

RICHMOND HISTORIC PRESERVATION COMMISSION

Meeting of October 30, 2004

In attendance: Richard Wolke, Dan Rakosky, Leon Millis, Jordan Jacobs

Call to Order

The meeting was called to order by the Chairmen at 8:00 AM

Secretary's Report:

The minutes of the previous meeting were read. A motion was made and approved to accept them as read.

Old Business:

Updates on old business from the previous meeting were then discussed. Chairmen Wolke reported a conversation he had with Prof. Attas of URI regarding our search for interns and for grant funds. The following was concluded:

- 1. Student interns must be paid.**
- 2. An internship letter must be drafted to the school describing the project.**

Dan Rakosky then suggested changing the Draft internship letter to also include the required weekly hours expected of the student in updating the Town of Richmond Historic Register. All agreed.

We then discussed the process of how the student intern would research each historically designated property.

The historic register must include the following information: Lot and Plat map numbers, Village name (if any), postal address, and a current photograph of the exterior of the structure. It is then classified by architectural style. [Greek Revival, Colonial, etc] Each entry should also include a chronological list of property owners going as far back to the original owner as town records provide.

The owner's names can be found in the land evidence book and property deed records in the Town Hall. To a limited degree they are also found in the tax assessor's records.

As much of the above mentioned information can be found in one location, the Tax Assessor's records, copies for each historically designated property will be requested for the commission's use in this project.

Report of Mr. Dan Rakosky.

Mr. Rakosky will have a meeting on Nov. 1 for a grant request with

Rep. Joe Scott. Mr. Rakosky will estimate the time needed for an intern to work. It was suggested that in order to complete the update of the register that it might take 8 hours a week for 5 months. [160 hrs] @ \$10 an hour. [\$1600] [\$2000- Total w/ tax obligations, etc.] Per semester.

It was also decided that Pam Kennedy and Sen. Kevin Breene should be contacted as well for internship funding. The town council will be contacted at a later date to ask for a materials budget for this project. A target date to begin this project would be Jan. 1, 2005 and is expected to take a year to complete.

New Business:

Mr. Aiken's request to demolish the garage structure can not move forward as:

- 1. No written request has been filed with the building inspector.**
- 2. Mr. Aikens was not present at this meeting.**

Public Forum:

There were no questions.

Adjournment:

A motion was made and approved to adjourn.

The meeting was adjourned at 9 AM.

Next meeting date: Oct. 27, 2004, 7:45 AM