

**State of Rhode Island and Providence Plantations  
DEPARTMENT OF BUSINESS REGULATION (DBR)  
1511 Pontiac Avenue, Bldg. 68-2  
Cranston, Rhode Island 02920**

**Division of  
Design Professionals BOARD OF EXAMINATION AND  
REGISTRATION OF ARCHITECTS  
MEETING MINUTES**

**DATE: January 13, 2014**

**PLACE: Department of Business Regulation (DBR)  
1511 Pontiac Avenue, Bldg 68-1 Conference Room  
Cranston, RI 02920**

**MEMBERS PRESENT: Chair Barbara Feibelman, Vice-Chair David R. Prengaman, Secretary Christian J. Ladds (Present from 1:06 p.m. – 4:00 p.m.) and Members David L. DeQuattro and John K. Grosvenor**

**MEMBERS ABSENT: None**

**OTHERS PRESENT: Jenna Algee, Esq., DBR Legal Counsel (Present from 1:12 p.m. – 3:40 p.m.)**

**Dawne Broadfield, Board Executive**

**CALLED TO ORDER: Chair Feibelman called the meeting to order at 1:05 p.m.**

## **A. MINUTES OF THE MEETING OF THE BOARD**

**(1) Vice-Chair Prengaman moved to approve the open meeting minutes of December 16, 2013. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. was absent from this vote.**

**(2) Vice-Chair Prengaman moved to approve and seal the executive session meeting minutes of the December 16, 2013 as published. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman and Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. was absent from this vote.**

## **B. EXECUTIVE SESSION**

**(1) Member Grosvenor moved to convene into executive session at 1:05 p.m. pursuant to RI General Laws, §42-46-5 (a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Vice-Chair Prengaman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman and Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. was absent from this vote.**

**(2) Member Grosvenor moved to adjourn from executive session and to reconvene to an open meeting at 3:30 p.m. pursuant to R.I.G.L. §42-46-4. Member DeQuattro seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.**

**(3) Member Grosvenor moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Secretary Ladds seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.**

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**(4) Member Grosvenor moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motion was made to continue agenda items 1.B, E, G, H, and P and to close agenda items 1.A, C, D, F, I, J, K, L, M, N, and O. Secretary Ladds seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent.**

**Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.**

**(5) Member Grosvenor moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Secretary Ladds seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.**

**(6) In Executive Session closed matters, the vote was five (5) to zero (0) to close nine (9) matters with no recusals and four (4) to zero to close two (2) matters, with three (3) with recusals. Each vote was unanimous at the time that it was taken with zero (0) Board members absent.**

**(7) In Executive Session pending matters, there are five (5) pending matters, comprised of one (1) investigation matters and four (4) registration matters with zero (0) absent with no recusals.**

## **C. OLD BUSINESS**

### **(1) Rules and Regulations – Status Update**

**The Board will review a few more changes for the next meeting. Secretary Ladds moved to continue. Vice-Chair Prengaman seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair Feibelman, Vice-Chair David R.**

**Prengaman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.**

**(2) Annual Meeting with the RI Building Officials Association**

**The Board is waiting for a tentative date from Mr. Warren Ducharme. Member Grosvenor moved to continue. Member DeQuattro seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.**

**D. NEW BUSINESS**

**(1) Tax Certification Discussion**

**The Board has learned through its Legal Counsel at this month's meeting that it can accept a written agreement between the Rhode Island Division of Taxation and an applicant as evidence of compliance. Member Grosvenor moved to approve and close. Secretary Ladds seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.**

**(2) National Council of Architectural Registration Boards (NCARB)**

**• 2014 Regional Summit – San Antonio, TX**

**NCARB will be funding two (2) Member Board Members and the Member Board Executive to attend. Board Members will respond to**

**Mrs. Broadfield with their intentions to attend. Member Grosvenor expressed his interest in attending. This is a new meeting structure where all Regions will be attending. Vice-Chair Prengaman will attend and be funded by the New England Conference of Architectural Registration Boards (NECARB) as a Regional Executive Officer. Mrs. Broadfield will attend in her capacity as Member Board Executive and Regional Executive Administrator.**

**(3) Any other new business to come before the Board. No new business at this time.**

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**E. National Council of Architectural Registration Boards (NCARB) Information and Updates)-(Review/Take Action)**

**(1) NCARB Announcements, Publications, etc. – No comments were made.**

**F. APPLICATIONS**

## **1. RECIPROCAL REGISTRATION REQUESTS FROM INDIVIDUALS REGISTERED IN OTHER STATES SEEKING REGISTRATION IN RHODE ISLAND**

**(A) Secretary Ladds moved to approve the following reciprocal registration requests as submitted with an expiration date of December 31, 2015. Member DeQuattro seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.**

**(1) ADAMS, Gary W. (4) MATSON, Andrew T.**

**(2) FOX, James Roger (5) ROACH, Robert W.**

**(3) GNICH, Jason D. (6) WALTZ, Paul**

## **2. REGISTRATION REINSTATEMENT REQUESTS FROM INDIVIDUALS REQUESTING REINSTATEMENT OF HIS/HER RHODE ISLAND REGISTRATION.**

**(A) Secretary Ladds moved to approve the following reinstatement registration request as submitted with an expiration date of December 31, 2015. Member DeQuattro seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.**

**(1) WHITNEY, Douglas W.**

**(A) At the last meeting, the Board asked for an outline of Christopher O. Placco's activities for the past two (2) years since his registration**

**lapsed. Mr. Placco submitted a response letter. Secretary Ladds moved that Mr. Placco's response satisfies the requirements and that the reinstatement application be approved. Vice-Chair Prengaman seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.**

**(1) PLACCO, Christopher O. (1517)**

**3. INITIAL REGISTRATION REQUESTS FROM INDIVIDUALS WHO HAVE COMPLETED THE REQUIRED EDUCATION, INTERN DEVELOPMENT PROGRAM (IDP) AND THE ARCHITECTURAL REGISTRATION EXAMINATION (ARE) THROUGH THE NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS (NCARB) DIRECT REGISTRATION PROGRAM**

**No requests at this time.**

**4. CERTIFICATES OF AUTHORIZATION (COA) APPLICATIONS (See Attached List)**

**(A) Member DeQuattro moved to approve the applications for the Certificates of Authorization for the Sole Proprietorships for Clinton Design Architect and Jonathan F. Bell, Architect. Member Grosvenor seconded. . Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.**

**(B) Member DeQuattro moved to continue the application for the Certificate of Authorization for the Sole Proprietorship for Salvatore Associates subject to a name change removing the plural “Associates.” No response received to date. Secretary Ladds seconded. . Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.**

**(C) Member DeQuattro moved to approve the application for the Certificates of Authorization for the Limited Liability Companies for L+P Architecture LLC and Studio47 Architect, LLC subject to receipt of the Certificate of Good Standing from the Rhode Island Secretary of State’s office. Member Grosvenor seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.**

**(D) Member DeQuattro moved to approve the applications for the Certificates of Authorization for the Corporations for ACS Architectural Construction Services, Inc., CTA, Inc., Holst Architecture, PC, ICON Architecture, Inc., subject to receipt of the Certificate of Good Standing from the Rhode Island Secretary of**

**State's office, Kite Architects, Inc, #A-14013, for a change in responsible control and SMRT, Inc., #A-14058, for a change in business structure. Secretary Ladds seconded. . Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.**

**(E) Member DeQuattro moved to approve the application for the Certificate of Authorization for the Corporation for Signature Architects, Inc. subject to receipt of the Certificate of Good Standing from the Rhode Island Secretary of State's office. Member Grosvenor seconded. . Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.**

**(F) Member DeQuattro moved to approve the application for the Certificate of Authorization for the Corporation for Signature Architects, Inc. subject to receipt of the Certificate of Good Standing from the Rhode Island Secretary of State's office. Member Grosvenor seconded. . Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.**

**(G) Based on response received to Board's notice of June 12, 2013,**

**Secretary Ladds moved to continue for further review of the Directors and Officer for the application for Certificate of Authorization for the Corporation for CTA Inc. as submitted. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman, Secretary Christian J. Ladds and Member John K. Grosvenor. Member David L. DeQuattro were absent from this vote.**

**(H) Member DeQuattro moved to continue the application for the Certificate of Authorization for the Corporation for Gordon L. Todd Associates Architects & Planners, PC for use of the plural in the firm name with only one (1) person employed. Secretary Ladds seconded. . Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.**

**(I) Member DeQuattro moved to reject and close the application for the Certificate of Authorization for the Corporation for Pasma Group Inc. due to lack of response to its September 5, 2013 letter. Member Grosvenor seconded. . Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.**

**(J) Secretary Ladds moved to continue the application for the**

**Certificate of Authorization for the Sole Proprietorship for Hayens/DeBoer Associates, #A-10004 to change their name to something that is not plural. Member DeQuattro seconded. . Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.**

## **G. ADJOURNMENT**

**Chair Feibelman announced that the next Board meeting is scheduled for Monday, February 24, 2014, at 1:00 p.m. at the DBR, John O. Pastore Center, 1511 Pontiac Avenue, Conference Room 68-1, Cranston, RI 02920. Member Grosvenor moved to adjourn the meeting at 4:00 p.m. Vice-Chair Prengaman seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair Feibelman, Vice-Chair David R. Prengaman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.**

**Respectfully submitted,**

**Christian J. Ladds, AIA**

**Secretary**

**CJL/dmb**

• Posted on February 25, 2014 electronically on Secretary of State's Office website. Pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.

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## **CERTIFICATE OF AUTHORIZATION (COA) APPLICATIONS**

**Board Meeting of JANUARY 13, 2014**

### **SOLE PROPRIETORSHIPS**

**CLINTON DESIGN ARCHITECT - 0 - MA APPROVED – 01/13/14**

**JONATHAN F. BELL, ARCHITECT - 0 - RI APPROVED – 01/13/14**

**CONTINUE – PENDING EXPLANATION OF  
SALVATORE ASSOCIATES - 0 - MA PLURAL – 11/18/13**

**CONTINUE – PENDING NAME CHANGE**

**OF PLURAL – 12/16/13**

**CONTINUE – 01/13/14**

### **LIMITED LIABILITY COMPANIES**

**L+P ARCHITECTURE LLC - 0 - OH**

**STUDIO47 ARCHITECT, LLC - 0 - MA**

**CORPORATIONS**

**ACS ARCHITECTURAL CONSTRUCTION  
SERVICES, INC. - 0 - CA APPROVED – 01/13/14**

**CTA, INC. - 0 - MT CONTINUE – 04/08/13**

**CORRECT INFORMATION IN THE  
POSITION TITLE COLUMN AND LIST ONLY  
DIRECTORS AND OFFICERS AND UNDER  
PROFESSION LIST THE ARCHITECTS AND  
ENGINEERS STATE OF LICENSURE AND  
LICENSE NUMBER**

**CONTINUE – 05/13/13 - NOTIFY PERSON  
IN RESPONSIBLE CONTROL MUST BE A  
DIRECTOR AND/OR OFFICER.**

**BD NOTIFIED VIA TELEPHONE – PERSON  
LISTED IS NOT A DIRECTOR OR OFFICER**

**- CONTINUE 06/10/13 – CONTINUE – 07/08/13**

**CONTINUE – 09/09/13 – CONTINUE – 10/21/13**

**DENIED WITHOUT PREJUDICE – 11/18/13 –**

**DUE TO LACK OF GOOD STANDING**

**SUBMITTAL FROM THE RI SECRETARY OF STATE.**

**CORRECTED APPL REC'D – BD READY.**

**APPL REC'D – CONTINUE FOR REVIEW-**

**12/16/13**

**APPROVED – 01/13/14**

**GORDON L. TODD ASSOCIATES CONTINUE – FOR USE OF THE  
PLURAL IN**

**ARCHITECTS & PLANNERS, PC - 0 - PA NAME – 01/13/14**

**HAYNES/DEBOER ASSOCIATES - 0 - RI CANNOT USE PLURAL IN  
NAME -**

**#A-10004 – Name Change CONTINUE – 01/13/14**

**From: Cornelis J. deBoer**

**HOLST ARCHITECTURE, PC - 0- OR APPROVED – 01/13/14**

**ICON ARCHITECTURE INC. - 0 - MA APPROVED – 01/13/14**

**KITE ARCHITECTS, INC. APPROVED – 01/13/14**

**#A-14013 – Change in Responsible Control**

**Removed: William L. Kite, Jr.**

**CONTINUE – 07/08/13 – REQUEST HOW TO**

**PASMA GROUP INC. - 0 - IL COMPLY WITH 2/3RD – 1/3RD**

**CONTINUE – 09/09/13 – CONTINUE – 10/21/13**

**CONTINUE – 11/18/13**

**CONTINUE – 12/16/13**

**REJECTED AND CLOSED – 01/13/14**

**SIGNATURE ARCHITECTS, INC. - 0 - MA APPROVED – 01/13/14**

**SMRT, INC. APPROVED – 01/13/14**

**#A-14058 – Change in Business Structure**

**01/13/14**

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