

# **WARREN VOLUNTARY HISTORIC DISTRICT COMMITTEE**

**Minutes of June 24, 2008 Meeting**

**Warren Town Hall, 2nd Floor**

**7:00 pm**

**[www.wvhdc.org](http://www.wvhdc.org)**

**Attendees: Edward J. Theberge, Janet O'Brien, Chris Fuller, Patricia Read**

**Absent: BG (Ret.) Richard J. Valente, Eileen Collins and John DaSilva**

**Location: Planning Board conference room, Warren Town Hall**

**Ed Theberge presiding for Gen. Valente:**

**1. Meeting called to order at 7:11 p.m.**

## **2. New/Review Applicants**

**No new applications for tax credits were received this month. However, the committee requested that the secretary send a letter to applicant Virginia Merolla, of Broad Street, reminding her that pre-renovation and post renovation photographs of her windows are required. No photographs have been received by the committee as yet. Ms. Merolla's application was approved at a special meeting on May 7, 2008.**

### **3. Review of Minutes**

**The minutes of the May 28, 2008 regular monthly meeting were unanimously approved, with the motion to approve made by Chris Fuller, seconded by Patricia Read.**

### **4. Old Business**

#### **a. Financial Report**

**Mr. DaSilva, who routinely presents the financial report, was absent. However, based on discussions from last month's meeting, the committee approved a \$31.91 payment for countertop brochure displays and asked the secretary to submit the invoice for reimbursement to Mr. Fuller to the Town Treasurer's Office. Mr. Theberge asked the secretary to distribute the displays to local real estate offices and banks.**

#### **b. Status Report**

**Tabled until next month.**

#### **c. Stockford application**

**After careful review of existing documentation - including Minutes from previous meetings, information contained in the Paul Stockford file, and cancelled checks and invoices - the committee approved Mr. Stockford's original request for tax credits in the amount of \$11,600 to rebuild a chimney, rebuild damaged roof /replace old boards, strip roof and replace with new shingles, and a second request for**

**\$2,039.30 for new gutters.**

**The original application was approved by the committee in November/December, 2006 and final approval, which included the gutters, at the April 24, 2007 meeting.**

**However, according to the Minutes of June 28, 2007, Mr. Stockford appeared before the committee with a new request for tax credits for window replacement and possibly the stripping of aluminum siding from the home's exterior.**

**The Minutes indicated that the June, 2007 request was approved on the condition that Mr. Stockford present photographs of the old and new windows and cancelled checks and invoices attesting to the work. The committee said there is no record that this material was ever received and that Mr. Stockford did not appear before the committee again, as had been requested.**

**Therefore, the request for tax credits for window/possible siding work totaling \$7,698.15 was considered still pending, said Mr. Theberge.**

**While there was little debate as to approval for the original request, the tax credits for gutter replacement were questioned. After much discussion, Ms. Read said in her opinion, he (Mr. Stockford) "completed the work to the best of his physical ability," and therefore should receive tax credits for both requests.**

**On a motion made by Mr. Fuller, and seconded by Ms. Read, tax**

credits for the gutters were also approved unanimously.

Mr. Theberge asked the secretary to contact Mrs. Stockford regarding the decision.

In other business, Mr. Fuller suggested that applicants be asked to submit digital photographs whenever possible. This would reduce the bulk in the files.

Mr. Theberge also submitted a brief report concerning the Wharf Tavern which is seeking approval from the Planning Board for improvements. Mr. Theberge said that the Planning Board's attorney had recommended that the restaurant's representative set up a meeting with the WVHDC to obtain approval. Mr. Theberge said no meeting ever occurred and in his opinion was unnecessary.

## **5. ADJOURNMENT**

The meeting was adjourned at 7:54 p.m. The next meeting is Tuesday, July 24, at 7 p.m.