

**Warren Harbor Commission
Minutes from the August 7th, 2012 Meeting**

Present

William J. Kemp (chair)
Mark Amaral
Julie Blount
Don Betts
Craig Lippman
Tom Culora
Kyle Smith (Law Fellow)

Absent:

Peter Tekippe
Matthew Calouro, Harbormaster

Meeting Opened by Chairman at 7:15 p.m.

1. M/S/C: Approval of the Harbor Commission Minutes of June 2012.
2. Harbormaster Report.
 - a. No report was presented.
3. Marina and Commercial Dock Update
 - a. A revised marina lease agreement was presented that included suggestions for creating a set of free-standing rules and regulations for the marina and offers possible changes to the harbor ordinance and harbor plan to support these revisions. These proposed revisions had not been vetted with the harbormaster prior to the meeting. Once this vetting process is complete, the suggestions will be sent to the town solicitor for review.
4. ROW Status and update.
 - a. Kyle Smith was introduced as the new Law Fellow from Roger Williams University. Kyle will be helping the commission complete several more formal applications for ROWS to CRMC. He will also be helping the commission improve the existing tracking system for measuring progress on getting ROW applications completed and submitted. For all new or partially completed applications, he will be using the new format the Commission created last year.
 - b. Reviewed the status of ramps/ROWs on Touissett Point for launching fire equipment. It was reported that interim repairs had been made to one of the viable sites selected by the fire department.
 - c. Reviewed the status and process of installing the granite ROW marker as agreed. It was suggested that some education and outreach be aimed as the Touissett residents prior to markers being installed.
5. Other Business
6. Motion to Adjourn at 8:15 p.m.

William J. Kemp, Chairman

Mark Amaral, Secretary