory Road and to put children on that road in a time trial race, who’ve never been here before, makes no sense to me at all.

I would also like to read to you, the disclaimer on the Rhode Island Bicycle Map:

“This disclaimer...developed by the Rhode Island Department of Transportation, to assist experienced and/or commuter cyclists in planning trips on roadways designated as most suitable for bicycle travel. The designated roadways may not be suitable for inexperienced riders or for children. Riders should choose routes and trip plans appropriate for their individual skill level. They should use helmets, rear view mirrors and other protective equipment riding on roadways and bicycle paths.”

I could go on, the disclaimer is very lengthy, but the point being - it is for experienced cyclists, whether all the children are, I don't know, whether they know what these roads are like, I don't know that either. My concern has been for safety and safety only. I've been told this is a blue route, most suitable. Well, right there on the State DOT map, it tells you it's suitable for experienced riders, not for inexperienced riders or for children.

She requested that the Council look long and hard about the safety of children riding that route. She stated that Mr. Favreau was a very dedicated, experienced rider and expressed her belief that in all of his years of experience and knowledge of the state, perhaps he could find a safer place for children to ride.

Mr. Favreau stated that he does ride the course on a Saturday morning in August to check the course out and has ridden on it many other times during the year, stating that it has never been a safety issue. He noted that children riding their bikes to a friend's house was very different from being escorted by parents in a sanctioned race, obeying the rules of the road.

Mr. Favreau asked Ms. Stolle how she was certain the riders she followed were in the race. Ms. Stolle stated that she followed all of them to the finish line where they were timed. Mr. Favreau explained the pacing rule, stating that riders were not allowed to ride abreast during a race. Ms. Stolle stated that the events she detailed happened during the 2016 race.

Ms. Chambers stated that she lost a dear friend in a road race a year ago, in September, on an unsafe road. She expressed her concern about any roads considered unsafe being used for this event. She suggested a traffic detour during the race time.

Mr. Areglado suggested that the Criterium area at Ninigret Park be utilized for the race. Mr. Favreau explained that this particular race was sanctioned as time trial road cycling and was a different type of race than has been held at the Ninigret Park Criterium course. Mr. Areglado asked if the Juniors' portion of this race could be moved to the Criterium course at Ninigret Park; Mr. Favreau stated that it could at great expense and hardship.

Faith LaBossiere, member of the Parks and Recreation Commission, spoke to the hopes for a coastal bike route which could host time trials in the future.

Steven Stolle, of 305 Kings Factory Road, distributed information from iamtraffic.org and measurements of Kings Factory Road, speaking to the space needed for cyclists to ride versus the space available on Kings Factory Road. He read from the website of Athletic Accomplishments of Peaks Coaching Group as follows:

“The Peter Murphy Memorial New England Time Trial Championship is a challenging time trial race due to a succession of short stinger climbs and descents not typical of many trial races. Most racers feel they cannot find a rhythm on this course, compounding the undulating terrain.”

Francis Topping spoke to race day signage, suggesting that it may be beneficial to the cyclists to notify motorists of an event.

Ms. Lee requested the input of the Chief of Police. Police Chief Michael J. Paliotta addressed the Council noting that compelling arguments had been presented. He stated that this particular race has taken place in Charlestown for the several years without incident and stated that he did not agree that Kings Factory Road was any more dangerous than any other road. He agreed that Kings Factory Road did not provide a breakdown lane of any kind and given the measurements of the road and the windy nature of the road, a motorist passing cyclists may need to pull onto the opposite side of the road. He suggested that the Juniors' race be moved to Route 91 or to Ninigret Park. He stated that electronic message boards and Police details have been utilized in the past as safety precautions and recommended that an additional detail be added this year on Kings Factory Road, just before the start of the Juniors' race, and that an additional electronic message board be utilized as well.

Mr. Favreau agreed that the Juniors' race could be moved to Route 91, noting that an additional officers would be necessary at the end of Route 91 to allow the cyclists to U-turn and describing the intent of additional signage. He spoke to the comments read by Mr. Stolle noting that the comments were from the perspective of a bike racer finding it a hard course to ride competitively because in a time trial cyclist strive to keep their heart rate steady; the terrain makes this technically challenging.

Ms. Van Slyke asked Chief Paliotta if closing the road on Route 91 for the U-turn was acceptable; he stated that it was. She asked if the parents would still accompany the Juniors during their race; Mr. Favreau confirmed that the Juniors' would be still be accompanied.

Leo Mainelli of Timber Trail inquired about the time of day and duration of the race. Mr. Favreau stated that the Adult race started at 9:30 a.m. and the Juniors' race started at 11:00 a.m.

Motion to approve the Peter Murphy New England Time Trial with the understanding that the Juniors' will be moving to Route 91; the requirement that an escort accompany the Juniors and the requirement of the road closure with a detail officer at the end of Route 91.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Julie A. Carroccia, Vice President
SECONDER:	Denise L. Rhodes, Councilor
AYES:	Rhodes, Tremblay, VanSlyke, Carroccia, Lee

Mr. Carroccia noted the amount of dedication and time spent in assuring the safety of the children involved in this race.

B. Discussion and Potential Action Regarding the Authorization of an Expenditure Not to Exceed \$25,000.00 from Budget Line Item 01.960.9625.000 (Council Contingency) to Take Any Necessary Action to Ensure the Public Health and Safety of the Citizens of Charlestown Concerning the Federal Communications Commission Filing A1088475 for the Construction of a 178 Foot Tall Self-Supported Tower and Associated Equipment at 4782 Post Road in Charlestown; and Authorization of the Town Administrator, Town Treasurer and Town Solicitor, Each, to Take Any and All Such

Actions, and Execute and Deliver Such Certificates, Receipts or Other Documents as May be Necessary to Carry into Effect the Foregoing, or Any Take Any Other Action Relative Thereto

Ms. Lee explained that this would authorize the Town Administrator and others to work toward a better solution concerning the proposed FCC tower and better emergency coverage.

Marcia Silvestri of 4531 Old Post Road addressed the Council in protest of the tower, as proposed, stating that she wrote to RIEMA requesting a map of all the possible locations; in response, she received a redacted map of the Town of Charlestown.

Faith LaBossiere of the Parks and Recreation Commission stated that Route 1 was designated as a Scenic Roadway in 2002. She requested that the State Scenic Roadway Board be consulted concerning the proposed tower. She requested explanation of the tower being “self-supported”; Mr. Stankiewicz stated that there would be no attached guy-wires, rather, it would be a free standing frame.

Ruth Platner stated that the Town of South Kingstown had recently applied for Scenic Road status for Route 1, noting that the State Scenic Road Board would be convening to consider that application.

Ms. Lee explained that apparently the tower was designed to withstand winds up to 125 miles per hour, but that the Council had many concerns that resulted in the desire to authorize the Town Administrator and Town Solicitor to research potential alternatives. She inquired about the tower’s location within the Historic District. Ms. Platner stated that the proposed site was near a structure on the National Register of Historic Places. Ms. Lee inquired whether the matter should be remanded to the Zoning Board of Review and/or the Planning Commission; Mr. Ruggiero stated that the State had not submitted the plans for local review.

Ms. Van Slyke read from a communication sent by Charlestown’s Building/Zoning Official to Peter T. Gaynor of RI EMA:

“...the proposal is not immune from local land use regulations and therefore must comply with the Town of Charlestown’s Zoning Ordinance, specifically Article VI, Section 218-37D, “Utilities”.

She stated that a local land use review of the project would consider safety in an orderly process.

Motion to authorize the Expenditure Not to Exceed \$25,000.00 from Budget Line Item 01.960.9625.000 (Council Contingency) to Take Any Necessary Action to Ensure the Public Health and Safety of the Citizens of Charlestown Concerning the Federal Communications Commission Filing A1088475 for the Construction of a 178 Foot Tall Self-Supported Tower and Associated Equipment at 4782 Post Road in Charlestown; and Authorization of the Town Administrator, Town Treasurer and Town Solicitor, Each, to Take A

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Julie A. Carroccia, Vice President
SECONDER:	George Tremblay, Councilor
AYES:	Rhodes, Tremblay, VanSlyke, Carroccia, Lee

ORDINANCES AND RESOLUTIONS

A. Discussion and Potential Action Regarding a Resolution to Support the Removal of the “Sunset” Provision Regarding the Residential Mortgage Foreclosure Mediation

Ms. Rhodes stated that this provision was enacted when foreclosures were at their height; removal of the sunset provision would continue to assist residents when they are going through the foreclosure process. She expressed her desire to communicate the Town Council’s support of the removal of this provision to the Town’s local legislators.

Mr. Tremblay and Ms. Van Slyke agreed.

Motion to approve the resolution as follows:

TOWN OF CHARLESTOWN, RI

A Resolution to Support the Removal of the “Sunset” Provision Regarding the Residential Mortgage Foreclosure Mediation

WHEREAS, In 2013 the Rhode Island General Assembly enacted, and the Governor signed into law, residential foreclosure mediation legislation which provided new protections to help struggling owner-occupants of 1 - 4 unit residential properties avoid foreclosure and remain in their homes (the “Foreclosure Mediation Act”); and

WHEREAS, Prior to the passage of the Foreclosure Mediation Act, Rhode Island had one of the least restrictive foreclosure processes in the nation, and lenders could proceed to foreclosure, without any court involvement, simply by providing certain notices to the homeowner of its intention to initiate foreclosure; and

WHEREAS, Due to the weaknesses in the state foreclosure statute, several municipalities adopted ordinances that provided protections to owner-occupants before foreclosure could occur; and

WHEREAS, In light of the success of these municipal ordinances, the Foreclosure Mediation Act was enacted in 2013, based on the municipal ordinances; and

WHEREAS, The Foreclosure Mediation Act required lenders to advise owner-occupant mortgagors of the availability of a “mortgage mediation process” before the lender could proceed to a non-judicial foreclosure; and

WHEREAS, The intent of the Foreclosure Mediation Act was to establish a formal process through which lenders and owner-occupant borrowers would participate in good faith to determine whether a viable and mutually agreeable alternative to foreclosure existed; and

WHEREAS, In order to establish a uniform, statewide mediation process, the Foreclosure Mediation Act pre-empted municipal ordinances dealing with this topic; and

WHEREAS, The Foreclosure Mediation Act is scheduled to expire on July 1, 2018, which would eliminate the foreclosure mediation process that facilitates a conversation between lenders and owner-occupant homeowners to explore alternatives to foreclosure; and

WHEREAS, Residential mortgage foreclosures, caused in part by an underperforming economy, unemployment and underemployment, and properties with negative equity, have negatively impacted a substantial number of residential properties in this community, which endangers the economic stability of the community and its residents; and

WHEREAS, While foreclosure rates have improved since the depths of the economic crisis, the

percentage of Rhode Islanders facing foreclosure today is still four times higher than pre-crisis rates; and

WHEREAS, The Rhode Island General Assembly has and will be considering legislation to eliminate the expiration of the Foreclosure Mediation Act.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Charlestown places itself on record as supporting legislation to eliminate the expiration of the Foreclosure Mediation Act and urges the members of the General Assembly to support this legislation when it is brought to a vote.

BE IT FURTHER RESOLVED, That a copy of this resolution be sent to the Representatives and Senators representing the Town of Charlestown, to the Honorable Speaker of the House, Nicholas A. Mattiello, the Honorable President of the Senate, Dominick J. Ruggiero, and Her Excellency, Governor Gina Raimondo, and to each municipality in Rhode Island requesting their support in favor of legislation to eliminate the expiration of the Foreclosure Mediation Act, and to support continued protections for owner-occupants to assist them in avoiding foreclosure and remain in their homes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise L. Rhodes, Councilor
SECONDER:	George Tremblay, Councilor
AYES:	Rhodes, Tremblay, VanSlyke, Carroccia, Lee

NEW BUSINESS

A. Discussion and Potential Action Regarding Support of the Town Planner’s Efforts with the Legislature on Behalf of the American Planning Association, Rhode Island Chapter, Specifically Concerning H-7769 an Act Relating to Towns and Cities - Subdivision of Land and S-2413 an Act Relating to Towns and Cities – Zoning Ordinances

Jane Weidman, Town Planner, reported on her work on behalf of her professional organization, which is the Rhode Island Chapter of the American Planning Association, stating that every year hundreds of bills were submitted to the legislature, most of them dealing with issues relating to municipalities. In the last few years, the legislation has been introduced directly related to municipal planning and land use development; most of this legislation has been opposed by the Planning Commission. She stated that these bills are typically submitted on behalf of the Rhode Island Builders Association and deal with amendments to the Zoning Enabling Act and the Subdivision Enabling Act. She spoke to a bill introduced last year, in which amendments to the Subdivision Act reduced the time periods that communities had to review major land developments and projects; the bill was quite strongly opposed by the rural communities through resolutions and testimony, but the bill passed. As a result, the Planners formed a Legislative Committee, to address the bills in a timely and unified manner. Additionally the Planners met with the Rhode Island Builders Association to better communicate and work together in compromise. She explained that the Association had a bill submitted on their behalf to restore most of the review periods that were taken away from the communities and also to make other adjustments to equalize the process for applicants. She noted that Rep. Filippi was a co-sponsor of the bill; the bill was heard with strong testimony for the bill but was generally opposed by the RI Builder’s Association. She stated that the Senate bill was just introduced, co-sponsored by Sen. Algiere. She stated that the Planners’ Association was focusing on bills amending the Zoning Enabling Act and the Subdivision Act.

Motion to support the resolution

Ms. Van Slyke stated that this issue has presented difficulties for the Planning Commission; Mr. Ruggiero added that this has been an issue for Planning Departments statewide.

Ms. Weidman suggested that the House Committee on Municipal Government and the Senate Committee on Housing and Municipal Government be added to the list of Resolution recipients.

Motion made by Ms. Van Slyke, seconded by Mr. Tremblay and approved unanimously to amend the resolution to add the House Committee on Municipal Government and the Senate Committee on Housing and Municipal Government to the list of Resolution recipients.

The original motion as amended was called; the Resolution was approved unanimously as follows:

**TOWN OF CHARLESTOWN, RHODE ISLAND
RESOLUTION IN SUPPORT OF H-7769 and S-2751
AN ACT RELATING TO THE SUBDIVISION OF LAND**

WHEREAS, House Bill 7769, and Senate Bill 2751, an Act relating to Cities and Towns - Subdivision of Land, has been introduced in the Rhode Island General Assembly; and

WHEREAS, the Act proposes to restore state mandated time periods for the review and approval of applications for major land developments and subdivisions which were reduced by legislation in 2017; and

WHEREAS, the Act proposes to partially restore state mandated time periods for the certification of completeness of applications for major land developments and subdivisions which were also reduced by legislation in 2017; and

WHEREAS, The Act proposes to reduce state mandated time periods which were not altered by legislation in 2017 as a means to establish equitable review and consideration at all phases of review and approval of major land developments and subdivisions; and

WHEREAS, the ACT further reduces the time periods for minor land developments and subdivisions which require waivers and modifications so as to create time savings for applicants of smaller projects; and

WHEREAS, the Act is submitted at the request of, and supported by, the RI Chapter of the American Planning Association which represents the planners and planning boards of every community in Rhode Island; and

WHEREAS, these proposed amendments to the RI Land Development and Subdivision Review Enabling Act reflect the reality that municipalities face in terms of reviewing and approving large and complex projects, but also strike a balance by further reducing the total “timeclock” period that is granted by law to municipalities in a manner more convenient to applicants.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Charlestown fully supports House Bill 7769 and Senate Bill 2751; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Town Clerk of the Town of Charlestown send a copy of this resolution to the House Committee on Municipal Government; to the

Senate Committee on Housing and Municipal Government; to the Town’s representatives in the General Assembly; and to the City and Town Clerks of all municipalities in Rhode Island on behalf of the Town of Charlestown.

The RESOLUTION shall take effect on April 9, 2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Julie A. Carroccia, Vice President
SECONDER:	Denise L. Rhodes, Councilor
AYES:	Rhodes, Tremblay, VanSlyke, Carroccia, Lee

Ms. Weidman referenced the “Building Height Flood Zone” bill as submitted on behalf of the RI Builders’ Association in conjunction with CRMC. She explained that there were two components of the bill: the use of CRMC flood maps (which vary from the FEMA maps); and the allowance of building height to be measured from the base flood elevation plus five (5) feet of free board in areas of flood hazard. She stated that she has been working closely with Joe Warner, Flood Plain Manager and Building Official, on the matter and its’ implications and that she was fairly confident that these changes would be a significant impact as far as how building height would be allowed to be measured in coastal zones. She explained that this would allow buildings to be anywhere from 51 feet to 58 feet above mean sea level in our coastal zone. She stated that the Senate Committee heard testimony on the bill and that the bill has been held for further study, but expressed her desire to alert the Councils of the coastal communities about this matter.

Ms. Van Slyke asked how many stories a 58 foot building would be; Ms. Weidman referred to a diagram submitted in the agenda packet, stating that it would be possible to add two full stories to what is currently allowed.

Ms. Lee inquired about the applicability of this bill to coastal communities only, recommending that the resolution be sent to all RI municipalities. Ms. Weidman agreed and added that the House Committee on Municipal Government and the Senate Committee on Housing and Municipal Government could be added as well.

Motion to amend the resolution to include distribution of to all RI municipalities, the House Committee on Municipal Government and the Senate Committee on Housing and Municipal Government.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bonnie VanSlyke, Councilor
SECONDER:	George Tremblay, Councilor
AYES:	Rhodes, Tremblay, VanSlyke, Carroccia, Lee

Motion to adopt the following resolution as amended:

**TOWN OF CHARLESTOWN, RHODE ISLAND
RESOLUTION IN OPPOSITION TO S-2413
AN ACT RELATING TO ZONING ORDINANCES**

WHEREAS, Senate Bill 2413, an Act relating to Cities and Towns - Zoning Ordinances, has been introduced in the Rhode Island General Assembly and heard by the Senate Committee on Housing and Municipal Government; and

WHEREAS, the Act proposes to alter the state definition of “building height” by requiring that in areas of special flood hazard it be measured from base flood elevation; and

WHEREAS, in 2016 the General Assembly modified the definition of “building height” to allow five (5) feet of freeboard to be excluded from the building height calculation in areas of special flood hazard; and

WHEREAS, while the Act requires that building height be measured from base flood elevation, the exclusion of up to five (5) feet of freeboard is still included in the definition, meaning that the actual height will be measured from base flood elevation plus freeboard, otherwise called design flood elevation; and

WHEREAS, The Act also proposes to allow an owner or applicant proposing to build in areas of special flood hazard to make use of Rhode Island Coastal Resources Management Council design flood elevation maps which may designate a base flood elevation higher than that shown on official FEMA Flood Insurance rate maps which otherwise must be used; and

WHEREAS, the law as exists allows for up to five (5) feet of freeboard area to be excluded from building height calculations, thus allowing owners to elevate above base flood elevation potentially in accordance with Coastal Resources Management design flood elevation maps; and

WHEREAS, these proposed amendments to the definition of “building height” will allow structures up to fifty-one (51) feet tall from average existing grade in the Town of Charlestown, and using the Coastal Resources Management Commission’s designation of base flood elevation will allow structures potentially up to fifty-eight (58) feet tall from average existing grade; and

WHEREAS, these proposed amendments to the definition of “building height” will result in structures of progressively greater height closer to the coastline, resulting in bulking, massing and the walling off of our coastline; and

WHEREAS, the increase in the height of the structures will result in a severe increase in wind loads on the structures creating engineering issues and potentially having devastating effects from high wind events, which is a major coastal concern.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Charlestown opposes the adoption of Senate Bill 2413 and a companion House Bill; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Town Clerk of the Town of Charlestown send a copy of this resolution to the House Committee on Municipal Government; to the Senate Committee on Housing and Municipal Government; to the Town’s representatives in the General Assembly; and to the City and Town Clerks of all municipalities in Rhode Island on behalf of the Town of Charlestown.

The RESOLUTION shall take effect on April 9, 2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bonnie VanSlyke, Councilor
SECONDER:	Denise L. Rhodes, Councilor
AYES:	Rhodes, Tremblay, VanSlyke, Carroccia, Lee

Ms. Lee inquired about an update on the Comprehensive Plan; Ms. Weidman stated that she would submit a report updating the Council.

ANNOUNCEMENTS

A. Board, Commission and Committee Vacancies and Term Expirations

Ms. Lee read the following Board, Commission and Committee Vacancies and Term Expirations as of April 9, 2018:

- Affordable Housing Commission - 2 Vacancies; 1 Term Expiration (September 2017)
- Agricultural Preservation - 1 Vacancy (Alternate)
- Board of Canvassers - 1 Term Expiration (March 2018)
- Building Commission - 4 Vacancies; 1 Term Expiration (November 2017)
- Chariho Finance Committee - 1 Vacancy
- Charter Revision Advisory Committee - 3 to 7 members
- Economic Improvement Commission - 1 Vacancy
- Friends of Ninigret Park Subcommittee - 1 Term Expiration (member at large - March 2017); 1 Term Expiration (Parks and Rec member - February 2018); 1 Vacancy (EIC member)
- Juvenile Hearing Board - 1 Term Expiration (February 2018)
- Mosquito Abatement - 4 Vacancies
- Ninigret Park Dog Park Facility Subcommittee - 1 Vacancy
- Tax Assessment Board of Review - 1 Vacancy (full member, up to 2 Alternates)
- Town Sergeant - 1 Vacancy
- Tree Committee - 5 Vacancies
- Tree Warden - 1 Vacancy
- Wastewater Management Commission - 1 Vacancy

B. the Chariho District Financial Referendum is Scheduled to be Held on Tuesday, April 10, 2018 from 8:00 A.M. to 8:00 P.M. All Charlestown Voters Will Vote at the Charlestown Town Hall in the Council Chambers.

Ms. Lee made the following announcement:

The Chariho District Financial Referendum is Scheduled to be Held on Tuesday, April 10, 2018 from 8:00 A.M. to 8:00 P.M. All Charlestown Voters Will Vote at the Charlestown Town Hall in the Council Chambers.

C. the Budget Public Hearing Will be Held on Monday, April 30, 2018 at 7:00 P.M. in the Charlestown Town Hall, Council Chambers at Which Time Registered Voters May Discuss the Proposed Budget and Warrant Items. at the May 14, 2018 Regular Town Council Meeting at 7:00 P.M. in the Charlestown Town Hall, Council Chambers, the Town Council Will Make Final Revisions to the Budget and Warrant Items to be Placed on the Ballot of the All-Day Financial Town Referendum. the Financial Town Referendum Will be Held on Monday, June 4, 2018 in the Charlestown Town Hall, Council Chambers from 8:00 A.M. to 8:00 P.M.

Ms. Lee made the following announcement:

The Budget Public Hearing Will be Held on Monday, April 30, 2018 at 7:00 P.M. in the Charlestown Town Hall, Council Chambers at Which Time Registered Voters May Discuss the Proposed Budget and Warrant Items. At the May 14, 2018 Regular Town Council Meeting at 7:00 P.M. in the Charlestown Town Hall, Council Chambers, the Town Council Will Make Final Revisions to the Budget and Warrant Items to be Placed on the Ballot of the All-Day Financial Town Referendum. The Financial Town Referendum Will be Held on Monday, June 4, 2018 in the Charlestown Town Hall, Council Chambers from 8:00 A.M. to 8:00 P.M.

CONSENT AGENDA

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	George Tremblay, Councilor
AYES:	Rhodes, Tremblay, VanSlyke, Carroccia, Lee

Motion to accept, approve and place on file the following as the consent agenda: "CA" A - "CA" G "CA" A. Town Council Minutes:

1. February 12, 2018 (Regular), as Amended
2. March 7, 2018 (Agenda)
3. March 12, 2018 (Regular)
4. March 12, 2018 (Emergency)

"CA" B. Reports:

1. Building Official - March 2018
2. Police Chief - March 2018
3. Public Works Director - March 2018
4. Town Clerk - March 2018
5. Treasurer - February 2018

"CA" C. Approval of the Following Events at Ninigret Park and Waiver of §108-4 and §108-5 of the Charlestown Code of Ordinances, as Recommended by the Parks and Recreation Commission Subject to Review of Contracts by the Town Solicitor, Receipt of All Applicable Paperwork and Insurance and that All Event Details Are Satisfactorily Met by the Parks and Recreation Director:

1. Event: NBX Bikes - Summer Crit Series

Event Dates: Wednesday Evenings from 5 PM to 8 PM, April 11, 2018 through September 19, 2018

Camping: N/A

Insurance: \$1 Million General Liability

Fee: See Below

2. Event: Community Church of God - Church Picnic

Event Dates: August 18, 2018

Camping: N/A

Insurance: \$1 Million General Liability

Fee: \$50

3. Event: Rhode Island Canoe and Kayak Picnic

Event Dates: September 22, 2018

Camping: N/A

Insurance: \$1 Million General Liability

Fee: Waived

"CA" D. Award of the Ninigret Park Entrance Sign Bid to Narragansett Improvement Company for an Amount Not to Exceed \$130,120, as Budgeted in Line Item 76.000.5100 and Authorization of the Town Administrator and Town Treasurer, Each, to Take Any and All Such Actions, and Execute and Deliver Such Certificates, Receipts or Other Documents as May be Necessary to Carry into Effect the Foregoing

"CA" E. Award of the Crosspatch Road at Marion Drive Drainage Improvements Bid to D'Ambra Construction Co., Inc. for an Amount Not to Exceed \$185,750.00 as Budgeted in Line Item 81.000.5100.000 and Authorization of the Town Administrator and Town Treasurer, Each, to Take Any and All Such Actions, and Execute and Deliver Such Certificates, Receipts or Other Documents as May be Necessary to Carry into Effect the Foregoing, or Any Other Action Relative Thereto

"CA" F. Approval of the Extension of the Following One (1) Year Contracts for Professional Trade Services to the Town of Charlestown, for an Additional Two (2) Years by Mutual Agreement, Pursuant to the Bid Option as Provided in 2017, through the Competitive Bidding Process: Septic Pumping Services (Diffley & Daughters Septic Service); and Water Systems Management (LaFramboise Water/Millennium) and Authorization for the Town Administrator to Sign the Contracts, with Funding from Line Item 01.630.6065 as Budgeted

"CA" G. Approval of the Request from Alan Arsenault, Public Works Director, for Approval of Schmidt Equipment as a Sole Source Vendor Based on the Requirements of the Town Purchasing Manual, Section V. Special Procurements, A. Exclusive Service/Sole Source Vendor, 1. the Vendor Has a Proprietary Claim on the Desired Goods or Service Resulting from a Patent or Licensed Agreement, as Approved by the Town Administrator and Authorization for the Town Administrator to Sign the Contract, with Funding from Line Item 01.620.6240 as Budgeted

ADJOURNMENT

The meeting was closed at 9:35 PM

Motion to adjourn

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bonnie VanSlyke, Councilor
SECONDER:	George Tremblay, Councilor
AYES:	Rhodes, Tremblay, VanSlyke, Carroccia, Lee

APPROVED May 14, 2018

Attest:

Amy Rose Weinreich, CMC Town Clerk