

**WARREN VOLUNTARY HISTORIC PRESERVATION PROGRAM
COMMITTEE**

Minutes of November 28, 2006 Meeting

Attendees: Richard J. Valente (RV), Edward J. Theberge (ET), John DaSilva (JD), Eileen Collins (EC), John Treat (JT)

Absent: Patricia Read (PR), George Gempp (GG)

Location: Town Council Chambers - Warren Town Hall

Valente: Meeting called to order at 7:10 PM

Valente: Welcomed Lombard Pozzi of Baker Street. Exterior paint job completed. The roof will not be reshingled at this time – application to be submitted at a later date. Original paint application approved on 04/25/06. Project costs -> \$12,394.42.

Valente: Asked for a motion to approve total amount. Motion mad by (ET), seconded by (JD), and approved unanimously.

Valente: Welcomed Paul Stockford of 7 Union Street, 401-261-1275. Mr. Stockford will use 30 year architectural shingles on the roof and garage. Cost of the roof will be \$7,000 as listed on original application + \$1,800 from subsequent quote, total \$8,800. Cost of chimney will be \$2,800. Total cost \$11,600. Copies of all estimates

submitted to committee.

Theberge: The committee recommended to Paul Stockford that he contact the RI Historical Preservation & Heritage Commission regarding acceptable replacement windows.

Valente: Asked for a motion to approve application (rebuild chimney, rebuild damaged roof, replace old boards, strip off old roof, replace with new shingles), total project cost -> \$11,600. Motion mad by (JT), seconded by (ET), and approved unanimously.

Valente: Motion amended and approved to include gutter replacement as part of the original application. Paul Stockford must submit an estimate for the gutters and asked at attend next month's meeting.

Valente: Requested secretary prepare a letter to Mr. Stockford detailing what is approved and what additional information is required. Going forward, this will be a matter of procedure.

Valente: Asked for a motion to approve the Minutes of the 10/24/06 meeting.

DaSilva Requested revision to 2nd page, 1st paragraph, should read, "...that the Town hire a professional urban planning.... and to appoint an oversight committee..."

Valente: Asked for a motion to approve minutes, as amended, of the 10/24/06 meeting. Motion made by (ET), seconded by (JT) and approved unanimously.

Valente: Asked that the minutes reflect several attempts to return a phone call (RV) received back in October from Herman Sousa (62-66 Union Street) @ 978-479-1895. Multiple attempts to return call have been unsuccessful because number rings busy each time. (EC) will attempt to obtain an additional contact phone number for Mr. Sousa.

DaSilva: Regarding agenda item 4i, financial report not available this month as no one available in Treasurers' Office to run the report. For the month of November, one invoice submitted for approval - secretary voucher in the amount of \$100. (JD) will submit a consolidated Financial Report at next month's meeting.

Valente: Regarding agenda item 4ii, review of Status Report. Requested an additional section be added for Historic Deed Restriction Properties which will include Tony's Wharf, Old Warren Marina, 259 Water Street, 90 Baker Street, 65 Church Street and the Attemann application.

Valente: Regarding agenda item 4iii, requested that Town Council be contacted to have two previously submitted Mill letters added to the next Town Council Meeting agenda. Asked that Committee Members be present at Town Council meeting being held 12/12/06 @ 7:00pm.

The Committee will also present the Preserve Rhode Island Reward for display in the Town Hall.

Valente: Regarding agenda item 4iv, reviewed the policy to replace a Committee member – Town Council must place the vacancy notice, anyone can apply by submitting a one page bio, they will be interviewed at a Town Council meeting. (RV) requested committee members get recommendations for applicants and have them submit bio for consideration.

DaSilva: Regarding agenda item 5i. Presented a Tourister Mill town approved flow chart process he had received from Michelle Maher. Hoping this would give the Committee an idea of their part and how the process will work.

Valente: Requested secretary prepare a letter to the Planning Board Chairman requesting the WVHDC be notified of future meetings that require their presence as an ex-officio member (a similar letter was sent a few years back, but with all changes, would like it sent again as a reminder).

Valente: Requested a motion to adjourn which was made by (EC), seconded by (JT) and passed unanimously at 8:50 PM.

Respectively submitted: Kristen Ramos