

MEETING MINUTES

DATE: February 13, 2012

PLACE: Department of Business Regulation (DBR)

1511 Pontiac Avenue, Bldg 68-1 Conference Room

Cranston, RI 02920

MEMBERS PRESENT: Chair David R. Prengaman; Vice-Chair Barbara Feibelman; Secretary Christian J. Ladds (Present at 1:46 p.m to 3:27 p.m., Member John K. Grosvenor and Member David L. DeQuattro (Present 1:57 p.m. – 3:27 p.m.)

MEMBERS ABSENT: None

OTHERS PRESENT: Dawne Broadfield, Board Executive

Brian J. Riggs, DBR, Administrator, Financial Management (Present at 2:00 p.m. to 3:00 p.m.)

OTHERS ABSENT: Louis A. DeQuattro, Jr., Esq., CPA, DBR Deputy Director & Counsel

CALLED TO ORDER: Chair Prengaman called the meeting to order at 1:16 p.m.

to commence Board business.

A. MINUTES OF THE MEETING OF THE BOARD

(1) Member Grosvenor moved to approve the open meeting minutes of January 9, 2012 as published. Vice-Chair Feibelman seconded. Motion passed, 3-0, three (3) in favor, two (2) absent. Voting in favor

were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Member John K. Grosvenor. Secretary Christian J. Ladds and Member David L. DeQuattro were absent from this vote.

(2) Member Grosvenor moved to approve and seal the executive session meeting minutes of the January 9, 2012 as published. Vice-Chair Feibelman seconded. Motion passed, 3-0, three (3) in favor, two (2) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Member John K. Grosvenor. Secretary Christian J. Ladds and Member David L. DeQuattro were absent from this vote.

B. EXECUTIVE SESSION

(1) Vice-Chair Feibelman moved to convene into executive session at 1:20 p.m. pursuant to RI General Laws, §42-46-5 (a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Member Grosvenor seconded. Motion passed, 3-0, three (3) in favor, two (2) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Member John K. Grosvenor. Secretary Christian J. Ladds and Member David L. DeQuattro were absent from this vote.

(2) Vice-Chair Feibelman moved to adjourn from executive session and to reconvene to an open meeting at 2:53 p.m. pursuant to R.I.G.L. §42-46-4. Member Grosvenor seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair David R.

Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

(3) Vice-Chair Feibelman moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Member Grosvenor seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

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(4) Vice-Chair Feibelman moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motions were made to close the following agenda items C, F, G, H, I, K, L, O, P, R, T, U, V, and W. Motions were made to continue the following agenda items A, B, D, E, J, M, N, Q, S, X, and Y. Member Grosvenor seconded. Motion passed, 5-0, five (5) in favor and zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

(5) Vice-Chair Feibelman moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Member Grosvenor seconded. Motion passed, 5-0, five

(5) in favor and zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

(6) In Executive Session closed matters, the vote varied depending upon attendance to close. Each vote was unanimous at the time that it was taken with no Board members recused.

(7) In Executive Session pending matters, there are ten (10) pending matters, comprised of one (1) investigative matter and nine (9) registration matters with no (0) recusals.

C. OLD BUSINESS

(1) General Laws – (Design Competition and Fishing)

Chair Prengaman spoke to Attorney DeQuattro and reminded him that the Board was to contact the American Institute of Architects/RI Chapter (AIA/ri) to inquire whether or not they would approve or oppose the proposed legislative changes. Chair Prengaman will report back to Attorney DeQuattro. Once Attorney DeQuattro receives a response, he will move forward. The Board voted previously to put these changes forward in following the National Council of Architectural Registration Boards (NCARB) Model Law.

Vice-Chair Feibelman moved to continue. Member Grosvenor seconded. Motion passed, 4-1, four (4) in favor and one (1) opposed. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara

Feibelman, Secretary Christian J. Ladds, and Member John K. Grosvenor. Member David L. DeQuattro opposed.

(2) Rules and Regulations – (Review for Updating)

Mrs. Broadfield did not have an update. Therefore, Member Grosvenor moved to continue. Vice-Chair Feibelman seconded. Motion passed, 5-0, five (5) in favor and zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

(3) Review of the present issuance of Wall Certificate and Pocket Licenses

Mr. Riggs told the Board that the Department will try to provide one (1) .pdf containing two (2) documents, an 8 ½ x 11 wall certificate and pocket license card. Secretary Ladd moved to close. Vice-Chair Feibelman seconded. Motion passed, 5-0, five (5) in favor and zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

(4) Annual Meeting with the Building Officials and the State Building Code Commissioner

(Discussion for Scheduling)

Mrs. Broadfield sent an e-mail out to Warren Ducharme at the State Building Code Commission to schedule the Board to appear at the

Annual Meeting of the State Building Officials. Mr. Ducharme will let the Board know the schedule. Member Grosvenor moved to continue. Secretary Ladds seconded. Motion passed, 5-0, five (5) in favor and zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

(5) National Council of Architectural Registration Boards (NCARB)

• 2012 Joint Regional Conference – Nashville, TN (March 22 – 25, 2012)

The New England Conference of Architectural Registration Boards (NECARB) will fund one (1) delegate of each Board to attend the Conference plus the regional Officers. Chair Prengaman will be attending as the funded Regional Officer, NECARB Secretary/Treasurer. The other Board members will check their schedule. Mrs. Broadfield will prepare a draft of the State Report and e-mail to Chair Prengaman.

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Secretary Ladds moved to continue. Member Grosvenor seconded. Motion passed, 5-0, five (5) in favor and zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

- **FY 13 Committee Application Form**

Anyone interested in serving on a Committee should submit their application electronically. Chair Prengaman indicated that if anyone does apply to let him know so that he can inform the Regional Director and Regional Chair, so that they can lobby with the NCARB staff, who makes the appointments.

- **2012 Annual Meeting – Minneapolis, MN (June 20 -24, 2012)**

The National Council of Architectural Registration Boards (NCARB) will fund one (1) delegate of each Board to attend. In addition, NCARB will also fund an additional delegate of each Board funded by a scholarship after application submittal. NCARB will also fund a Member Board Executive (MBE) of each Board by a scholarship after application submittal. Chair Prengaman again will be funded as a Regional Officer, NECARB Secretary/Treasurer.

Secretary Ladds moved to continue. Member Grosvenor seconded. Motion passed, 5-0, five (5) in favor and zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

D. NEW BUSINESS

(1) There is no new business at this time.

E. National Council of Architectural Registration Boards (NCARB) Information and Updates)-(Review/Take Action)

(1) None at this time.

F. APPLICATIONS

1. RECIPROCAL REGISTRATION REQUESTS FROM INDIVIDUALS REGISTERED IN OTHER STATES SEEKING REGISTRATION IN RHODE ISLAND

(A) Member Grosvenor moved to approve the following reciprocal registration requests as submitted with an expiration date of December 31, 2013. Secretary Ladds seconded. Motion passed, 5-0, five (5) in favor and zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

(1) CHEN, Philip B. (5) POOR, Brian

(2) FITZGERALD, Samuel W. (6) SHINKLE, Jeffrey H.

(3) KELLY, Christine A. (7) STUHR, Jeffrey C.

(4) KREIE, Randy E.

2. REGISTRATION REINSTATEMENT REQUESTS FROM INDIVIDUALS REQUESTING REINSTATEMENT OF HIS/HER RHODE ISLAND REGISTRATION.

(A) No applications at this time.

3. INITIAL REGISTRATION REQUESTS FROM INDIVIDUALS WHO HAVE COMPLETED THE REQUIRED EDUCATION, INTERN

DEVELOPMENT PROGRAM (IDP) AND THE ARCHITECTURAL REGISTRATION EXAMINATION (ARE) THROUGH THE NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS (NCARB) DIRECT REGISTRATION PROGRAM

(A) Member Grosvenor moved to approve the Initial Registration for Robert A. Santaniello as a result of the National Council of Architectural Registration Boards (NCARB) Direct Registration program upon receipt of the sixty-dollar (\$60) Initial Registration fee and the “Tax Affidavit” indicating that he is current with Rhode Island taxes for the Green Book as presented with an expiration date of December 31, 2013. Vice-Chair Feibelman seconded. Motion passed, 5-0, five (5) in favor and zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

(1) SANTANIELLO, Robert A.

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4. CERTIFICATES OF AUTHORIZATION (COA) APPLICATIONS (See Attached List)

(A) Member Grosvenor moved to approve the applications for the Certificates of Authorization for the Sole Proprietorships for Charles Cochran; Christine A. Kelly; Thomas J. Mesuk – Architect and Mark Stevens Architecture as submitted. Vice-Chair Feibelman seconded.

Motion passed, 5-0, five (5) in favor and zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

(B) Member Grosvenor moved to approve the Amended Name Change Application for the Certificate of Authorization for the Sole Proprietorship for Cordtsen Deisgn Architecture (#A-10,444), former name Spencer McCombe as submitted. Vice-Chair Feibelman seconded. Motion passed, 5-0, five (5) in favor and zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

(C) Member Grosvenor moved to conditionally approve the applications for the Certificates of Authorization for the Limited Liability Companies for GSP Associates, LLC and Russell Willett Design, LLC as submitted pending receipt of a “Certificate of Good Standing” issued by the Rhode Island Secretary of State’s Office. Vice-Chair Feibelman seconded. Motion passed, 5-0, five (5) in favor and zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

(D) Member Grosvenor moved to conditionally approve the applications for the Certificates of Authorization for the Corporations

for Dennis Colwell Architect, Inc.; Excel Engineering, Inc. and Hengst Streff Banjko Architects Inc. as submitted pending receipt of a “Certificate of Good Standing” issued by the Rhode Island Secretary of State’s Office.. Vice-Chair Feibelman seconded. Motion passed, 5-0, five (5) in favor and zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

(E) The Board received a letter from Mr. Edward H. Herbst asking that if the Board receives a Certificate of Authorization application in the name of Herbst-Musciano, LLC that it not be approved, since the Partnership was dissolved. Mr. Herbst does not approve of his name being used in the firm name. Vice-Chair Feibelman moved to continue for four (4) months. Member Grosvenor seconded. Motion passed, 5-0, five (5) in favor and zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

(F) Member Grosvenor moved to conditionally approve the Amended Name Change Application for the Certificate of Authorization for the Corporation for Newman Architects, P.C. (#A-14,484), former name Newman Architecture, P.C. as submitted pending receipt of a “Certificate of Good Standing” issued by the Rhode Island Secretary of State’s Office. Vice-Chair Feibelman seconded. Motion passed,

5-0, five (5) in favor and zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

(G) Member Grosvenor moved to conditionally approve the Amended Name Change Application for the Certificate of Authorization for the Corporation for Olson Lewis + Architects (#A-14,307), former name Olson Lewis Dioli & Doctor Architects & Planners, Inc. as submitted pending receipt of a “Certificate of Good Standing” issued by the Rhode Island Secretary of State’s Office. Vice-Chair Feibelman seconded. Motion passed, 5-0, five (5) in favor and zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

(H) Member Grosvenor moved to deny the applications for the Certificates of Authorization for the Limited Liability Partnership for Davis Brody Bond, LLP and Corporation for Shesky Architects as submitted due to lack of receipt of the required “Certificate of Good Standing” issued by the Rhode Island Secretary of State’s Office. Secretary Ladds seconded. Motion passed, 5-0, five (5) in favor and zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

G. ADJOURNMENT

Chair Prengaman announced that the next Board meeting is scheduled for Monday, March 12, 2012, at 1:00 p.m. at the DBR, The John O. Pastore Center, 1511 Pontiac Avenue, Conference Room 68-1, Cranston, RI 02920. Member DeQuattro moved to adjourn the meeting at 3:27 p.m. Member Grosvenor seconded. Motion passed, 5-0, five (5) in favor and zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

Respectfully submitted,

Christian J. Ladds, AIA

Secretary

CJL/dmb

• **Posted on March 13, 2012 electronically on Secretary of State's Office website. Pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.**

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CERTIFICATE OF AUTHORIZATION (COA) APPLICATIONS

Board Meeting of FEBRUARY 13, 2012

SOLE PROPRIETORSHIPS

CHARLES COCHRAN - 0 - MA APPROVED – 02/13/12

CORDTSEN DESIGN ARCHITECTURE \$50. RI APPROVED – 02/13/12

#A-10,444 - Name Change from:

Spencer Mc Combe

CHRISTINE A. KELLY - 0 - VA APPROVED – 02/13/12

THOMAS J. MESUK – ARCHITECT \$100. NJ APPROVED – 02/13/12

MARK STEVENS ARCHITECTURE - 0 - MA APPROVED – 02/13/12

LIMITED LIABILITY COMPANIES

GPD ASSOCIATES, LLC. - 0 - OH APPROVED – 02/13/12

RUSSELL WILLETT DESIGN, LLC - 0 - RI APPROVED – 02/13/12

CORPORATIONS

DENNIS COLWELL ARCHITECT, INC. \$100. MA APPROVED – 02/13/12

EXCEL ENGINEERING, INC. \$100. WI APPROVED – 02/13/12

**HENGST STREFF BANJKO ARCHITECTS INC. \$100. OH APPROVED –
02/13/12**

**HERBST-MUSCIANO, LLC CONTINUE FOUR (4) MONTHS – 02/13/12
No record on file with this Board or the RI Sec. of State.**

**NEWMAN ARCHITECTS, P.C. \$50 CT APPROVED – 02/13/12
#A-14,484 - Name Change from:
Newman Architecture, P.C.**

**OLSON LEWIS + ARCHITECTS \$50. MA APPROVED – 02/13/12
#A-14,307 - Name Change from:
Olson Lewis Dioli & Doctor Architects & Planners, Inc.**

DENIED

**DAVIS BRODY BOND, LLP DENIED – 02/13/12
Initial Application Process – Not Completed –
Did not submit Certificate of Good Standing from
the Rhode Island Secretary of State's Office
as required
INITIAL APPLICATION REC'D – 06/09/11**

SHESKY ARCHITECTS DENIED – 02/13/12

**Initial Application Process – Not Completed –
Did not submit Certificate of Good Standing from
the Rhode Island Secretary of State’s Office as required.
INITIAL APPLICATION REC’D – 05/10/11**

02/13/12

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