

**TOWN OF WARREN, RHODE ISLAND  
HARBOR MANAGEMENT COMMISSION  
MINUTES FOR MEETING HELD August 3, 2010**

**7:10 Call to Order Woody Kemp, Chairman**

**Attendance and Determination of Quorum**

**Members Present Absent Guests**

<b>1. William J. Kemp</b>	<b>X</b>	
<b>2. Mark Amaral</b>		<b>X</b>
<b>3. Peter Tekippe</b>	<b>X</b>	
<b>4. George Gempp</b>	<b>X</b>	
<b>5. Julie Blount</b>	<b>X</b>	
<b>6. Steve Surdut</b>		<b>X</b>
<b>7. Matt Calouro</b>	<b>X</b>	
<b>8. Dave Pion</b>		<b>X</b>

**1. Reviewed meeting minutes for April, May and June. George Gempp made a motion to accept the minutes and Peter Tekippe seconded the motion. All were in favor.**

**2. Town Wharf Update:**

**The items to be completed on the Town Wharf project are the fence, flagpole and electrical installation. Julie will contact John Massed to discuss possible arrangements with Blount Boats for welding work to install fencing and crane equipment to erect the flagpole. Other**

suggestions include contacting Wood & Wire Fence Co. to provide a quote for installation to be done before the season closes.

### **3. ROW Markers:**

John Massed has marked all the ROW sites in the town. Woody Kemp will contact John Massed to arrange a weekday evening to mark all the sites located at Shore Drive and Touissett.

### **4. Update on Grant Submittals:**

Caroline Wells has submitted a grant for the Recreational Trails Program and a grant for the Safe Routes to School Program. Julie will email grant information to all Harbor Commission members for review.

### **5. Pump-Out Boat:**

Matt Calouro requested that the Warren Harbor Commission write a letter to the Town Council clarifying the selling price for the pump out boat. It was determined that the minimum selling price should be set at \$5,000. Woody will draft a letter stating the above.

### **6. Marina Management Program:**

Matt Calouro requested a recommendation from the Harbor Commission to attend the Marina Management Program in Florida. With grant assistance from RIMTA reducing the cost by 50%, the total fee will be \$1,400. Woody Kemp will draft a letter supporting Matt's decision to attend the program. This program is not only important for Matt's professional training in general, but the Commission has specifically identified areas of need for the marina facility such as a lease agreement that needs to be developed as we proceed to manage the Town Wharf Dock.

## **7. Dock Maintenance Program:**

**Both the Commercial and the Town Wharf Dock are in major need of repair. According to Matt Calouro, it will cost an estimated \$9,300 to repair the hardware on the commercial dock. It was determined that we need to work on a master plan with the Highway Department that will address the annual repairs needed for upkeep.**

**A motion to adjourn the meeting at 8:00 was made by George Gempp and seconded by Peter Tekippe.**

**All were in favor.**

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**William J. Kemp, Chairman**

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**Julie Blount, Secretary**