

**Warren Harbor Commission  
Minutes from the October 2nd, 2012 Meeting**

**Present**

William J. Kemp (chair)  
Mark Amaral  
Don Betts  
Peter Tekippe  
Julie Blount  
Craig Lippman  
Tom Culora  
Kyle Smith (Law Fellow)

**Absent:**

Matthew Calouro, Harbormaster

Meeting Opened by Chairman at 7:05 p.m.

- M/S/C: Approval of the Harbor Commission Minutes of September 2012.
- Harbormaster Report.
  - None given
- Marina and Commercial Dock Update
  - As reported at the last meeting, a revised marina lease agreement is with the harbormaster. Once this vetting process is complete, the suggestions will be sent to the town solicitor for review. No additional information is available.
- ROW Status and update.
  - ROW sites for markers are being surveyed by the Town. This has been an ongoing process is required before the granite markers can be installed. Commissioner Blount and Lippman will meet to verify the list to be sure that the right locations are being surveyed.
  - Kyle Smith presented updated spreadsheets that summarize the ROW status.
  - Smith distributed completed applications for ROWs that are ready for submission. These include: Baker, Beach, Clark, Kelly and Maple. The final step is to tab all the detailed reports so that they are organized and easily read before they can be submitted to the CRMC.
  - Smith presented summarized the ROW that are identified as in progress: River View Street (AKA Barker) is the first priority, Bridge Street is the second priority, George Street near Coggeshell is the third priority, Cedar Street (in Touissett) is the fourth on the list.
  - The next round of ROWs will likely include Company Street, Laurel Lane, Bradford Street, and Crescent Street. Crescent Street is being considered for a

ROW and if it can be a ROW then it would be moved up to the current in progress list.

- Commissioner Kemp will check with CRMC to confirm the application and submission process. The Commission's goal is to have the current completed applications of ROWs submitted to CRMC by the end of this calendar year.
- Commissioner Blount will begin the process of identifying funds to purchase and install markers for the next set of ROWs. She will also invite a representative from the Conversation Commission for a briefing on ROW progress.
- Smith provided e-copies of the current ROW applications and status reports to the Commission's Secretary. These will be kept as part of the master file for the Commission.

- Other Business

- Motion to Adjourn at 8:00 p.m.

Signed

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William J. Kemp, Chairman

Signed

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Mark Amaral, Secretary