

**Warren Harbor Commission
Minutes from the February 15, 2011 Meeting**

Present

William J. Kemp (chair)
Mark Amaral
Julie Blount
George Gempp
Peter Tekippe
Matt Calouro
Don Betts (guest)

Absent

Tom Culora (with approval)
Steve Surdut

Meeting Opened by Chairman at 7:05 p.m.

1. Approval of the Harbor Commission Minutes of January 2011.
2. **Marina and Commercial Dock update.**
 - a. Report provided by G. Gempp on the commercial facility. The report noted the following: The site has abandon trailers, derelict boats, empty gas cans and other debris; that the pile sheeting is beginning to degrade, several pilings need replacement and several docks require new chains and chafe gear. The Commission accepted the report and agreed that the most pressing issue was the pile sheeting. The harbormaster will organize a meeting with DPW (note: DPW is responsible for the upkeep and maintenance of the marine facilities) on the site to assess the situation and develop a plan of action.
 - b. Discussed a long term plan for the site that included revisiting a plan to install an upgraded marina and boat launching ramp.
3. **Harbormaster Report.**
 - a. Harbormaster presented full report that included updates on the mooring and dock software, 2011-12 permit process, and budget.
 - b. Harbormaster report on marina training program he attended in November 2010.
 - c. Harbormaster presented a request from CRMC to review a dock application. The CRMC has requested that the town provide confirm its mooring boundaries. The mooring boundary will set the outward extent of the dock being proposed.
4. **ROW Status and update.** Reported that plans are still in place to install markers in approved ROW sites this spring.
5. Other Business
 - a. **Open positions for Harbor Commission.** The commission is awaiting a determination form the Town Solicitor/Town Manager regarding the ability of G. Gempp's to serve as a paid assistant harbormaster and serve on the commission.
6. Motion to Adjourn at 8:35 p.m.

William J. Kemp, Chairman

Mark Amaral, Secretary