

# **WARREN VOLUNTARY HISTORIC DISTRICT COMMITTEE**

**Minutes of March 24, 2009 Meeting**

**Warren Town Hall, 2nd Floor**

**7:00 pm**

**[www.wvhdc.org](http://www.wvhdc.org)**

**Attendees: Edward J. Theberge, Janet O'Brien, Patricia Read and John DaSilva**

**Absent: BG (Ret.) Richard J. Valente, Eileen Collins and Chris Fuller**

**Location: Planning Board Conference Room, Warren Town Hall**

**1. Meeting called to order at 7:15 p.m.**

**(Edward Theberge presiding)**

**2. New/Review Applicants**

**a. None**

**3. Review of Minutes**

**a. February 24, 2009**

**Motion made by Ms. Read to approve the Minutes as submitted; seconded by Janet O'Brien. Minutes unanimously approved.**

**4. Old Business**

**a. Financial Report**

**(1) Mailings**

Mr. Theberge announced there were 1,018 brochures bulk mailed to property owners in

the Historic District and those throughout town, whose homes are at least 100 years old.

Another 700+ brochures were printed for inventory. Total cost was \$800.00

Ms. Read made a motion to approve the \$800.00 for printing and bulk mailing;

motion seconded by Janet O'Brien and unanimously approved.

Mr. Theberge said there no available funds to re-print the Standards & Guidelines at this time.

**(2) Monthly expenses**

Mr. DaSilva said the expenses this month were \$100 stipend for secretary. He made

a motion to pay the stipend, seconded by Ms. O'Brien and approved by the committee.

Mr. DaSilva reports there is \$75.00 remaining in the budget.

**b. Status Report**

The Status Report was approved. There will be a final review of Mr.

**Laurent Dallaire's**

**project at his 44 State Street home next month.**

**Mr. Theberge suggested reviewing the Standards & Guidelines at the May meeting. He**

**said after he conducted a cursory review of the document he found few changes were**

**necessary. He asked Mr. DaSilva to see if he could locate a CD made of the document.**

## **5. New Business**

**Mr. Theberge said a request for final review that includes all pertinent paperwork, including receipts and photographs, was received from Mr. Laurent Dallaire in Florida. Because the material arrived too late to be placed on the March agenda it will be taken up in April. The property is on 44 State Street.**

## **6. Other**

### **a. Correspondence**

**The Committee reviewed a letter from Town Solicitor Anthony DeSisto advising the WVHD Board of Appeals how to proceed with the Winsor appeal.**

**Mr. DaSilva commented that the WVHDC had done its job. "I don't think we should be involved," he said. There was some discussion as to whether the WVHDC will be called to testify at the Appeal.**

**It was suggested that periodically the secretary will search through**

current property transfers to see if historic properties have changed hands. If so, she will send out a brochure to the new owner.

Mr. DaSilva also suggested putting together a packet to hand out to people who go to the Building Official or Planning Office. What materials to include will be discussed next month.

## **7. Adjournment**

Ms. Read made a motion to adjourn, seconded by Ms. O'Brien. The motion was unanimously approved.

The meeting adjourned at 8:20 p.m.