

# Charlestown Town Council

February 12, 2018

Regular Meeting

~ Minutes ~

Final

## CALL TO ORDER, Moment of Silence, Pledge of Allegiance

The meeting was called to order at 7:02 PM by President Virginia Lee

The **Regular Meeting** of the Town Council of the Town of Charlestown, duly advertised and posted, was held **February 12, 2018, 2017 at 7:0 p.m.** at the Charlestown Town Hall, 4540 South County Trail, Charlestown, RI.

The meeting was **CALLED TO ORDER** by Council President Virginia Lee at 7:02 p.m. with the Pledge of Allegiance, preceded by a moment of silence.

## ROLL CALL

Attendee Name	Title	Status	Arrived
Julie A. Carroccia	Vice President	Present	
Virginia Lee	President	Present	
Denise L. Rhodes	Councilor	Present	
Bonnie VanSlyke	Councilor	Present	

Also in attendance were Town Clerk Amy Rose Weinreich, Town Administrator Mark S. Stankiewicz and Attorney Peter D. Ruggiero.

## PROCLAMATIONS

### A. Swearing in of Charlestown Police Officer Paul Gentile

Police Chief Jeffrey S. Allen addressed the Council, stating that Officer Gentile has been a Police Officer for 14 years at the University of Rhode Island and a Special Police Officer for the Town for the past 7 years. Officer Gentile's parents and fiancé were in attendance. Chief Allen administered the following oath of office:

I, Paul Gentile, do solemnly swear and affirm that I will support the Constitution and the laws of the United States of America and the State of Rhode Island and Providence Plantations. I pledge that I will observe the provisions of the Home Rule Charter and the Ordinances of the Town of Charlestown and faithfully discharge my duties as a member of the Charlestown Police Department. I swear to always be loyal to my duty and the organization and to recognize the badge of my office as a Police Officer as a symbol of public faith and trust. I pledge to constantly strive to achieve the objectives and ideals of the law enforcement profession and to be true to the ethics of Police service as a proud member of the Charlestown Police Department.

Chief Allen stated that it has been a pleasure to work for this community. He thanked the Council, Town Administrator and citizens for their support of him and his administration.

### B. Presentation of the Boston Post Cane to Mafalda "Dolly" O'Donnell

Ms. Lee read the following history of the Boston Post Cane:

In 1909, Mr. Edwin A. Grozier, Publisher of the Boston Post, forwarded to the Board of Selectmen in 700 towns (no cities included) in New England a gold-headed ebony cane with the request that it be presented with the compliments of the Boston Post to the oldest male citizen of the town, to be used by him as long as he lived (or moves from the town), and at his death handed down to the next oldest citizen of the town. The head was engraved with the inscription, - Presented by the Boston Post to the oldest citizen of Charlestown - "To Be Transmitted". The Board of Selectmen were to be the trustees of the cane and keep it always in the hands of the oldest citizen. In 1930, after some controversy, eligibility for the cane was opened to women as well. So since 1930, it's been given to the oldest citizen (man or woman) of the Town of Charlestown. The original is on display in the lobby of the Town Hall and a replica is given to the oldest citizen.

The Charlestown Senior Citizens Commission would like to recommend that Mrs. Mafalda "Dolly" O'Donnell of 664 Alton Carolina Road be awarded the Boston Post Cane. Mrs. O'Donnell was born on May 1, 1918 in Middletown, CT. She came to R.I. as a young child, living first in Richmond and then moving to Charlestown. She graduated from Charlestown School and was employed at Columbia Narrow Fabrics. She is the mother of five. Her daughter Judy McCaughey, will accept on her behalf.

Ms. McCaughey thanked the Council and gave a brief history of her mother, who has been a resident of Charlestown for 93 years.

### C. Discussion and Potential Action Regarding the Presentation of a Certificate of Appreciation to Henry Heminway for His Years of Service to the Town

This item was postponed to the March meeting.

### D. Discussion and Potential Action Regarding the Presentation of a Certificate of Appreciation to Richard Phelan for His Years of Service to the Town

Ms. Lee read and presented the following certificate and a commemorative clock:

#### CERTIFICATE OF APPRECIATION

In Honor of  
Richard Phelan

This Certificate of Appreciation is being presented to Richard Phelan for his contribution to the Town of Charlestown as a member of the Coastal Ponds Management Commission, serving the Town in this capacity for over twenty two years, being first appointed to the Commission in August of 1995.

Mr. Phelan demonstrated tireless dedication in his duties as a member of the Coastal Ponds Management Commission, as well as serving on the Conservation Commission from 1989-1993.

Now Therefore Be It Resolved that the Town Council of the Town of Charlestown hereby adopts this Certificate of Appreciation in honor of Richard Phelan for his dedicated and faithful service to the Town and Community.

Be it Further Resolved that this Certificate be placed in the official minutes of this meeting as acknowledgement of his service.

In testimony whereof and by the authority vested in us, we hereby confer this Certificate of Appreciation.

Taken under our hands this 12<sup>th</sup> day of February, 2018.

**E. Discussion and Potential Action Regarding the Presentation of a Certificate of Appreciation to Geoffrey A. Marchant for His Years of Service to the Town**

Ms. Lee read and presented the following certificate:

**CERTIFICATE OF APPRECIATION**

In Honor of

Geoffrey A. Marchant

Whereas, the Community Block Development Grant Program (hereafter, “the CDBG Program”) helps provide decent housing, expand economic opportunities, and create suitable living environments by developing viable communities with federal funds administered through the State of Rhode Island (hereafter, the “State”); and

Whereas, Geoffrey A. Marchant has worked with the CDBG Program funds since 1996, including founding the Community Development Consortium (hereafter, the “Consortium”) on March 18, 1996; and

Whereas, the Town of Charlestown joined the Consortium in 2000 and has benefitted from the Consortium’s assistance to its most vulnerable and financially strapped populations through activities such as housing rehabilitation, affordable housing development, public services like food pantries, public improvements and job training for the last seventeen (17) years; and

Whereas, the Consortium has been instrumental in the development of projects in Charlestown, including ChurchWoods and Shannock Village Cottages; and

Whereas, Mr. Marchant is the Consortium’s founder, Director, and only full-time staff, and assists ten (10) municipalities with their Program applications, procurement, contracting, administration, compliance, monitoring, drawdown, and overall management, and has remained knowledgeable, personable, accessible, and responsive through the ever-changing regulations and guidance from the State and Federal level; and,

Whereas, after almost thirty (30) years of working with CDBG Program money and over seventeen (17) years of managing the Town of Charlestown’s CDBG Program, Mr. Marchant will retire as of January 31, 2018.

Now, therefore, be it resolved, that the Town acknowledges the void to be filled as the Consortium pursues a replacement entity, and recognizes, appreciates and thanks the Consortium and Mr. Marchant for his invaluable and incalculable support to the Town and its residents, and to neighboring communities and the State, over these many years.

Be it Further Resolved that this Certificate be placed in the official minutes of this meeting as acknowledgement of his service.

In testimony whereof and by the authority vested in us, we hereby confer this Certificate of Appreciation.

Taken under our hands this 12<sup>th</sup> day of February, 2018.

**COUNCIL COMMENTS**

Ms. Carroccia stated that the Budget Commission continued to make strong progress and review all of the proposed expenditures in detail and stated that while meetings were generally held on Tuesday and Friday mornings, there would be an evening meeting on Tuesday, February 13, 2018 at 5:30 p.m. in the Council Chambers.

Ms. Van Slyke expressed her gratitude to Chief Allen for his years of service. She observed that there were street lights going up in Town and thanked Tom Gentz for his contribution to the Town’s dark skies and for the savings that would result.

Ms. Lee read the following statement:

I too would like to thank Jeff Allen. Of course, we’re sorry to see him go, yet I respect his decision to retire and pursue the next chapter of his professional life and grateful for his impeccable service to our community. This Town is truly fortunate to have someone of his caliber at a time when we were in crisis with the issues of the Federal investigation and conviction of a police officer. I found him to be really humble and able, positive and realistic, patient and resourceful, polite and responsive to all Town Council calls - weekends, weeknights, any time of day, and truly gifted in community Police work, as well as bringing us a really respectful and effective working relationship with the Narragansett Indian Tribe, working very well with the Tribal Police. I believe we’re going to have a retirement party for him in March, details will be circulated once available.

Welcome to Mike - he comes highly recommended by two previous Police Chiefs, by the Police Union and by members of the Town Staff and Administration that have worked with him. My personal experience was over this year when it was very tough going, he stood up for the high values of a police officer and has conducted himself in a long career of law enforcement, very honorably and we will be lucky to have him as the next Police Chief.

Lastly, I can’t say enough to our Town Administrator, Mark Stankiewicz for dealing with major issues, not only conducting normal Town business, but dealing with at least three major issues this year that have come from beyond the Town’s borders and we had to respond to. With a steady hand and a very savvy way of going about it and wonderful, good humor - we are in very good shape.

**PUBLIC COMMENT for items not on the Agenda**

Michael Adams, of 317 Burdickville Road, read the following statement:

I’m here to state my opinion and the truth about the lack of action on fixing the disastrous Burdickville Road. Everyone realizes and accepts the need for repair condition of this public through street. Mr. Arsenault has recognized it and did a stellar job of arranging the design and organization of the repairs. Unfortunately a few manipulative individuals have teamed up to hinder and stop the badly needed repairs using lies, and hiding behind restrictive regulations of tree removal and chumming up with the DEM personnel in accusations and insults to Mr. Arsenault. The only reason that these individuals have caused problems is totally for their own selfish benefit. Mr. Arsenault has recognized the need for improvement of this road in our Town and its benefits to the residents and this road needs to be moved on now. He’s a good man, and we’re lucky to have such an asset on our side. He needs our support. He does not deserve being assaulted like he has on this issue, that is completely obvious. He’s frustrated and rightly so, now is the time to act and show that this road is in such dangerous condition for everyone who uses it - the Police, ambulances, oil delivery trucks, UPS trucks, school buses, mothers with young children. The potholes and

frost heaves are so bad that the guy driving the plow truck could catch one wrong at any time and end up out the windshield. It's amazing there hasn't been a head on collision yet on these sharp blind corners, which have become substantially worse, because everyone now is trying to avoid hitting these brutal potholes and frost heaves by going into the oncoming traffic lane at many points in this road. Now is the time to drive down this road and see how bad it is. Allow Mr. Arsenault to get the trees moved back to make way for this improvement. As a Town, meet with the DEM personnel in the position to make the decision to allow this improvement. It will have little effect on frogs and turtles in this 50 yard section of road, going by the swampy area. We must move on this now for the safety of the public. These few people who claim to want to preserve the country atmosphere of the road cannot be given priority over the safety of the entire community, when the truth is the only thing they want is to not lose one foot of their road frontage, which is legally Town property anyway. That's the sad truth of all of this. They care more about themselves than the safety of their neighbors, the young, the old, those serving our community, even yourselves. They don't care if you end up dead in a head on collision as long as they are not inconvenienced. In conclusion, we as a society must stand up and do what is right for all, for the benefit of the safety and future of this community, not roll over and allow inconvenience of the few most selfish in our society to decide on an issue as important as the safety of this community. As elected representatives of the people of this community, I implore you to act upon the obvious need for this improvement and work and allow Mr. Arsenault to take the lead in this effort to do the right thing. Thank you

Catherine Hillary addressed the Council concerning the vacancy on the Town Council. Ms. Lee informed her that this item would be discussed later during the meeting.

**ADMINISTRATOR, SOLICITOR and COMMISSION REPORTS**

**A. Administrator Report**

The Town Administrator's report was received and placed on file.

**B. Town Solicitor**

Mr. Ruggiero provided an update on the Invenergy matter, stating that the applicant had withdrawn their proposal with the Energy Facility Citing Board to use water from the NIT property; this negates the Town's involvement in the case.

**C. Commission Reports**

Grace Klinger, Chair of the Conservation Commission, read the following statement:

The Sprague Preserve Parking Lot is underway and near completion - we're a little bit excited about that. We look forward to trail work beginning in the Spring. I would like to compliment DPW, once again, for creating something that I didn't think would come out quite as beautiful as it is, so to Alan and his crew - thank you.

Always, we are seeking volunteers to come out and work with us on trail work days; we consider you Friends of Conservation and anybody that wants to can sign up with me. There is absolutely no commitment, you can come out, work an hour or two; we try to keep it low as everybody gets tired. It's great work and those trails are absolutely beautiful, so if you want to put in some energy, we're glad to have you.

Thank you All.

**UNFINISHED BUSINESS**

**A. Discussion and Potential Action Regarding Joining a New Consortium, to Help Provide Decent Housing, Expand Economic Opportunities, and Create Suitable Living Environments by Developing Viable Communities with Federal Funds Administered through the State of Rhode Island, Which Will be Housed at the Washington County Community Development Corporation**

Mr. Marchant addressed the Council, stating that when it became clear that he would retire, he wanted to give the Town some choice in how to continue in Community Development Block Grant (CDBG) matters, as it can be very complicated. The Town has multiple options: to not participate, to manage participation through staff efforts or to hire a consultant to manage participation. He explained that he requested that the Washington County Community Development Corporation (WCCDC) assume those duties; they agreed, and a Request for Proposals to procure the service was advertised widely throughout South County. WCCDC was the only respondent. Mr. Marchant introduced Alice Buckley, the new Executive Director of WCCDC.

Ms. Lee inquired about fees to participate in the WCCDC on this level; Mr. Marchant explained that Administrative fees were collected through the CDBG application and award.

Mr. Stankiewicz expressed his recommendation to join the Consortium as the CDBG process can be complicated and would require heavy staff resources with complicated implementation protocol.

**Motion to join the new consortium.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise L. Rhodes, Councilor
<b>SECONDER:</b>	Julie A. Carroccia, Vice President
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

**B. Discussion and Potential Action Regarding the Authorization of the Tax Assessor to Draft Local Ordinance and State Law Amendments to Increase the Veteran (Qualified Service Dates and Non-Qualified Service Dates) Tax Credit Exemption from \$150 to \$250; to Change the Gold Star Parent from an Assessment Exemption to a Tax Credit Exemption of \$200 and to Include a Procedure for Annual Primary Residence Verification, to be Reviewed by the Town Solicitor**

**Motion to authorize the Tax Assessor to Draft Local Ordinance and State Law Amendments to Increase the Veteran (Qualified Service Dates and Non-Qualified Service Dates) Tax Credit Exemption from \$150 to \$250; to Change the Gold Star Parent from an Assessment Exemption to a Tax Credit Exemption of \$200 and to Include a Procedure for Annual Primary Residence Verification, to be Reviewed by the Town Solicitor.**

Ms. Van Slyke inquired whether the Council needed to approve a Resolution this evening. Mr. Ruggiero stated that the motion on the floor would authorize filing the legislation amendment, and once approved by the General Assembly the Council could consider the Ordinance amendments.

Ms. Rhodes read the following statement:

The Veteran’s Tax Exemption law was enacted by the General Assembly to acknowledge our appreciation to our Veteran’s for service made to our country for years or more, while others went on with normal lives. Whether they are stateside or overseas, in times of peace and in times of war, they are there, training, away from loved ones, putting their lives on the line for the freedoms we hold so dear to us in the United States of America. The increase we are requesting is from \$150 to \$250, which was set in 2002. I feel this is well deserved and adds \$.02, I believe, to the tax rate, per thousand.

Ms. Van Slyke noted that for over 25 years, the Town has been appreciating their Veterans in this way, stating that it’s the only way available to the Town to give this Thank You and that the Veteran’s deserve a “Thank You”. She noted that over time the value has eroded and expressed her opinion that it was time to raise it and that the amount of the increase was not large. She stated that this increase was requested by a Veteran and explained that as spouses of Veterans she and Ms. Lee had received advisory opinions from the Ethics Commission in order to act upon this request.

Ms. Rhodes noted that former Councilor Williams originally brought this issue forward.

Ms. Carroccia stated that she completely agreed with the concept of thanking our Veterans, because we wouldn’t have the lives we have without the sacrifices they have made. She noted that the proposed increase was 67% over the current level of exemption, which does outpace the change in Cost of Living since it was enacted (\$62). She further noted that a \$250 exemption would demonstrate an extreme level of commitment to our Veterans, as it is 49% higher than the State median of \$168. She stated that her concerns centered on the fact that someone has to pay the Town’s expenses, explaining that raising the property tax assessment was a regressive tax, not based on people’s ability to pay. She further explained that this meant other populations that are of concern to the Town - Seniors, Low-Income Seniors, and Low to Moderate Income families - have to pay those expenses.

Ms. Lee agreed, stating that one thing was clear to her in running for Town Council - the Town was concerned about keeping taxes low. She also agreed that it was important to honor the Town’s Veterans and stated that this was an appropriate way to do so.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise L. Rhodes, Councilor
<b>SECONDER:</b>	Virginia Lee, President
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

**FISCAL MATTERS**

**A. Discussion and Potential Action Regarding the Presentation of the 2017 Fiscal Year Audit by Cayer Caccia LLP**

Donna Caccia, of Cayer Caccia, addressed the Council with the presentation of the 2017 Fiscal Year Audit. She reviewed the “Communication with Those Charged with Governance”, stating that Charlestown changed accounting policies by adopting Statement of Governmental Accounting Standards (GASB Statement) No. 77 - Tax Abatement Disclosures, GASB Statement No. 78 - Pensions Provided Through Certain Multiple - Employer Defined Benefit Pension Plans, and GASB Statement No. 82 - Pension Issues - An Amendment of GASB Statement No, 67, No. 68 and No. 73. She noted key accounting estimates, finding them to be sound and financial statement footnotes of particular sensitivity. She stated that the firm had no difficulties or disagreements with management in completing the audit and stated that, to their knowledge, no management consultations were performed with other independent Accountants. She noted known and likely misstatements that were identified during the audit. She stated that the firm reported on the Tax Collector’s Annual Report and the Annual Supplemental Transparency Report which accompany the financial statements. She noted that the firm’s audit opinion was unmodified or unqualified, meaning that the financial statements were fairly presented in accordance with Generally Accepted Accounting Principles.

**Motion to accept the 2017 Fiscal Year Audit by Cayer Caccia LLP.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Julie A. Carroccia, Vice President
<b>SECONDER:</b>	Denise L. Rhodes, Councilor
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

**B. Discussion and Potential Action Regarding the Consideration of a Resolution Relative to Amending the Charlestown Tercentenary Foundation Trust by Removing the Washington Trust Company as the Trustee of the Trust, Appointing the Charlestown Town Treasurer as the Trustee of the Trust, and Authorizing the Town Council President, Town Administrator and Town Treasurer to Take Any and All Action Necessary to Effect This Decision of the Town Council**  
**Motion to approve the following resolution:**

**RESOLUTION RELATIVE TO AMENDING THE CHARLESTOWN TRICENTENARY FOUNDATION TRUST**

**WHEREAS**, the Town Council of the Town of Charlestown established a trust named the Charlestown Tercentenary Foundation (the “Trust”) on the 14<sup>th</sup> day of February, 1978; and,

**WHEREAS**, the Washington Trust Company was nominated and accepted the position as Trustee of the Trust; and,

**WHEREAS**, the Washington Trust Company is no longer willing to serve as the Trustee of the Trust and has asked to be removed; and,

**WHEREAS**, the Town Council may amend the Trust from time-to-time as the situation merits; and,

**WHEREAS**, the Town Council finds amending the Trust to remove the Washington Trust Company as Trustee is a reasonable request.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Council of the Town of Charlestown hereby resolves and determines that the Washington Trust Company shall be removed as the Trustee of the Trust and that the Charlestown Town Treasurer is hereby appointed as Trustee of the Trust.

The Town Council President, the Town Administrator and the Town Treasurer are hereby authorized to take any and all actions necessary to effect this decision of the Town Council

The RESOLUTION shall take effect upon passage.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Julie A. Carroccia, Vice President
<b>SECONDER:</b>	Denise L. Rhodes, Councilor
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

**PUBLIC HEARINGS**

**A. Public Hearing and Potential Action Regarding Ordinance # 378 – Chapter 96 – Coastal Ponds and Moorings, Continued from January 8, 2018**

Mr. Ruggiero stated that when this Public Hearing was opened last month, the Council asked the Harbor Master and Councilor Van Slyke to recommend amendments for editorial and word usage. He stated that in the version of the ordinance before the Council this evening, corrections were noted with double underline and deletions were noted with double strikeout.

Justin Vail, Harbor Master, stated that edits were made to grammar and abbreviations for clarity and housekeeping. He stated that during this review, several items were located that were no longer relevant due to new regulations. He noted that language was included to allow an electronic means of applying for and renewing mooring permits. He stated that there weren't significant changes to the proposed ordinance since last month.

Ms. Lee thanked both Mr. Vail and Ms. Van Slyke for their work on the ordinance.

Ms. Van Slyke noted that the changes that Mr. Vail had made really clarified the matter and thanked Mr. Vail for his efforts in drafting this ordinance. She stated that the revision of these two ordinances while working on the Harbor Management Plan was a huge endeavor and that he had done a marvelous job.

**Motion to approve Ordinance # 378 – Chapter 96 – Coastal Ponds and Moorings as amended.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bonnie VanSlyke, Councilor
<b>SECONDER:</b>	Julie A. Carroccia, Vice President
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

**NEW BUSINESS**

**A. Discussion and Potential Action Authorized Pursuant to the Relevant Provisions of the Charlestown Town Charter, at Article VI, Section C-24 Regarding the Vacancy on the Town Council Created by the Resignation of Steven J. Williams. This Discussion and Potential Action Could Potentially Include the Discussion of a Process to Fill the Vacancy, the Nomination and Appointment of a Replacement for the Vacancy, And, But Not Limited To, the Option to Leave the Position Vacant Until the November 2018 Election**

Ms. Lee read the following excerpt from the Town Charter:

**§ C-24 Vacancies.** <<https://ecode360.com/12165743>>

Any vacancies in the membership of the Council may, at the discretion of the Council, be filled for the unexpired term, except that if the vacancy in the Council shall occur more than one (1) year prior to the time for holding an election, the Council shall, within thirty (30) days after the vacancy occurs, call a special election for the purpose of filling the vacancy.

Grace Farrell, of Charlestown, nominated Robert Malin to fill the Council vacancy. She stated that he was the next highest vote getter in the November 2016 election. She explained that Mr. Malin had worked to promote Solarize RI and alerted the public to the FRA issue, lobbying Sen. Reed against the proposal. She stated that he organized opposition to Invenergy's water deal. She noted that he did all this after losing the election.

Lori Wigsten of 10 Indian Trail, stated that she was a neighbor of Mr. Malin, knowing him for over 20 years. She stated that he was well informed about local and national issues and noted that even though he may have an opposing view, he is open to listen to what others have to say. She requested that the Council consider appointing Mr. Malin to the Council.

Catherine Hillary addressed the Council on behalf of South Kingstown Town Council President Abel Collins and read the following letter:

As Chair of the Washington County Regional Planning Council (WCRPC), I became aware a couple weeks ago that Councilman Williams had resigned from his seat on your Council. I look forward to working with whomever you select to replace him, whether it be someone who is currently on the Council or whether it turns out to be the person that you choose to fill his vacant slot. I would respectfully ask you to consider this question at your next regular meeting. In regard to filling your vacancy, I will offer my opinion and you can do with it as you will. Here in South Kingstown, the public voted overwhelmingly in the last election to amend our charter so that the next highest vote getter is appointed to fill any vacancy on our Town Council. With this change we adopted a policy similar to many of our neighbors, though I understand that your charter leaves the decision in your hands. I think it is safe to assume that given the chance your constituents would likewise choose to have the vacancy be filled by the next highest vote getter. Thus, out of respect of the voters of Charlestown and the ballots they cast in 2016, I recommend appointing Robert Malin.

John Hamilton, Chair of the Charlestown Democratic Town Committee, read the following statement:

At our regular January meeting, 2018, the Charlestown Democratic Town committee voted to communicate their support for two Council actions regarding the resignation of Councilor Steven Williams:

1. That the Town Council vote to place a question on the November 2018 ballot asking voters to approve a Charter change on how Town Council resignations are filled. Specifically, Council vacancies should be filled by offering the seat to the next highest vote getter. In the last election, South Kingstown voters overwhelmingly approved such a change for their Town in the last election and many other Towns already have such a procedure. In the CDTC's view, this approach takes into consideration actual voter wishes, results and candidate review and evaluation in an election and is far superior to a discretionary appointment approach. It is a "good government" approach.

2. Secondly, the CDTC urges the Council to use this “next highest vote getter” approach to appoint Mr. Robert Malin, the next highest vote getter in the last election, to the vacancy left by the resignation of Councilor Steven Williams. Mr. Malin received 1,986 votes and has already been reviewed by the voters. In addition, as a citizen, he has worked tirelessly on many issues affecting our Town, he is a leading environmentalist, and he is qualified and ready to serve enthusiastically.

Thank you for your kind consideration.

Frank Glista read the following statement:

Last month I told you that during the 2006-2008 Council there was a resignation; that’s the only other resignation that I recall. Dan Slattery, a CCA member, suggested at that time that the next highest vote getter in the election should be appointed. There were others that agreed with that, but the Council was very divided, as the next person may have swung it one way or the other and they were nervous about that. You don’t have that situation here. Being the next highest vote getter in the last election at 1,986 votes, in comparison to our former Town Council President, Tom Gentz in 2010 only received 1,649 votes. In 2012, Tom Gentz received 1,959 and in 2014, 1,908 votes. So, if Robert Malin had run in each of those elections, he would have been the Town Council President, because he had a high vote. So, I don’t think you can disregard those numbers. If you refuse to appoint Robert Malin to the Town Council, I think you’re telling 2000 Charlestown voters that their vote doesn’t count. These voters do not deserve to be disenfranchised, so please do the right thing and appoint Robert Malin to the Town Council. Thank you.

Deborah Carney stated that she thought Robert Malin would be the proper choice to fill the vacancy, receiving almost 2,000 votes in the last election, campaigning and working as a member of the public on the Invenenergy, Solarize and FRA issues. She stated that he would be an appropriate addition to the Council.

John Hacunda of 135 Auburn Drive, expressed his support for Robert Malin to fill the vacant Council seat, stating that Mr. Malin ran a great grassroots campaign showing great environmental sensitivity.

Janice Berry Creamer read the following statement:

I want to speak on Robert Malin’s behalf. I feel very strongly that he should become a Council member as he has the determination, courage of his conviction, dedication and passion that would make him an asset that no organization would want to pass up. I’ve known Robert and his equally altruistic wife, Marie, for a number of years via my church, Unitarian Universalist Congregational Church of South County, the Green Task Force at our church, Fossil Free RI and through the Sierra Club RI, all of which embody the ideals of environmental and social justice that the Town Council would welcome. Also, two years ago, as an example of his stellar personality, I was totally devastated by the unexpected loss of my husband to a coma and then death. Robert and his wife, Marie, were quick to step in and give great amounts of time and energy and be right by my side for help at the hospital and after his demise in spite of his continued dedication to his own family, as well as social and environmental issues. He is extremely knowledgeable and savvy about social media and has been very involved with educating the public about important social issues, such as the opposition to the proposed fracked gas plant in Burrillville, RI. Along with the members of Fossil Free RI, he has been very involved with opposition to all gas infrastructure from the beginning in Burrillville, RI and elsewhere. He’s been very involved with the rail system issue in Charlestown and has cared very much about his home town of many years - Charlestown - and he would be an important addition to the Council in terms of preserving this beautiful area and its character. He received the next highest amount of votes in the last election and in the fairness of that fact alone, he should be instituted, I feel, as the newest member of the Town Council.

Gary Patterson, a native of Burrillville and resident of South Kingstown, congratulated the Council for the conclusion of the Invenenergy matter for Charlestown, noting that Mr. Malin was deeply involved in the opposition to this proposal long before it was an issue for Charlestown. He stated that Mr. Malin spoke to several Town Councils in South County, encouraging them to pass the resolution that Burrillville Town Council proposed in opposition to the Invenenergy Power Plant. He expressed that Mr. Malin would be a good choice to be on the Town Council.

Leo Mainelli of Sunset Drive, addressed the Council, requesting that serious consideration be given to George Tremblay as a candidate for Town Council. He stated that that Mr. Tremblay was intelligent, very deliberative, fact oriented, with a great demeanor, and noted that the way he conducts himself and deals with people was exemplary.

Ms. Lee inquired whether the Councilor desired to fill the position. The Council consented that the position should be filled.

### **Motion to nominate George Tremblay to fill the Town Council seat vacated by Steven Williams.**

Ms. Van Slyke read the following statement:

George was a professor at the University of Rhode Island. He holds a PhD in Biochemistry and was a post-doctoral fellow at the Harvard Medical School. He has published articles in journals of aquaculture, bacteriology, biochemistry, cancer research, medicine, nutrition, pediatrics, pharmacology, plant sciences, and zoology. He was the originator and project manager of research supported by the American Cancer Society, American Heart Association, National Institutes of Health, National Science Foundation, and the US Department of Agriculture. And, my favorite, he was the owner/operator of a portable sawmill business (called South County Sawyer).

He has worked tirelessly for the citizens of Charlestown. The list of his contributions is long, but one exemplifies George’s approach. In the spring floods in 2010, George helped his neighbors to organize the pumping of water across his land into an area where it would drain more quickly. He then worked on developing a long-term flood management and mitigation plan and in the process involved the Governor, the RI Department of Transportation, FEMA and local officials in his efforts.

Virginia, Denise and I served with George from 2014 through 2016, and I saw him approach issues the same way - by learning, talking to people and developing a plan of action. We worked well together, even when we disagreed, which did happen.

George is dedicated to the Town, an independent thinker, intellectually honest and wise, thoughtful and respectful of all, and tenacious. Since 2010, in every election he entered (there were three), George was the voters’ choice. In the race for Planning Commission in 2010, he was the highest vote getter. In the race for Town Council in 2014, he garnered the second highest total and was Vice President of the Council. George has six years of experience on the Planning Commission and the Town Council.

I have talked with George and he is willing to serve. He is an excellent candidate. If appointed, he will be able to step into this position without missing a beat.

I quickly looked at what some of the towns do when there are vacancies. In my random sample (16 towns), I found it was pretty evenly divided as to what towns do.

- Seven towns called for the next highest vote getter to be appointed, regardless of the length of the remaining term.
- Nine towns opted for a combination of election/Town Council appointment, and all these called for an election if the remaining term were longer than one year.
  - a. Six of these operated under a process exactly the same as Charlestown’s;
  - b. Three would hold an election in the remaining term were greater than 6 months and appoint if the terms were less than 6 months.
- In one Town, the Town Council was called on to appoint to fill a vacancy on the Town Council, unless there was no quorum, in which case an election would be held.

When there are a number of voters, the votes are all split. Someone who gets a certain number of votes in one election cannot be compared to another election, as there may be more candidates.

Ms. Carroccia stated that she has observed Mr. Tremblay’s service on the Town Council, noting his success in previous elections and diligence in dealing with the matters of the Town.

Ms. Rhodes agreed with the nomination of Mr. Tremblay to the vacant Town Council seat, stating his previous decisions were based on his personal beliefs.

Ms. Lee stated that, to his credit, Mr. Malin has been non-adversarial in working with the current and prior Councils. She expressed, however, that she felt Mr. Tremblay was more qualified, speaking specifically to the drafting of the Comprehensive Plan amendments. She noted that Mr. Tremblay and Mr. Malin received similar percentage of votes.

Ms. Van Slyke read the following statement:

All of us sitting here were endorsed by Charlestown Citizens Alliance (CCA). Going door-to-door, we explained our platform and learned what voters of the town want in their government. The result was that they elected CCA-endorsed candidates (but actually they elected independent individuals). Appointing a candidate who has worked and will work with us to achieve what we were elected to achieve is actually a good thing.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bonnie VanSlyke, Councilor
<b>SECONDER:</b>	Julie A. Carroccia, Vice President
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

Ms. Lee stated that a motion was adopted to appoint George Tremblay to fill the unexpired term of former Town Council member Steven Williams, pursuant to the relevant provisions of the Town Charter, Article VI, Section C-24, Vacancies, to start immediately upon being sworn in.

**B. Discussion and Potential Action Regarding the Consideration of a Legal Services Agreement Concerning the Pursuit of All Civil Remedies Against Those in the Chain of Distribution of Prescription Opiates in the Town of Charlestown, Rhode Island, Including, But Not Limited To, Filing a Claim for Public Nuisance to Abate the Damages Caused Thereby, and Authorization of the Town Administrator to Take Any and All Action Necessary to Effect This Decision of the Town Council**

Mr. Ruggiero stated that this effort was initiated by the Lt. Governor Dan McKee’s office to organize municipalities to participate in litigation that will be initiated against several drug manufacturers and distributors of opioid products that allegedly knew of the dangerous side effects and addictive characteristics of the products and failed to properly disclose them. He stated that Charlestown was not paramount in the effects of those activities through public safety services, but a lot of municipalities in Rhode Island are responding to hundreds of incidents per day involving side effects of and treatment for opioids, including death from overdose. He explained the concept of national personal injury plaintiff oriented litigation firms reaching out to municipalities across the nation; approximately two-thirds of the municipalities in Rhode Island have already agreed to join this litigation with a contingent fee agreement.

**Motion to approve the Legal Services Agreement Concerning the Pursuit of All Civil Remedies Against Those in the Chain of Distribution of Prescription Opiates in the Town of Charlestown, Rhode Island, Including, But Not Limited To, Filing a Claim for Public Nuisance to Abate the Damages Caused Thereby, and Authorize the Town Administrator to Take Any and All Action Necessary to Effect This Decision of the Town Council.**

Ms. Rhodes stated that she felt this was necessary to make the drug companies accountable.

Ms. Lee stated that in speaking with the Chief of Police, this “epidemic” can be seen in parts of Rhode Island, although only a handful of incidents have been seen here in Charlestown.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Julie A. Carroccia, Vice President
<b>SECONDER:</b>	Bonnie VanSlyke, Councilor
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

**C. Discussion and Potential Action Regarding a Request from the Coastal Pond Management Commission to Consider the Coastal Resources Management Council Application of Mark Keeley (2017-11-061) to Create and Maintain a Small Sub-Tidal Oyster Farm Using a Rack and Bag System in Quonochontaug Pond**

Bill Wilson, a member of the Coastal Ponds Management Commission addressed the Council and read from a memo dated February 5, 2018:

The Charlestown Coastal Pond Management Commission reviewed CRMC Application 2017-11-061 at the January 8<sup>th</sup> Commission meeting. The application is for an Aquaculture lease located inshore around three existing docks in the Northeast corner of Quonochontaug Pond. The lease proposed would consist of a rack and bag system for growing out seed oysters. There would be approximately 60 racks in about a one-third acre of sub-tidal waters.

Mr. Wilson stated that racks would be secured with mooring posts and connected with 3/8" Dacron line.

The Commission made a recommendation to oppose the application on the following concerns:

Mr. Wilson stated that the applicant claims that the entire operation would be beneath water and not visible.

1. The depth of water where the racks will be located appear to be too shallow on the inshore side to be completely underwater at low tide. Applicant should be asked to demonstrate that the racks will be truly out of sight as indicated in application.
2. Portion of the lease will be located in an existing Mooring Field. Coastal Pond Commission has not received any request to amend present mooring field.

Mr. Wilson stated that an aquaculture farm was not allowed in a mooring field. He further stated that the site dimensions included in the application shows that one of the legs that extend into the water is 167 feet (25 feet from shore), for a total of 192 feet. He noted that the mooring fields in the area were 50 feet from shore and 50 feet from a dock; this would place the area of application approximately 140 feet into a mooring field.

Mr. Wilson stated that the Coastal Ponds Commission recommended opposition of the application, until such time that the mooring fields were modified to accommodate it, at the request of the applicant, or the application is modified to not be in the mooring field.

3. Applicant is claiming that the zoning of the adjacent property allows farming by ordinance. Commission request the Town clarify by Solicitor if Aquaculture is considered farming by ordinance.

Mr. Wilson stated that during discussion surrounding the Harbor Management Plan, there was concern expressed from the public and the Town Council concerning land support activities i.e. the lack of space and addressing the activities. He explained that these activities were defined as things like loading/unloading gear; cleaning/drying of equipment; removal of old growth; storage of equipment; shucking; tumbling; packaging; labeling; distribution and cleaning.

Mr. Wilson stated that the applicant has indicated that the land side activities would be performed on residentially zoned property. He noted that there has been some talk about whether or not this is legal and where the Right to Farm Act comes into place and where it doesn't. He explained that since an active application indicating that residentially zoned property would be used for land side activities, the Coastal Pond Management Commission requested the Town Solicitor to provide the Town Council with an opinion on the legality of those activities. He noted that the Town Council received a letter on February 7, 2018 from Joseph Warner, Charlestown Building Official; however, the Coastal Ponds Management Commission has not met since then to review the letter.

4. Placement of lease around permitted docks. Even though effected dock owners filed a letter of non-objection, this should not relieve the setback for safety reasons and future property owners.

Mr. Wilson explained that when the mooring fields were designed, a 50 foot setback from a dock was used so that a boat could access the dock and safely maneuver around the dock; he further explained that the guides were set out by "The Red Book", the guidelines from the Coastal Resource Management Commission (CRMC). He noted that from shore and from docks, boaters must be provided with safe and adequate egress. As an example, he explained that there are fairways to and from the shore which are 12 ½ feet to the midline, for a total of 25 feet, so that two boats can access going to and from a dock or to and from shore.

Mr. Wilson noted that in this application, the site dimensions showed that to the north most dock a 50 foot space has been provided between the dock and the aquaculture lease, which is in compliance; however, there are three additional docks shown in the site dimensions that do not comply - there is no egress, the racks and cage take up the entire area; there is only a 12 foot space between the dock and the farm. Mr. Wilson stated that the applicant has received letters from the owners of those docks stating no objection to the aquaculture lease. He stated that the Coastal Ponds Management Commission did not feel that safe access to the docks was obtainable with racks, bags and ropes just below the surface of the water, nor should a dock owner be allowed to give up their safety rights simply by writing a letter stating that the safety issues were acceptable.

Mr. Wilson stated that the applicant's placement of the lease permit, regardless of the owner's letters of non-objection, should not be relieved of the responsibilities for the safety of those property owners and future property owners.

Therefore, the Charlestown Coastal Pond Management Commission hereby request the Town Council endorse the recommendation to object to the Aquaculture Lease Application 2017-11-061 as submitted to RI CRMC dated December 11, 2017.

Ms. Lee asked what the farm would look like and during what time of the year it would be active. Ms. Wilson stated that the applicant already has a lease over by Picnic Rock in Quonochontaug where he plans on bottom planting; he further explained that the applicant also has an existing upweller to begin the cultivation of oysters. He stated that the rack and bag system would run from the spring through the fall. Mr. Wilson stated that the oysters could then be pulled, stored in an off-site land side support area and presumably, the oysters would then be large enough to bottom feed at the Picnic Rock location. Mr. Lee inquired about the location of the upweller; Mr. Wilson explained that the upweller was on a dock in the general vicinity of the application site. Ms. Lee inquired about the length of the lease; Mr. Wilson stated that the question should be directed to CRMC. Ms. Lee noted that this area of Quonnie Pond has a large volume of traditional recreational use. Mr. Wilson agreed, noted that the East Beach Yacht Club, containing multiple moorings, dinghies and kayaks, was located adjacent to the farm site. Ms. Lee noted that conservation land was located on the other side of the proposed farm site. Mr. Wilson stated that the Coastal Pond Management Commission did not address those recreational issues, and also stated that he may address them, as a resident, later during the meeting.

Ms. Carroccia noted that the detailed information provided by Mr. Wilson was extremely helpful.

The applicant, Mark Keeley, addressed the Council, noting that he had already compromised several times on the application and that he would continue to do so in order to maintain compliance. Ms. Lee asked the applicant if were a resident of Charlestown; Mr. Keeley stated that he was a 15 year land owner in Charlestown. Ms. Van Slyke asked the applicant if he was the owner of the dock with the upweller on it; he stated that the upweller was located on his dock and that he was looking for a few racks off of his property.



Mr. Ruggiero noted that although the applicant had just referenced compromising in the future, the Council would be voting on the application as it had been submitted, for the purpose of the CRMC hearing. He asked the applicant if he were going to modify the application or slow down the application process. Mr. Keeley stated that he was definitely going to modify the application; Mr. Ruggiero noted that in light of the applicant's desire to modify, a procedural discussion should take place. Mr. Ruggiero stated further that the Council should act on the application before them, but should also understand the possibility that the applicant may modify the application, which could cause delays or rescheduling at CRMC and could possibly cause the matter to come back to the Town Council. Ms. Carroccia asked if the Council could remand the matter back to the Coastal Pond Management Commission. Ms. Van Slyke stated that she felt the Council should act on the application before them. Mr. Ruggiero stated that the Council could act on the application as presented, perhaps the applicant may modify it, the application would come back before the Coastal Ponds Management Commission or the Commission could even work with the applicant to make it work so it is less objectionable. Mr. Ruggiero stated, in an effort to initiate a dialogue, that there were many issues that were not resolved.

Mr. Wilson noted that there was a group that filed the original application for bottom seeding at the Picnic Rock site in Shady Harbor, explaining that they had a Preliminary Hearing at which some issues were brought up about that location; the applicants modified the application to make it more acceptable and it was granted by CRMC. He then stated that a Preliminary Hearing was held for the application before the Town Council this evening, noting that the applicant had a history of trying to work with regulatory bodies, as changes were made to address some of the concerns brought forward at the Preliminary Hearing.

Mr. Keeley stated that he has been working with Dave Beutel at DEM with the OGRE (Oyster Growth and Regeneration Program) program to cultivate oysters around his dock in the area for ten years. He explained that the OGRE program was offered through Roger Williams University and was cancelled 2-3 years ago, which left 100 growers looking for something else to do. He explained that CRMC sponsored a limited "Grow Them and Eat Them Program", but it did not replace the OGRE Program, which resulted in the start of the bottom planting. He stated that he has worked tirelessly with Dave Beutel to get the bottom planting in place with all the legal rules and recommendations. He stated that CRMC instructs him as to when to modify the plans: after Preliminary there is an opportunity, however CRMC does not want overwhelming modifications, every time an objection is received. He clarified that he did modify his application after the Preliminary Hearing, and since then additional objections have been made known, including those presented tonight. He stated that CRMC will allow him one more chance to modify the application, which he is happy to do and has recommended to the Chair of the Coastal Ponds Management Commission and anyone else that has approached him about the application. He noted that his neighbors to the south, do not want him to modify the application. He spoke to the recreational use of the Pond, noting that the area which the application refers to the very end of the Pond where the water is very shallow and highlighted his efforts to comply with safety and mooring regulations by burying the cages. He explained that although he was not required to, he was taking time-stamped photos and measuring methods to ensure the cages remain under water at all times, as his neighbor to the north was trying to sell their house and expressed a desire to have the cages under water at all times. He stressed that every objection that he has been made aware of, he has made an effort to address. He explained that his neighbors wanted the cages next to their dock, that he thought 12 feet was the safety zone, and that he would find out what the safety zone was. He spoke to the width of his boat and his ability to maneuver the boat within the area designated on the site dimensions and detailed his communications with Dave Beutel, with the Town about GPS measurements, and with Justin Vail, Charlestown's Harbor Master. He stated that although he was required to be 50 feet from a mooring, due to a communication with Mr. Vail, requesting an additional 25 feet, he moved the site an additional 25 feet from the mooring. He stated that the neighbors that initially wanted the cages buried, now want no oysters in the area at all, as they are trying to sell their house. He stated his willingness to further modify the application if necessary, but not to abandon the use of the site. He stated that his current application was for 60 cages and explained that although the upweller could grow 200,000 oysters, he currently only had cages for 20,000 around his dock under the "Grow Them and Eat Them" Program. He stated that Rob Lyons, Chair of the Coastal Ponds Management Commission, characterized this as "7 guys that are just trying to make their own wine", explaining further that he was one of 7 individuals from the OGRE program bottom plant and that there were other dock owners thinking of doing the same thing, depending on his success, trying to continue to grow oysters in that area of the Pond. He stated that in terms of recreation, the site was at the very end of the Pond; would not impede shellfishing, as the site is an old farming area filled with silt where no shellfish can grow; and would not interfere with boats traveling in and out of the area, as it was in a very shallow area, with the cages being only 6 inches high. He stressed that as he learns the rules, he was willing to accommodate the Coastal Ponds Management Commission's requests; the Charlestown Harbor Master's requests; the CRMC's requests and the abutter's and public's requests, short of abandoning oyster growing altogether.

Ms. Lee noted that the OGRE program was for racks under individual docks and that this was a commercial proposal and inquired about the sale of the oysters. Mr. Keeley stated that he planned to sell the oysters to the co-op as a means to cover costs. He further explained that he did not want to abandon use of that end of the Pond (his is the second to last dock in the Pond) as it is highly sought after (DEM has 3 study sites in the active mooring area) for its brackish water (water runs from Burlingame through a stream into that area of the Pond, creating the brackish natured water in which oysters thrive). Ms. Lee inquired whether he was near Boulder Cottages; Mr. Keeley confirmed that Boulder Cottages was just across the way. He stated that he had been there for 15 years and that no one had ever attempted to put a mooring anywhere close to his dock, because it was so shallow. He further stated that although he had riparian rights, per the previous Harbor Master, he could not put his own mooring at that location. He stated that the cages would not impede any navigation to any of the docks, as attested to by the dock owners and by himself and noted that the neighbors that don't want any oystering to occur whatsoever, had 100 feet in total around their dock, more than anyone else in the entire cove.

Ms. Van Slyke inquired about how the rack and bag system was tied together, how far under the surface the 3/8" line was and how the field was marked. Mr. Keeley explained that from May through October, CRMC requires that each corner of the area is marked with a buoy, with the cages tied in between the markings with line, and noted that the area was too shallow for motor boats. Ms. Van Slyke inquired if the area were deep enough for a kayak or a canoe; Mr. Keeley confirmed that a kayak could navigate through the area. Ms. Van Slyke inquired about how the rack and bag system was arranged. He stated that the system does not float, stating that the metal rack was three inches high and that the mesh bag sat three inches higher on top of the rack, for a total of 6 inches in height. Ms. Van Slyke noted tidal fluctuations and that mean low tide was 7 inches in this area. He explained that he was willing to bury the cages, in an effort to accommodate his northern neighbors, who did not want to see the system, but would not bury the cages if kayakers would be impeded by not seeing the cages. Ms. Van Slyke inquired how large of an area the site encompassed. He stated that the application was for an area that was less than a third of an acre, in the shape of 2 triangles. He spoke to the size of the operation, stating that it was not like the commercial operations in Ninigret, noting that he would not have staff, trucks or equipment drying in the sun, rather he intended to store the cages in his garage. Ms. Van Slyke inquired how he would get the equipment to his garage. Mr. Keeley stated that the application called for two methods. He stated that according to a regulator who prefers to remain unnamed, his land was zoned for "agriculture", noting that he was in the midst of researching whether "agriculture" and "aquaculture" were the same thing; to avoid any zoning issues, he agreed to use the sandbar at the end of the West Beach Road Breachway to access transportation of the oysters. He detailed that there is a ramp at the end of the West Beach Road Breachway, although there is a debate between CRMC and DEM as to whether the ramp can be used for commercial purposes. As a compromising solution, Mr. Keeley stated that he would float a skiff onto the sandbar, which is a common practice to launch boats if the Breachway is full, remove the cages from the water, transfer the cages to a pickup truck at the Breachway. He stated that he had lined up the use of a warehouse in Connecticut to store the cages, if he cannot pull into his driveway with the equipment in his vehicle. He stated that he would not use his land for agriculture or aquaculture. Ms. Van Slyke inquired about the zoning designation of Mr. Keeley's property; he confirmed that it was zoned R3A, residential, for agriculture use or farming. Ms. Van Slyke inquired who owned the area around the Breachway where Mr. Keeley proposed to access his equipment; Mr. Keeley stated that it was a public boat launch, owned by the State DEM. Ms. Van Slyke inquired whether the applicant had run the application by DEM; Mr. Keeley stated that this issue came up during the hearing for the bottom plant and the issue was use of the boat ramp, not use of the sandbar. He explained further that the boat would float within a foot off of the sandbar, he would step out of the boat, he would carry the cages into a truck and be gone; it would be a one man operation. Ms. Van Slyke stated he would be very busy with 60 cages; Mr. Keeley explained that the mesh cages were relatively small and very light and that he would need one day to bring the cages into the water and one day to retrieve the cages. He stated that he would do so on a Monday in May if the Council desired him to be specifically detailed in his application.

In reference to Mr. Keeley's stated desire to cover his costs, Ms. Lee inquired what the cost of the operation would be. Mr. Keeley explained that there was \$15,000 in costs that he would like to recover, a total of \$25,000 - \$30,000 including the upweller; stressing that he wanted to break even and did not intend to make any money off of the operation. He further explained that the bottom plant was not yet proven and that it was dictated by how many oysters he could get into the upweller; although the upweller could hold up to 500,000 oysters, he was currently able to grow 225,000 oysters in the upweller. He stated that if those were able to grow to market, they would be \$.50 per oyster; however, the mortality is very high. He stated that he was doing this as a hobby; a commercial hobby, needing to sell the oysters in order to recover the costs.

Mr. Vail, Harbor Master, spoke to the mooring fields, stating that the State had set a precedent by allowing a growing operation within a mooring field. He stated that the mooring fields were originally designed by following the shoreline, not taking into consideration the depth of the water, rocks or access. He noted that one of the projects within the Harbor Management Plan was to modify the mooring fields to be more consistent with what is usable space. He stated that the mooring field regulations required setbacks, specifically that no structures come within fifty feet of the mooring field and explained that he requested that the applicant provide an additional twenty-five feet due to the use of that particular mooring for the Town's Harbor Master boat, and to give a little leeway for the size boat used on that mooring to have clearance of the site. He stated that the mooring fields would be modified at some point to account for the area that is unusable as a mooring field due to boulders and shallowness of the water; Ms. Lee confirmed that this space was unusable as a mooring field. Mr. Vail further explained the revision of the mooring fields through the newly revised Harbor Management Plan to meet CRMC's requirement of a 50 foot setback from docks and the shoreline. He stressed that the site designation of this application would not be considered within a mooring field at some time in the future. He stated that he was currently working on these mooring field modifications throughout the Town, with a goal of completion within 5 years, to result in a more accurate depiction of usable mooring fields. Mr. Vail noted that Boulder Cottage's gear was floating, creating a visual distraction; in comparison, the applicant's gear may be not be visible, depending on the fluctuation in tides. Ms. Van Slyke noted the designation of the site as a Natural Heritage area, according to the GIS software.

Mr. Wilson spoke to the Commission's objection relative to the mooring fields, stating that the mooring fields were just modified this winter as part of the Harbor Management Plan, with all of the aquaculture locations carved out so that they are no longer in the mooring field. Ms. Lee inquired about the number of Charlestown residents requesting mooring fields; Mr. Vail stated that the wait list was approximately 60 people. Ms. Lee inquired about the shrinking of the mooring fields; Mr. Vail explained rather that he was trying to make use of the space that is usable.

Ms. Van Slyke inquired about the allowed use of a residential dock. Mr. Vail stated his understanding of correspondence with CRMC, subject to verification, was that no commercial activity could be conducted on a residential dock, to include loading and unloading of gear. Mr. Wilson added that a commercial upweller was permitted on a residential dock, provided the upweller was owned by a licensed aquaculturist. Mr. Keeley spoke to the use of residential docks and property for commercial purposes, as it relates to the application, explaining that if the upweller were on the dock it would be considered commercial and would not be allowed because it was visible; he further explained that a residential dock is allowed to have an upweller only if the upweller can be placed under the dock. He further stated that none of the bags from the proposed operation could ever touch his dock. He expressed his desire to walk from his land and carry the gear back, without inhibiting the public, to his garage, out of sight, for winter storage. He explained that this raised concerns about whether his land was zoned for agriculture or aquaculture. He stated that since he couldn't do that, he would use the public sandbar and his pickup truck to drive onto the Breachway, load his cages and take them out of state. Regarding the location of the site within a Natural Heritage area, he noted that Mr. Beutel has commonly stated that each oyster cleans 50 gallons of water per day; 225,000 oysters will clean 1.25 million gallons of water per day in an area of the pond that is brackish and silty with incredible bacteria. He also noted the difference of water quality when there are oysters present and when they are not. Ms. Van Slyke inquired how the baby oysters were introduced into the upweller; Mr. Keeley stated that since he has an upweller with an upweller license, he is allowed to walk on his dock with the bag of oysters and dump them into the upweller. Additionally he stated that he is allowed to care for the oysters as a legal use of a residential dock. Ms. Van Slyke inquired whether Mr. Keeley would be willing to modify his application to remove the statement concerning "permitted use in an R3A zone". Mr. Keeley confirmed that he would remove it and that he has offered to remove the language earlier in the application process. Mr. Keeley noted that CRMC did not want multiple modifications, noting that the application stated that he would use his land as allowed or use the sandbar, but was not opposed to further revisions. Ms. Van Slyke stated that an either/or option was troublesome. Mr. Keeley stated that if it was the recommendation of an authority that he choose one, he would choose the option that was most agreeable, confirming again that he would make the modification.

Mr. Wilson spoke, as a private citizen, to the over use of Quonochontaug Pond. He stated that Quonochontaug was a Type 2 water, defined as "low intensity use, high scenic value, low intensity recreation, residential uses including seasonal moorings"; CRMC's goal for Type 2 water was "to maintain scenic value, natural habitat while providing low intensity uses that do not detract from these values." He noted that when looking at the end of Quonochontaug Pond that is sited in the application, there was not much of that wasn't being used any longer. He stated that according CRMC'S Red Book, commercial activities in the pond are not allowed in Type 2 waters, although they make an exception for aquaculture due to the theory that oysters clean the pond; CRMC also recognizes that all of the human activity associated with oyster farms was not good, requesting that oyster farming be restricted to 5% of the pond's areas. He stated that 100% of all the oyster farming with all of the human interaction were in a very short space right at the Charlestown end of Quonochontaug Pond in the same area. He spoke further to the use of the Pond, noting the mooring fields, the oyster farming area, conservation trust areas, the Breachway containing shallow areas like the sandbar that can't be used for recreation, shellfish sanctuary, and research reefs (initially used to grow oysters, but now used to study the growth and compatibility of recreational fish). He noted that the area used to be used for water skiing, but it was now getting pretty crowded and suggested that the Council communicate to CRMC that the Town has met its obligation allowing activities in Charlestown's portion of the pond and that new research and oyster farms could be located in the Westerly end of the pond.

Mr. Ruggiero recommended that the Council comment on the application as presented, as the applicant may make modifications at the CRMC hearing.

Mr. Mainelli spoke to the impact of the use and visualization of Quonochontaug Pond on the character of the Town, stating that the limits on the use of Quonochontaug Pond were being nudged. Ms. Lee asked Mr. Mainelli as a resident of the area under consideration, about his sense of what the recreational uses were; Mr. Mainelli noted kayaking and paddle boarding in the vicinity of the application site.

Ms. Lee stated that the Town was poised to spend a large sum of money on the dredging of the Breachway, which may alter the sandbar at the Breachway. She noted that the effort to match the State's initiative to dredge for habitat restoration and the increased recreational boating use of the Pond counteracted the increased requirements for commercial aquaculture and further counteracted the scenic value of the Pond for second home owners in the area, which largely contributes to maintaining a low tax base for the entire town. She recommended that the Council support the Coastal Ponds Management Commission's request to object to the CRMC application before CRMC.

Ms. Van Slyke agreed that the Council should object on the following basis: that the surrounding, existing dock owners may not currently object, but over the 15 year lease, future owners may object, resulting in an incompatibility with existing use; that the water-depth is an issue; that the operation would exclude some use of the area; that nearly all of the aquaculture operations in Quonochontaug were in this particular area of the Pond; that the applicant's statement that "the use is permitted in an R3A residential zone" was strongly objectionable; that servicing the operation is not possible by use of the applicant's dock, noting that the applicant had not shown that he could service the area from the sandbar at the Breachway; and that the scenic value of the area is important.

Ms. Carroccia stressed that the safety and setback issues could not be waived.

**Motion to authorize the Town Administrator to compose, in consultation with the Town Staff and Town Solicitor, a letter of objection to the Coastal Resources Management Council concerning the Application of Mark Keeley (2017-11-061) to Create and Maintain a Small Sub-Tidal Oyster Farm Using a Rack and Bag System in Quonochontaug Pond.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bonnie VanSlyke, Councilor
<b>SECONDER:</b>	Julie A. Carroccia, Vice President
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

**APPOINTMENTS**

**A. Discussion and Potential Action Regarding Appointments to the Agricultural Preservation Commission; There Are Four Positions; Terms to Expire in January of 2021. Applications Received from John Patrick Barrett, Susan W. Barrett, Michael Merner and Noel Rowe**

**Motion to appoint John Patrick Barrett, Susan W. Barrett, Michael Merner and Noel Rowe to the Agricultural Preservation Commission with Terms to Expire in January of 2021.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Julie A. Carroccia, Vice President
<b>SECONDER:</b>	Bonnie VanSlyke, Councilor
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

**B. Discussion and Potential Action Regarding an Appointment to the Budget Commission; There is One Position; Term to Expire in June of 2018. Application Received from Gregory J. Plunkett with a Letter of Recommendation from the Commission Chair**

**Motion to appoint Gregory J. Plunkett to the Budget Commission with a Term to Expire in June of 2018.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Julie A. Carroccia, Vice President
<b>SECONDER:</b>	Bonnie VanSlyke, Councilor
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

**C. Discussion and Potential Action Regarding Appointments to the Conservation Commission; There Are Two Positions; Terms to Expire in January of 2021. Applications Received from Charles F. Connery and Richard N. Thieke**

**Motion to appoint Charles F. Connery and Richard N. Thieke to the Conservation Commission, with Terms to Expire in January of 2021.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise L. Rhodes, Councilor
<b>SECONDER:</b>	Julie A. Carroccia, Vice President
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

**D. Discussion and Potential Action Regarding Appointments to the Economic Improvement Commission; There Are Two Positions; 1 Term to Expire in September of 2019; 1 Term to Expire in January of 2021. Application Received from Donna Walsh**

**Motion to appoint Donna Walsh to the Economic Improvement Commission, with a Term to Expire in January of 2021.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Julie A. Carroccia, Vice President
<b>SECONDER:</b>	Bonnie VanSlyke, Councilor
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

**E. Discussion and Potential Action Regarding Appointments to the Parks and Recreation Commission; There Are Four Positions; 2 Terms to Expire in January of 2019 and 2 Terms to Expire in January of 2021. Applications Received from Ryan Campbell, Cody W. Clarkin, Kerry Gallup, Frank Glista, James M. Grasso, Sherente Harris and Mark O'Brien**

**Motion to appoint Ryan Campbell and Cody W. Clarkin to the Parks and Recreation Commission, with Terms to Expire in January of 2021.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bonnie VanSlyke, Councilor
<b>SECONDER:</b>	Julie A. Carroccia, Vice President
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

**Motion to appoint Kerry Gallup and Sherente Harris (subject to parental consent) to the Parks and Recreation Commission, with Terms to Expire in January of 2019.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bonnie VanSlyke, Councilor
<b>SECONDER:</b>	Julie A. Carroccia, Vice President
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

**F. Discussion and Potential Action Regarding an Appointment to the Planning Commission; There is 1 Position (Alternate #3); Term to Expire in November of 2018. Application Received from Kathryn M. O'Connor**

**Motion to appoint Kathryn M. O'Connor to the Planning Commission as Alternate #2 with a Term to Expire in November of 2018.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bonnie VanSlyke, Councilor
<b>SECONDER:</b>	Denise L. Rhodes, Councilor
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

**G. Discussion and Potential Action Regarding an Appointment to the Tax Assessment Review Commission; There Are Three Positions (1 Full Member, Up to 2 Alternates); Terms to Expire in January of 2021. Application Received from J. Michael Downey.**

**Motion to appoint J. Michael Downey to the Tax Assessment Review Commission, with a Terms to Expire in January of 2021.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise L. Rhodes, Councilor
<b>SECONDER:</b>	Bonnie VanSlyke, Councilor
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

**H. Discussion and Potential Action Regarding an Appointment to the Wastewater Management Commission; There Are Two Positions; 1 Term to Expire in January of 2021 and 1 Term to Expire in January 2023. Application Received from Thomas M. Ferrio.**

**Motion to appoint Thomas M. Ferrio to the Wastewater Management Commission, with a Term to Expire in January 2023.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Julie A. Carroccia, Vice President
<b>SECONDER:</b>	Bonnie VanSlyke, Councilor
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

**I. Appointment of Constables as Recommended by the Chief of Police, Terms to Expire January 2019:**

**Motion to appoint the following Constables as Recommended by the Chief of Police, with Terms to Expire January 2019:**

Charlestown Police Dispatchers - Todd Allen; Kim Anderson; Tammy Belden; Kevin Worsham; Doran Bercovici (Per-Diem); Bruce Law (Part-Time); and Corey McKenna (Per-Diem)  
 Records Division - Laura Knudsen;  
 Harbormaster - Justin Vail;  
 Assistant Harbormaster - Nathan McGillivray and Rick Soderberg  
 Building Official - Joseph Warner;  
 Animal Control Officer - Kathy McA’Nulty;  
 CEMA Director - Kevin Gallup

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise L. Rhodes, Councilor
<b>SECONDER:</b>	Julie A. Carroccia, Vice President
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

**J. Discussion and Potential Action Regarding the Appointment of Traffic Constables as Recommended by the Chief of Police, Terms to Expire January 2019: Todd Allen, Gary Bellows, William Bennett, Doran Bercovici, Charles Boranian, Lawson Durfee, Dennis Evans, Eric Linacre, Matthew Manni, John Nelson, Wayne Ordway, Thomas Penhallow, Paul Pepler, Keith Place, Jamie Quattromani, Shawn Richards, Patrick Strickland, Thomas Toscano and Peter Yee**

**Motion to appoint the following Traffic Constables as Recommended by the Chief of Police, with Terms to Expire January 2019: Todd Allen, Gary Bellows, William Bennett, Doran Bercovici, Charles Boranian, Lawson Durfee, Dennis Evans, Eric Linacre, Matthew Manni, John Nelson, Wayne Ordway, Thomas Penhallow, Paul Pepler, Keith Place, Jamie Quattromani, Shawn Richards, Patrick Strickland, Thomas Toscano and Peter Yee.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bonnie VanSlyke, Councilor
<b>SECONDER:</b>	Denise L. Rhodes, Councilor
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

**K. Discussion and Potential Action Regarding the Appointment of Special Police Officers as Recommended by the Chief of Police and RI Municipal Police Training Academy Certified, Terms to Expire in January of 2019: Kathleen A. Currier, Joseph J. Habershaw, Christopher Lyman, and Lauren Matarese**

**Motion to appoint the following Special Police Officers as Recommended by the Chief of Police and RI Municipal Police Training Academy Certified, with Terms to Expire in January of 2019: Kathleen A. Currier, Joseph J. Habershaw, Christopher Lyman, and Lauren Matarese.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bonnie VanSlyke, Councilor
<b>SECONDER:</b>	Denise L. Rhodes, Councilor
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

**L. Discussion and Potential Action Regarding the Appointment of Justin Vail as Harbormaster, Term to Expire in January of 2019**

**Motion to appoint Justin Vail as Harbormaster, with a Term to Expire in January of 2019.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Julie A. Carroccia, Vice President
<b>SECONDER:</b>	Denise L. Rhodes, Councilor
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

**M. Discussion and Potential Action Regarding the Appointment of Assistant Harbormasters, as Recommended by the Harbormaster: Nathan McGillivray and Rick Soderberg, Terms to Expire in January of 2019**

**Motion to appoint the following Assistant Harbormasters, as Recommended by the Harbormaster: Nathan McGillivray and Rick Soderberg, with Terms to Expire in January of 2019.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise L. Rhodes, Councilor
<b>SECONDER:</b>	Julie A. Carroccia, Vice President
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

**ANNOUNCEMENTS**

**A. Board, Commission and Committee Vacancies and Term Expirations**

Ms. Lee read the following Board, Commission and Committee Vacancies and Term Expirations, as of February 12, 2018:

- Affordable Housing Commission - 3 Vacancies; 1 Term Expiration (September 2017)
- Agricultural Preservation - 1 Vacancy (Alternate)
- Building Commission - 4 Vacancies; 1 Term Expiration (November 2017)
- Chariho Finance Committee - 1 Vacancy
- Economic Improvement Commission - 1 Vacancy
- Friends of Ninigret Park Subcommittee - 1 Term Expiration (member at large - March 2017); 1 Term Expiration (Parks and Rec member - February 2018); 1 Vacancy (EIC member)
- Juvenile Hearing Board - 1 Term Expiration (February 2018)
- Mosquito Abatement - 4 Vacancies
- Ninigret Park Dog Park Facility Subcommittee - 1 Vacancy
- Tax Assessment Board of Review - 1 Vacancy (full member, up to 2 Alternates)
- Town Sergeant - 1 Vacancy
- Tree Committee - 5 Vacancies
- Tree Warden - 1 Vacancy
- Wastewater Management Commission - 1 Vacancy

**CONSENT AGENDA**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise L. Rhodes, Councilor
<b>SECONDER:</b>	Julie A. Carroccia, Vice President
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

Motion to accept, approve and place on file the following as the consent agenda: “CA” A - “CA” I

**"CA" A. Town Council Minutes:**

1. January 3, 2018 (Emergency)
2. January 3, 2018 (Agenda)
3. January 8, 2018 (Executive)
4. January 8, 2018 (Regular)

**"CA" B. Reports:**

1. Building Official - January 2018
2. Police Chief - January 2018
3. Public Works Director – December 2017; January 2018
4. Town Clerk - January 2018
5. Treasurer - December 2017

**"CA" C. Approval of the Following Event to Occur Within the Town of Charlestown Per RIGL §31-12-12(A):**

1. **Event: MS Ride the Rhode Bicycle Ride**  
**Event Dates: June 9-10, 2018**  
**Day 2: from Worden’s Pond Road in South Kingstown, on to Worden’s Pond Road in Charlestown, Right Onto Shannock Road in Charlestown, Right Onto West Shannock Road in Richmond. and from US Route 1 North in Westerly, Onto Route 1 North in Charlestown, Right Onto Route 1A, Right Onto Route 1, Right Onto Route 1A, Right Onto Matunuck Schoolhouse Road into South Kingstown**

**“CA” D. Approval of the Following Events at Ninigret Park and Waiver of §108-4 and §108-5 of the Charlestown Code of Ordinances, as Recommended by the Parks and Recreation Director, Subject to Review of Contracts by the Town Solicitor, Receipt of All Applicable Paperwork and Insurance and that All Event Details Are Satisfactorily Met by the Parks and Recreation Director:**

1. **Event: 16th Annual Chris Hinds "Sunshine" Criterium**  
**Event Dates: March 31, 2018**  
**Camping: NA**  
**Insurance: \$1 Million General Liability**  
**Fee: \$200 Paid Prior to the Event \$2 Per Rider After the Event**
2. **Event: Chariho Youth Soccer - Goal 4 Rams 6 on 6 Soccer Tournament**  
**Event Dates: July 28, 2018**  
**Camping: NA**  
**Insurance: \$2 Million General Liability**  
**Fee: \$900**

**“CA” E. Acceptance of the Resignation of David E. Currier from the Parks and Recreation Commission, with Regret**

**"CA" F. Approval of the 2018 Beach Pass Fees, as Recommended by the Parks and Recreation Director, as Follows (Same as 2017 Fees):**

**"CA" G. Approval of the Purchase of Picnic Tables for Use at Ninigret Park from M.E. O'Brien & Sons, Inc. for an Amount Not to Exceed \$18,686.25, as Budgeted in Line Item 01.990.9974, and Authorization of the Town Administrator and Town Treasurer, Each, to Take Any and All Such**

**Actions, and Execute and Deliver Such Certificates, Receipts or Other Documents as May be Necessary to Carry into Effect the Foregoing**

**"CA" H. Request from the Tax Assessor for Abatements in the Amount of \$ 120.11**

**"CA" I. Approval of Participation in the State of Rhode Island Department of Environmental Management's Online Fishing and Hunting Licensing System and Authorization of the Town Administrator, the Town Treasurer and the Town Clerk Each, to Take Any and All Such Actions, and Execute and Deliver Such Certificates, Receipts or Other Documents as May be Necessary to Carry into Effect the Foregoing**

**ADJOURNMENT**

The meeting was closed at 9:50 PM

**Motion to adjourn.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Julie A. Carroccia, Vice President
<b>SECONDER:</b>	Bonnie VanSlyke, Councilor
<b>AYES:</b>	Julie A. Carroccia, Virginia Lee, Denise L. Rhodes, Bonnie VanSlyke

**APPROVED April 9, 2018**

---

Attest:

Amy Rose Weinreich, CMC Town Clerk