

**State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION (DBR)
1511 Pontiac Avenue, Bldg. 68-2
Cranston, Rhode Island 02920**

**Division of
Design Professionals BOARD OF EXAMINATION AND
REGISTRATION OF ARCHITECTS
MEETING MINUTES**

DATE: February 23, 2015

**PLACE: Department of Business Regulation (DBR)
1511 Pontiac Avenue, Bldg 68-1 Conference Room
Cranston, RI 02920**

MEMBERS PRESENT: Chair Christian J. Ladds, Vice-Chair John K. Grosvenor, Secretary David R. Prengaman, and Member Thomas D. Lonardo

MEMBERS ABSENT: Member David L. DeQuattro

OTHERS PRESENT: Jenna Algee, Esq., DBR Legal Counsel (Present from 1:12 p.m. – 1:52 p.m.)

Dawne Broadfield, Board Executive

Brian Thomas, Attorney representing Tricarico Architecture and Design, PC –(Present from: 2:55 p.m. – 3:02 p.m.)

CALLED TO ORDER: Chair Ladds called the meeting to order at 1:12

p.m.

A. MEETING MINUTES

(1) Vice-Chair Grosvenor moved to approve the open meeting minutes of November 17, 2014 as published. Secretary Prengaman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Christian J. Ladds, Vice-Chair John K. Grosvenor, Secretary David R. Prengaman, and Member Thomas D. Lonardo. Member David L. DeQuattro was absent from this vote.

(2) Vice-Chair Grosvenor moved to approve and seal the executive session meeting minutes of the November 17, 2014 as published. Secretary Prengaman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Christian J. Ladds, Vice-Chair John K. Grosvenor, Secretary David R. Prengaman, and Member Thomas D. Lonardo. Member David L. DeQuattro was absent from this vote.

B. EXECUTIVE SESSION

(1) Vice-Chair Grosvenor moved to convene into executive session at 1:14 p.m. pursuant to RI General Laws §42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Secretary Prengaman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Christian J. Ladds, Vice-Chair John K. Grosvenor, Secretary David R. Prengaman, and Member Thomas D. Lonardo. Member David L. DeQuattro was absent

from this vote.

(2) Vice-Chair Grosvenor moved to adjourn from executive session and to reconvene to an open meeting at 1:51 p.m. pursuant to R.I.G.L. §42-46-4. Secretary Prengaman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Christian J. Ladds, Vice-Chair John K. Grosvenor, Secretary David R. Prengaman, and Member Thomas D. Lonardo. Member David L. DeQuattro was absent from this vote.

(3) Vice-Chair Grosvenor moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Secretary Prengaman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Christian J. Ladds, Vice-Chair John K. Grosvenor, Secretary David R. Prengaman, and Member Thomas D. Lonardo. Member David L. DeQuattro was absent from this vote.

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(4) Vice-Chair Grosvenor moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows:

Record of Votes Taken in Executive Session:

Executive Session Item B (1) (A) – One (1) registrant not responding to the Continuing Education Audit

Secretary Prengaman moved to write and send a letter to the registrant giving the registrant a March 20, 2015 deadline date in order to submit outstanding one (1) HSW (Health, Safety and Welfare) continuing education (CE) credit. Failure to respond could result in suspension of his registration and/or a fine up to \$1000. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Christian J. Ladds, Vice-Chair John K. Grosvenor, Secretary David R. Prengaman, and Member Thomas D. Lonardo. Member David L. DeQuattro was absent from this vote.

Executive Session Item B (1) (B) – One (1) anonymous complaint practicing without a Certificate of Authorization

Vice-Chair Grosvenor moved that Attorney Algee write and send a letter to the person practicing without a Certificate of Authorization that the complaint received by the Board has been referred to the DBR Legal Division and that the person respond by March 20, 2015. Failure to respond could result in a fine up to \$2500. Secretary Prengaman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Christian J. Ladds, Vice-Chair John K. Grosvenor, Secretary David R. Prengaman, and Member Thomas D. Lonardo. Member David L. DeQuattro was absent from this vote.

Executive Session Item B (1) (C) – One (1) registrant practicing without a current license – licensed expired 12/31/2013

Secretary Prengaman moved that Attorney Algee write and send a letter to the registrant indicating that the matter has been referred to the DBR Legal Division. The Board is requesting evidence from the registrant that he/she is not practicing architecture or that he/she submit a renewal application with the renewal and late fees by March 20, 2015. Vice-Chair Grosvenor seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Christian J. Ladds, Vice-Chair John K. Grosvenor, Secretary David R. Prengaman, and Member Thomas D. Lonardo. Member David L. DeQuattro was absent from this vote.

Executive Session Item B (1) (D) – One (1) complaint practicing without a Certificate of Authorization

Vice-Chair Grosvenor moved that Attorney Algee write and send a letter to the person practicing without a Certificate of Authorization indicating that the matter has been referred to the DBR Legal Division and request a written explanation by March 20, 2015. Failure to respond could result in a fine up to \$2500 or a Cease and Desist Order. Member Lonardo seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Christian J. Ladds, Vice-Chair John K. Grosvenor, Secretary David R. Prengaman, and Member Thomas D. Lonardo. Member David L. DeQuattro was absent from this vote.

Secretary Prengaman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Christian J. Ladds, Vice-Chair John K. Grosvenor, Secretary David R. Prengaman, and Member Thomas D. Lonardo. Member David L. DeQuattro was absent from this vote.

C. OLD BUSINESS

(1) Stephen Tise, RI Architect #2033 – No response to Continuing Education Audit

Vice-Chair Grosvenor moved to send a letter to Mr. Tise indicating that his response is satisfactory to the Board, to approve and to close. Secretary Prengaman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Christian J. Ladds, Vice-Chair John K. Grosvenor, Secretary David R. Prengaman, and Member Thomas D. Lonardo. Member David L. DeQuattro was absent from this vote.

(2) Rules and Regulations Effective 09/02/2014 Outreach for explaining recent changes

Vice-Chair Grosvenor moved to approve that the notice prepared by the Board Executive and that it be sent out via e-mail to the registered architects, that it be posted on the Board's website and that it be sent to the American Institute of Architects/RI Chapter (AIA/ri) requesting that it be posted on its website. Secretary Prengaman seconded.

Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Christian J. Ladds, Vice-Chair John K. Grosvenor, Secretary David R. Prengaman, and Member Thomas D. Lonardo. Member David L. DeQuattro was absent from this vote.

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D. NEW BUSINESS

(1) Disciplinary Action – Should the Board automatically take disciplinary action for disciplinary action taken against the applicant in another state?

Vice-Chair Grosvenor moved to accept Attorney Algee’s response that the Board reviews the applications on a case-by-case basis. Member Lonardo seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Christian J. Ladds, Vice-Chair John K. Grosvenor, Secretary David R. Prengaman, and Member Thomas D. Lonardo. Member David L. DeQuattro was absent from this vote.

(2) Any other new business to come before the Board.

- 2015 DBR Legislative Package**

The 2015 DBR Legislative Package included removal of a “duplicate license fee.” This fee is being removed since it is no longer required. Paper licenses are no longer printed and sent via mail. All

licenses are now sent via e-mail.

E. National Council of Architectural Registration Boards (NCARB) Information and Updates)-(Review/Take Action)

(1) NCARB Announcements, Publications, etc.: – No comments on the standard publications.

(2) NCARB Update: Important Information about Proposed Changes to the Broadly Experienced Architect (BEA)/Broadly Experienced Foreign Architect (BEFA) and Member Board Chair (MBC)/Member Board Executives (MBE) Conference Outcomes. – The Board so noted. These changes will not affect this Board, since Rhode Island is a “Direct Registration” state.

(3) NCARB Regional Summit – March 12 – 15, 2015 – Long Beach, CA

• Funded Delegate Information – Vice-Chair Grosvenor indicated that he has to cancel and will not be attending. Secretary Prengaman and Board Executive Broadfield will be attending.

• Board of Directors – Officer Candidates –

• NECARB – Region 1 – will be holding an election of regional officers.

• NCARB’s election of national officers will take place in June 2015 at the Annual Meeting. This item will remain on the agenda for discussion at the May 2015 Board meeting.

• State Report – The State Report was reviewed for submission to the NECARB for its business meeting.

(4) NCARB FY16 Committee Applications

• NCARB FY16 Committee Applications are now due for anyone

interested in serving on an NCARB Committee.

F. APPLICATIONS

(1) Registration(s) and Reinstatements Processed by the Board Executive administratively, See attached list dated February 23, 2015. The Board reviewed and noted the application actions processed by the Board Executive administratively on the February 23, 2015 list attached

(2) Registration requests from individuals requesting reciprocity of his/her Rhode Island registration for Board Action.

- Barry Ludlow**

Vice-Chair Grosvenor moved to accept and approve the reciprocity application for Barry Ludlow. Secretary Prengaman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Christian J. Ladds, Vice-Chair John K. Grosvenor, Secretary David R. Prengaman, and Member Thomas D. Lonardo. Member David L. DeQuattro was absent from this vote.

- Thomas F. Tedrow**

Vice-Chair Grosvenor moved to accept and approve the reciprocity application for Thomas F. Tedrow. Secretary Prengaman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Christian J. Ladds, Vice-Chair John K. Grosvenor, Secretary David R. Prengaman, and Member Thomas D. Lonardo. Member David L. DeQuattro was absent from this vote.

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G. APPLICATIONS

**(1) CERTIFICATES OF AUTHORIZATION (COA) APPLICATIONS
Processed by the Board Executive Administratively, See Attached
List dated February 23, 2015**

**The Board reviewed and noted the Certificates of Authorization
applications processed by the Board Executive administratively on
the February 23, 2015 list attached.**

**(2) Certificates of Authorization (COA) requests for Board Action
Fabo Enterprises, Inc. (New) Philips Partnership, P.C., (Renewal
#ARC.0014560-COA)
Silvestri Architect, PC (New) Georgia Coundoussias, (Renewal
#ARC.0020060-COA)
Tedrow Design Group, PC (New) Tricarico Architecture and Design,
PC (Renewal #ARC.0014346-COA)**

**Mr. Brian Thomas, Attorney representing Tricarico Architecture and
Design, PC, was present during the Board meeting to answer any
questions that the Board may have relating to the Certificate of
Authorization renewal application for Tricarico Architecture and**

Design, PC. The Board questioned that incident and received answers accordingly.

Vice-Chair Grosvenor moved to approve the Certificate of Authorization initial applications for Fabo Enterprises, Inc., Silvestri Architect, PC, and Tedrow Design Group, PC and to approve the Certificate of Authorization renewal applications for Philips Partnership, P.C., Georgia Coundoussias and Tricarico Architecture and Design, PC. Secretary Prengaman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Christian J. Ladds, Vice-Chair John K. Grosvenor, Secretary David R. Prengaman, and Member Thomas D. Lonardo. Member David L. DeQuattro was absent from this vote.

H. NEXT MEETING DATE – March 23, 2015 at 1:00 p.m. at the DBR, 1511 Pontiac Avenue, Bldg 68-1, Cranston, RI 02920. The Board rescheduled the March meeting date from March 16, 2015 to March 23, 2015.

I ADJOURNMENT

Vice-Chair Grosvenor moved to adjourn the meeting at 3:07 p.m. Secretary Prengaman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Christian J. Ladds, Vice-Chair John K. Grosvenor, Secretary David R. Prengaman, and Member Thomas D. Lonardo. Member David L. DeQuattro was absent from this vote.

Respectfully submitted,

David R. Prengaman, AIA, NCARB
Secretary

DRP/dmb

• Posted on March 24, 2015 electronically on Secretary of State's Office website. Pursuant to the Open Meetings Law, R.I. Gen. Laws

Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.

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APPLICATIONS

Board Meeting of FEBRUARY 23, 2015

ALL APPLICATIONS FOR REGISTRATIONS BELOW WERE PROCESSED AND ISSUED REGISTRATIONS ADMINISTRATIVELY BY THE BOARD EXECUTIVE

RECIPROCITY APPLICATIONS

KELLEY BANKS MA

BROWN LINDQUIST

TODD C. CARSON FENUCCIO & RABER MA

MARK CONNOR CONNOR ARCHITECTURE, LLC MA

BREWSTER THORNTON GROUP

ERIN COX ARCHITECTS RI

CHRISTOPHER DALLMUS DESIGN ASSOCIATES, INC. MA

ADAM DOLSAK CH2M FL

WILLIAM A. FEINBERG FEINBERG & ASSOCIATES, P.C. NJ

SAMUEL W. FITZGERALD SAM FITZGERALD ARCHITECTS PC CT

THOMAS R. GEARS SWBR ARCH, ENGR, LA, P.C. NY

RON HOINA NAME UNKNOWN NY

ELIZABETH HUCKINS AMEC ENVIR. & INFRAS. ME

DANIEL ANDREW KWASNIEWSKI NEWPORT COLLABORATIVE RI

MOTHUSI PHOMETSI NAME UNKNOWN GA

ROBERT L. RODIN THORNTON TOMASETTI NY

FELICIA SANTIAGO TX

CRAIG SCHNEIDER NAME UNKNOWN MO

HELEN BUSH SITTLER CIVITECTS, PC MA

RICHARD H. SWEERS II RH SWEERS ARCHITECT KS

**ERIK THORKILDSEN MICHAEL DENNIS & ASSOC. MA
ALBERT, RIGHTER, TITTMAN**

JOHN TITTMANN ARCHITECTS, INC. MA

**SEAN E. TOWNE RESEARCH FACILITIES DESIGN CA
GERNER KRONICK +**

MIGUEL VACARCEL VALCARCEL, ARCHITECTS, DPC NY

RECIPROCITY (REINSTATEMENT) APPLICATIONS

JAMES H. GIBBS (2549) JAMES GIBBS AIA ARCHITECT, LLC CT

VINICIUS GORGATI (3768) SASAKI ASSOCIATES, INC. MA

**SAMUEL W. FITZGERALD (3894) SAM FITZGERALD ARCHITECT PC
CT**

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INITIAL REGISTRATION APPLICATIONS

PABLO ORTIZ-PENA (4633) CA

JUSTIN MICHAEL HOPKINS (4659) RI

SCHANE TALLARDY (4646) RI

STEVEN E. WEBSTER (4641) RI

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CERTIFICATE OF AUTHORIZATION (COA) APPLICATIONS

ALL COA APPLICATIONS BELOW WERE PROCESSED ADMINISTRATIVELY BY THE BOARD EXECUTIVE.

FEBRUARY 23, 2015

SOLE PROPRIETORSHIPS

OFFICE OF LYMAN GOFF, ARCHITECT - 0 - RI

ZDS – ZUENA DESIGN SERVICES - 0 - RI

LIMITED LIABILITY COMPANIES

(BOARD EXECUTIVE PROCESSED ADMINISTRATIVELY AND ISSUED “CONDITIONAL APPROVAL” – PENDING A CERTIFICATE OF GOOD

**STANDING FROM THE RHODE ISLAND SECRETARY OF STATE'S
OFFICE FOR THE INTIIAL APPLICATION AND ISSUED APPROVAL
LETTERS FOR THE AMENDED APPLICATIONS.**

AAD:FITCH ARCHITECTURE, PLLC

#ALLC100 – Change in Business Structure

Removed: H. Henry Hirsch, PE, 50% Member - 0 - AZ

AUSTIN PATTERSON DISSTON ARCHITECTS LLC - 0 - CT

BRUNS-PAK ARCHITECTURE, LLC - 0 - NJ

#ALLC91 – Change in Responsible Control

Removed: Warren Thomas Widawsky (3179)

Added: Rudolph J. Baakman (4624)

CASTELLONE ARCHITECTURE, LLC - 0 - RI

FEINBERG & ASSOCIATES P.C. - 0 - NJ

JAMES GIBBS AIA ARCHITECT, LLC - 0 - CT

SOLUS4 LLC - 0 - RI

#ALLC87 – Change in Responsible Control

Added: Jason Iacobucci (3543)

STANTEC ARCHITECTURE AND ENGINEERING LLC - 0 - PA

#ALLC94 – Change in Responsible Control

Removed: Edward Bourget (3567)

Added: Pamela Loeffelman (3627)

#ALLC94 – Change in Business Structure

Removed: Edward Bourget and Linda Smiley (Managers)

Added: Pamela Loeffelman (3627) and Todd Stevens (Managers)

SWBR ARCHITECTS & ENGINEERS - 0 - NY

URBAN DESIGN GROUP, LLC - 0 - MD

LIMITED LIABILITY PARTNERSHIP

(BOARD EXECUTIVE PROCESSED ADMINISTRATIVELY AND ISSUED “CONDITIONAL APPROVAL” – PENDING A CERTIFICATE OF LEGAL EXISTENCE FROM THE RHODE ISLAND SECRETARY OF STATE’S OFFICE FOR THE INTIIAL APPLICATION AND ISSUED APPROVAL LETTERS FOR THE AMENDED APPLICATIONS.

BRUNO KEARNEY ARCHITECTS, LLP - 0 - NY

CORPORATIONS

(BOARD EXECUTIVE PROCESSED ADMINISTRATIVELY AND ISSUED “CONDITIONAL APPROVAL” – PENDING A CERTIFICATE OF GOOD STANDING FROM THE RHODE ISLAND SECRETARY OF STATE’S OFFICE FOR THE INTIIAL APPLICATIONS AND ISSUED APPROVAL LETTERS FOR THE AMENDED APPLICATIONS.

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CERTIFICATE OF AUTHORIZATION (COA) APPLICATIONS

ALL COA APPLICATIONS BELOW WERE PROCESSED ADMINISTRATIVELY BY THE BOARD EXECUTIVE.

FEBRUARY 23, 2015

ADA ARCHITECTS INC. - 0 - OH

#A-14405 – Change in Responsible Control

Removed: Robert J. Acciarri (2883)

Added: Kurt L. Schmitz (4540)

AMEC ARCHITECTURAL, INC.

#A-14505 – Change in Responsible Control

Removed: Joseph James Hennessey (3652)

Added: Elizabeth A. Huckins (4634) - 0 - ME

BKA ARCHITECTS, INC. - 0 - MA

#A-14575 – Change in Business Structure

Added: Kevin L. Paton, AIA (Director) and Keith T. Bettencourt (Director)

DEWBERRY ARCHITECTS INC. - 0 - VA

#ARC.0020083-COA – Change in Business Structure

Removed: Mark F. Davis and Melissa Bennett (Arc)

Added: Michael McTavish (PE and Laura O'Connor

DSK / DEWING SCHMID KEARNS

ARCHITECTS + PLANNERS, INC. - 0 - MA

#A-14278 – Name Change

From: Dewing + Schmid Architects, Inc.

FEINBERG & ASSOCIATES P.C. - 0 - NJ

HNTB RHODE ISLAND, INC. - 0 - MO

#A-14179 – Change in Responsible Control

Removed: Thomas Scerbro (4591)

Added: Michael W. Wright (4621)

HKS ARCHITECTS, INC. - 0 - TX

#ARC-0020109-COA – Name Change

From: HKS, Inc.

MASSA MULTIMEDIA ARCHITECTURE, PC - 0 - NJ

#ARC-0020067-COA – Name Change

From: Massa Montacto Architects, Professional Corporation

PAYETTE ASSOCIATES INC. - 0 - MA

#A-14152 – Change in Responsible Control

Removed: John H. Collins (2936)

Added: Kevin Sullivan (3005)

SBLM ARCHITECTS P.C. - 0 - NY

#A-14164 – Change in Responsible Control

Removed: Philip Magnuson (2634)

Added: Edward Bredow (2933)

SMRT INC. - 0 - ME

#A-14058 – Change in Responsible Control

Removed: Paul Stevens (2088)

Added: Craig D. Piper (4514)

STANTEC ARCHITECTURE INC. - 0 - CO

#ALLC94 – Change in Business Structure

Removed: David T. Hatton (Director, Officer, Shareholder, VP, Architect)

Added: Anton Germishuizen (Director, Officer, Shareholder, Senior VP, Architect)

SWBR ARCHITECTS & ENGINEERS - 0 - NY

SYMMES, MAINI & MCKEE ASSOCIATES, INC. - 0 - MA

#A-14274 – Change in Responsible Charge

Added: Edward R. Bourget (3567)

TRANSYSTEMS CORPORATION OF RHODE ISLAND - 0 - MO

#A-14221 – Change in Responsible Charge

Removed: Dan Kopple (2650)

Added: Kit Wong (4536)

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