

**State of Rhode Island and Providence Plantations  
DEPARTMENT OF BUSINESS REGULATION (DBR)  
1511 Pontiac Avenue, Bldg. 68-2  
Cranston, Rhode Island 02920**

**Division of  
Design Professionals BOARD OF EXAMINATION AND  
REGISTRATION OF ARCHITECTS  
MEETING MINUTES**

**DATE: April 8, 2013**

**PLACE: Department of Business Regulation (DBR)  
1511 Pontiac Avenue, Bldg 68-1 Conference Room  
Cranston, RI 02920**

**MEMBERS PRESENT: Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro (Present 1:42 p.m. – 3:40 p.m.) and John K. Grosvenor**

**MEMBERS ABSENT: Secretary Christian J. Ladds**

**OTHERS PRESENT: Jenna Algee, Esq., DBR Legal Counsel, (Present from 1:15 p.m. - 2:58 p.m.)**

**Dawne Broadfield, Board Executive**

**CALLED TO ORDER: Chair Prengaman called the meeting to order at 1:20 p.m.**

## **A. MINUTES OF THE MEETING OF THE BOARD**

**(1) Member Grosvenor moved to approve the open meeting minutes of March 11, 2013 as published. Member DeQuattro seconded. Motion passed, 3-0, three (3) in favor, one (1) abstained and one (1) absent. Voting in favor were Chair David R. Prengaman, Members David L. DeQuattro and John K. Grosvenor. Vice-Chair Barbara Feibelman abstained since she was not at the last meeting. Secretary Christian J. Ladds was absent from this vote.**

**(2) Member Grosvenor moved to approve and seal the executive session meeting minutes of the March 11, 2013 as published. Member DeQuattro seconded. Motion passed, 3-0, three (3) in favor, one (1) abstained and one (1) absent. Voting in favor were Chair David R. Prengaman, Members David L. DeQuattro and John K. Grosvenor. Vice-Chair Barbara Feibelman abstained since she was not at the last meeting. Secretary Christian J. Ladds was absent from this vote.**

## **B. EXECUTIVE SESSION**

**(1) Member Grosvenor moved to convene into executive session at 1:20 p.m. pursuant to RI General Laws, §42-46-5 (a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Vice-Chair Feibelman seconded. Motion passed, 3-0, three (3) in favor, two (2) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman and**

**Member John K. Grosvenor. Member David L. DeQuattro and Secretary Christian J. Ladds were absent from this vote.**

**(2) Member Grosvenor moved to adjourn from executive session and to reconvene to an open meeting at 2:16 p.m. pursuant to R.I.G.L. §42-46-4. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman and Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**(3) Member Grosvenor moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman and Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**04/08/13, Page 1 of 7**

**(4) Member Grosvenor moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motions were made to close agenda items A and D. Motions were made to continue the following agenda items B and C. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor, one (1)**

absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman and Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

(5) Member Grosvenor moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman and Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

(6) In Executive Session closed matters, the vote was three (3) to zero (0) to close one (1) matter and four (4) to zero (0) to close one (1) matter. Each vote was unanimous at the time that it was taken with two (2) Board members absent in one (1) matter and one (1) Board member absent in one matter.

(7) In Executive Session pending matters, there are two (2) pending matters, comprised of two (2) investigative matters and zero (0) registration matter with one (1) abstained.

## **C. OLD BUSINESS**

### **(1) Rules and Regulations – (Review for Updating)**

**Rules and Regulations were reviewed. Vice-Chair Feibelman moved to continue. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman and Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

### **(2) Legislation – Status Update**

**Attorney Algee informed the Board that the “Omnibus Bill” that did not include the design competition and fishing language was introduced in the House and the Senate. Committee hearings for both chambers were held in March 2013. Attorney DeQuattro was the only individual who testified and there was no opposition. Both Committees held for further study. The Governor’s Office decided not put the design competition and fishing language in DBR’s legislative package for this session. The item is continued.**

### **(3) National Council of Architectural Registration Boards (NCARB)**

**New England Conference of Architectural Registration Boards (NECARB)**

**• 2013 Joint Regional Spring Meeting – (Rhode Island is hosting Regions 2 and 6) -(March 14 - 17, 2013)**

**NECARB hosted the 2013 Joint Regional Spring Meeting. Chair Prengaman reported that from the feedback that he received, the meeting was a success.**

#### **(4) National Council of Architectural Registration Boards (NCARB)**

- **2013 Annual Meeting**

Chair Prengaman announced that the NCARB 2013 Annual Meeting will be held from June 19 – 23, 2013 in San Diego, CA and encouraged Board members to attend. A series of Draft Resolutions were introduced and reviewed at the March NECARB Regional Meeting in Providence and were previously circulated to the Board members. With no controversial items and the approval by Region 1 members, Chair Prengaman asked that the Rhode Island voting member vote in favor of the Resolutions as presented.

#### **D. NEW BUSINESS**

No new business was discussed.

#### **E. National Council of Architectural Registration Boards (NCARB) Information and Updates)-(Review/Take Action)**

(1) No discussion.

#### **F. APPLICATIONS**

**1. RECIPROCAL REGISTRATION REQUESTS FROM INDIVIDUALS REGISTERED IN OTHER STATES SEEKING REGISTRATION IN RHODE ISLAND**

**(A) Member Grosvenor moved to approve the following reciprocal registration requests as submitted with an expiration date of December 31, 2013. Member DeQuattro seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman and Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**(1) HANNON, Robert W. (2) PASMA, Douglas P.**

**2. REGISTRATION REINSTATEMENT REQUESTS FROM INDIVIDUALS REQUESTING REINSTATEMENT OF HIS/HER RHODE ISLAND REGISTRATION.**

**(A) Member Grosvenor moved to approve the following reciprocal reinstatement registration request. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman and Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**(1) LAWTON, Mark B. (#3858)**

**3. INITIAL REGISTRATION REQUESTS FROM INDIVIDUALS WHO HAVE COMPLETED THE REQUIRED EDUCATION, INTERN DEVELOPMENT PROGRAM (IDP) AND THE ARCHITECTURAL**

**REGISTRATION EXAMINATION (ARE) THROUGH THE NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS (NCARB) DIRECT REGISTRATION PROGRAM**

**(A) Member Grosvenor moved to approve the initial registration for Ashley E. Sparks as a result of the National Council of Architectural Registration Boards (NCARB) Direct Registration program upon receipt of the sixty-dollar (\$60) Initial Registration fee and the “Tax Affidavit” indicating that he is current with Rhode Island taxes for the NCARB Green Cover as presented with an expiration date of December 31, 2013. Member DeQuattro seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman and Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**(1) SPARKS, Ashley E.**

**4. CERTIFICATES OF AUTHORIZATION (COA) APPLICATIONS (See Attached List)**

**(A) Member DeQuattro moved to approve the applications for the Certificates of Authorization for the Sole Proprietorships for McManus Architect and Benjamin Wilson Architecture as submitted. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman and Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**(B) Member Grosvenor moved to conditionally approve the application for the Certificate of Authorization for the Corporation for Design and Engineering, Inc. as submitted subject to receipt of the Certificate of Good Standing from the Rhode Island Secretary of State's office. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman and Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**(C) Member DeQuattro moved to conditionally approve the application for the Certificate of Authorization for the Limited Liability Company for Amanda Martocchio Architecture + Design, LLC as submitted subject to receipt of the Certificate of Good Standing from the Rhode Island Secretary of State's office. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman and Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**(D) Member Grosvenor moved to approve the Name Change for the application for Certificate of Authorization for Corporation for Kite Architects, Inc., #A-14,013, as submitted subject to receipt of the Certificate of Good Standing from the Rhode Island Secretary of State's office in the new name. The former name is William Kite**

**Architects, Inc. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman and Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**04/08/13, Page 3 of 7**

**(E) Member Grosvenor moved to approve the Change in Responsible Control removing Terence D. Taylor AIA (3639) and adding Gary Getz (3945) for the application for Certificate of Authorization for Corporation for MRA Architectural Services, Inc., #A-14,496, as submitted and the renewal application. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman and Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**(F) Member DeQuattro moved to approve the Change in Responsible Control removing Ruth Neeman (3780) for the application for Certificate of Authorization for Corporation for Levi + Wong Design Associates, Inc., #A-14,449, as submitted and the renewal application and to approve the Change in Responsible Control adding John Christopher Martin (3629) for the application for Certificate of Authorization for Corporation for Wilson Architects, Inc., #A-14,224, as submitted and the renewal application. Member Grosvenor**

**seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman and Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**(G) Vice-Chair Feibelman moved to continue the amended and renewal applications for a Change in Responsible Control for the application for Certificate of Authorization for the Limited Liability Company (LLC) for HGA Architects and Engineers, LLC, #ALLC50, removing Gregory T. Haley (3452) and adding William Blanski (3447) as submitted and to send a letter to gain more information as to the structure by requesting an explanation of why there are no employees including self and requesting a list of all members based on the plural in the firm name with only one (1) member. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman and Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**(H) Vice-Chair Feibelman moved to continue the application for the application for Certificate of Authorization for the Corporation for CH2M Hill Architects, P.C. as submitted and to send a letter and ask to describe the ownership structure as it relates to the subsidiary. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman and Members David L. DeQuattro and**

**John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**(I) Vice-Chair Feibelman moved to continue the renewal and amended applications for a change in responsible charge for the application for Certificate of Authorization for the Limited Liability Company (LLC) for Callison Architecture, LLC dba Callison, LLC, removing Carolyn Jones (3873) as submitted to complete a “Request for Legal Services (RLS)” requesting that the DBR Legal Department get more clarification on the structure composition of Callison, LLC as the entity is an entity of an entity. Member DeQuattro seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman and Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**(J) Vice-Chair Feibelman moved to continue the application for the application for Certificate of Authorization for the Corporation for CTA Inc. as submitted and to send a letter requesting correction of the position title column to list only directors and officers and in the profession column that the architects and engineers list their state of licensure and license number. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman and Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**(K) Member DeQuattro moved to continue the amended application for the application for Certificate of Authorization for the Corporation for HNTB Rhode Island, Inc., #A-14,179 as submitted. The amended application was previously reviewed at the Board's February 11, 2013 meeting and denied. The structure did not meet the requirements of R.I. Gen Laws §5-1-15.1(a). The amended application was resubmitted with the second Officer, Craig W. Denson, removed. The Board is requesting a legal notarized document stating that the Secretary/Treasurer, Craig W. Denson, is no longer an Officer of the Corporation. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman and Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**04/08/13, Page 4 of 7**

**(L) Member Grosvenor moved to conditionally approve the renewal application for the Certificate of Authorization for the Limited Liability Company (LLC) for Lawton Design Studio, LLC, #ALLC98, subject to receipt of the Certificate of Good Standing from the Rhode Island Secretary of State's office as submitted. Vice-Chair Feibelman**

**seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman and Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

## **G. ADJOURNMENT**

**Chair Prengaman announced that the next Board meeting is scheduled for Monday, May 13, 2013, at 1:00 p.m. at the DBR, John O. Pastore Center, 1511 Pontiac Avenue, Conference Room 68-1, Cranston, RI 02920. Member Grosvenor moved to adjourn the meeting at 3:40 p.m. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman and Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**Respectfully submitted,**

**David R. Prengaman, AIA**

**Chair**

**DRP/dmb**

• **Posted on May 14, 2013 electronically on Secretary of State's Office website. Pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.**

**04/08/13, Page 5 of 7**

**CERTIFICATE OF AUTHORIZATION (COA) APPLICATIONS  
Board Meeting of MARCH 11, 2013**

**SOLE PROPRIETORSHIPS**

**LIMITED LIABILITY COMPANIES**

**HGA ARCHITECTS AND ENGINEERS, LLC - 0 - MN CONTINUE –  
04/08/13**

**#ALLC50 – Change in Responsible Charge STRUCTURE OF LLC –**

**NUMBER OF**

**Removed: Gregory T. Haley (3452) EMPLOYEES – LIST OF ALL OF MEMBERS**

**Added: William Blanski (3447)**

**Renewal Application Attached**

**CORPORATIONS**

**CH2M HILL ARCHITECTS, P.C. - 0 - CO CONTINUE – 04/08/13  
QUESTION OWNERSHIP STRUCTURE AS  
IT RELATES TO THE SUBSIDIARY, CH2M  
HILL COMPANIES, LTD.**

**DESIGN AND ENGINEERING, INC. - 0 - TN APPROVED – 04/08/13**

**KITE ARCHITECTS, INC. - 0 - RI APPROVED – 04/08/13**

**#A-14,013 – Name Change**

**From: William Kite Architects, Inc.**

**MRA ARCHITECTURAL SERVICES, INC. - 0 - MD APPROVED –  
04/08/13**

**#A-14,496 – Change in Responsible Charge**

**Removed: Terence D. Taylor AIA (3639)**

**Added: Gary Getz (3945)**

**Renewal Application Attached**



**04/08/13**

**Page 6 of 7**

**CERTIFICATE OF AUTHORIZATION (COA) APPLICATIONS**

**Board Meeting of APRIL 8, 2013**

**SOLE PROPRIETORSHIPS**

**MCMANUS ARCHITECT - 0 - MA APPROVED – 04/08/13**

**BENJAMIN WILSON ARCHITECTURE - 0 - MA APPROVED – 04/08/13**

**LIMITED LIABILITY COMPANIES**

**AMANDA MARTOCCHIO ARCHITECTURE**

**+ DESIGN, LLC - 0 - CT APPROVED – 04/08/13**

## **CORPORATIONS**

**CALLISON ARCHITECTURE, LLC dba - 0 - WA CONTINUE – 04/08/13**

**CALLISON, LLC “REQUEST FOR LEGAL SERVICES”**

**#ALLC38 – Change in Responsible Charge SUBMITTED –  
CLARIFICATION ON**

**Removed: Carolyn Jones (3873) STRUCTURE COMPOSITION –  
ONE OF**

**Renewal Application Attached THE MEMBERS IS AN ENTITY OF AN  
ENTITY**

**CTA, INC. - 0 - MT CONTINUE – 04/08/13**

**CORRECT INFORMATION IN THE  
POSITION TITLE COLUMN AND LIST ONLY  
DIRECTORS AND OFFICERS AND UNDER  
PROFESSION LIST THE ARCHITECTS AND  
ENGINEERS STATE OF LICENSURE AND  
LICENSE NUMBER**

**HNTB RHODE ISLAND, INC. - 0 - MO CONTINUE – 04/08/13**

**#A-14,179 – Change in Business Structure PROVIDE LEGAL  
NOTARIZED DOCUMENT**

**Removed: Craid W. Denson (Officer) REMOVING SEC/TREAS,  
OFFICER**

**LEVI + WONG DESIGN ASSOCIATES INC. - 0 - MA APPROVED –  
04/08/13**

**#A-14,449 – Change in Responsible Charge**

**Removed: Ruth Neeman (3780)**

**Renewal Application Attached**

**WILSON ARCHITECTS, INC. - 0 - MA APPROVED – 04/08/13**

**#A-14,224 – Change in Responsible Charge**

**Added: John Christopher Martin (3629)**

**Renewal Application Attached**

**04/08/13**

**Page 7 of 7**