

## **MEETING MINUTES**

**DATE: October 17, 2011**

**PLACE: Department of Business Regulation (DBR)**

**1511 Pontiac Avenue, Bldg 68-1 Conference Room**

**Cranston, RI 02920**

**MEMBERS PRESENT: Chair David R. Prengaman; Vice-Chair Barbara Feibelman; and Secretary Christian J. Ladds**

**MEMBERS ABSENT: Members David L. DeQuattro and John K. Grosvenor**

**Louis A. DeQuattro, Jr., Esq., CPA, DBR Deputy Director & Counsel**

**Brian J. Riggs, DBR, Administrator, Financial Management**

**OTHERS PRESENT: Dawne Broadfield, Board Executive**

**CALLED TO ORDER: Chair Prengaman called the meeting to order at 1:13 p.m.**

**to commence Board business.**

### **A. MINUTES OF THE MEETING OF THE BOARD**

**(1) Secretary Ladds moved to approve the open meeting minutes of September 12, 2011 as published. Vice-Chair Feibelman seconded.**

**Motion passed, 3-0, three (3) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Secretary**

**Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent from this vote.**

**(2) Secretary Ladds moved to approve and seal the executive session meeting minutes of the September 12, 2011 as published. Vice-Chair Feibelman seconded. Motion passed, 3-0, three (3) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Secretary Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent from this vote.**

## **B. EXECUTIVE SESSION**

**(1) Secretary Ladds moved to convene into executive session at 1:15 p.m. pursuant to RI General Laws, §42-46-5 (a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Vice-Chair Feibelman seconded. Motion passed, 3-0, three (3) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Secretary Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent from this vote.**

**(2) Secretary Ladds moved to adjourn from executive session and to reconvene to an open meeting at 2:15 p.m. pursuant to R.I.G.L. §42-46-4. Vice-Chair Feibelman seconded. Motion passed, 3-0, three (3) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Secretary Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent**

from this vote.

**(3) Secretary Ladds moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Vice-Chair Feibelman seconded. Motion passed, 3-0, three (3) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Secretary Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent from this vote.**

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**(4) Secretary Ladds moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: The Board voted to close Item A – (C2011-01.1) Innovative Design Concepts, LLC (Architectural Design) – (No Certificate of Authorization (COA), Item B – AIARI Membership Director – Architectural Firms Names listed without holding a Certificate of Authorization (COA), Item C – Holly Kicannon – NCARB – Architecture Registration Examination® (ARE®) – Request to Transfer Scores from Texas and continue taking the ARE® in Rhode Island. Vice-Chair Feibelman seconded. Motion passed, 3-0, three (3) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Secretary Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent from this vote.**

**(5) Secretary Ladds moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such**

time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Vice-Chair Feibelman seconded. Secretary Ladds moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Vice-Chair Feibelman seconded. Motion passed, 3-0, three (3) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Secretary Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent from this vote.

(6) In Executive Session closed matters, the vote was 3 to 0 to close three (3) matters with no (0) recusals.

(7) In Executive Session pending matters, there are four (4) pending matters, comprised of one (1) investigative matter and three (3) registration matters with no (0) recusals.

### **C. OLD BUSINESS**

(1) New England Conference of Architectural Registration Boards (NECARB)

- 2011 Fall Conference - Rhode Island Board – Hosting State. (October 2011)

The Rhode Island Board will be hosting the NECARB 2011 Fall Conference. It is the Host Board's duties to coordinate the meeting place, to confirm the reservations and to select a continuing education topic presentation preferably in Health, Safety, and Welfare

**(HSW). Conference Action Items are as follows:**

- Chair Prengaman, in his capacity as NECARB Region I Secretary/Treasurer, will contact Hotel Providence to confirm contract completion.**
- The Friday night dinner will be held at the Aspire Restaurant in the Hotel. The Saturday night dinner will be held at New Rivers Restaurant. Secretary Ladds is coordinating.**
- Member Grosvenor will confirm the Continuing Education – Historic Preservation and Tour with Mr. Sanderson and Mr. Woodward.**
- Vice-Chair Feibelman completed the “Registration Bags” containing the Providence Preservation Society (PPS) Walking Tour Booklets along with other items. She will drop the “Registration Bags” off at the hotel prior to the conference. At check-in, the front desk will give the “Registration Bag” to the Delegate.**

## **(2) General Laws – (Design Competition)**

**Based on previous discussion, the Board has decided to amend its Rhode Island General Laws, Section 5-1-14 Practices Permitted, to incorporate “Design Competition” and “Fishing.” Attorney DeQuattro will submit the “Concept Paper” to DBR Director McGreevy on the Board’s behalf. Secretary Ladds moved to continue. Vice-Chair Feibelman seconded. Motion passed, 3-0, three (3) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Secretary Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent from this vote.**

## **D. NEW BUSINESS**

### **(1) Rules and Regulations – (Review for Updating)**

**Secretary Ladds moved to continue pending review of Mrs. Broadfield's first draft. Vice-Chair Feibelman seconded. Motion passed, 3-0, three (3) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Secretary Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent from this vote.**

### **(2) Newly Registered Architects**

**Newly Registered Architects are recognized with a presentation of a Governor's Citation presented to them by a Board member. Chair Prengaman, Vice-Chair Feibelman and Secretary Ladds have a conflict and cannot attend this event scheduled on Thursday, October 27, 2011. The Board will reach out to Members DeQuattro and Grosvenor and inquire whether or not either one of them will be available to attend and represent the Board.**

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## **E. National Council of Architectural Registration Boards (NCARB) Information and Updates)-(Review/Take Action)**

**(1) NCARB Fast Facts – September 30, 2011 – So noted.**

**(2) NCARB News Clips – September 20, 2011 – NCARB Awarded a Place on 2011 Information Week 500 List of Top Technology Innovators Across America – So noted.**

**(3) NCARB New Clips – October 3, 2011 – Final Phase of Intern**

**Development Program (IDP 2.0) to be implemented April 2012 – So noted.**

**(4) NCARB e-Connection – at a glance: Standardizing Continuing Education – So noted.**

**(5) NCARB News Clips – NCARB’s 2011 Survey of Registered Architects – So noted.**

## **F. APPLICATIONS**

### **1. RECIPROCAL REGISTRATION REQUESTS FROM INDIVIDUALS REGISTERED IN OTHER STATES SEEKING REGISTRATION IN RHODE ISLAND**

**(A) Vice-Chair Feibelman moved to approve the following reciprocal registration requests as submitted with an expiration date of December 31, 2013. Secretary Ladds seconded. Motion passed, 3-0, three (3) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Secretary Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent from this vote.**

**(1) BENDINELLI, Chris (3) WILLIAMS, FAIA, Mark F.**

**(2) DEABLER, Kevin**

**(B) Vice-Chair Feibelman moved to approve the following reciprocal registration request with an expiration date of December 31, 2013 pending a “No” answer to Question #9 under the “Affidavit and Notarization” section of the submitted application. Secretary Ladds seconded. Motion passed, 3-0, three (3) in favor. Voting in favor were**

**Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Secretary Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent from this vote.**

**(1) JONES, Carolyn G.**

**2. REGISTRATION REINSTATEMENT REQUESTS FROM INDIVIDUALS REQUESTING REINSTATEMENT OF HIS/HER RHODE ISLAND REGISTRATION.**

**(A) No applications at this time.**

**3. INITIAL REGISTRATION REQUESTS FROM INDIVIDUALS WHO HAVE COMPLETED THE REQUIRED EDUCATION, INTERN DEVELOPMENT PROGRAM (IDP) AND THE ARCHITECTURAL REGISTRATION EXAMINATION (ARE) THROUGH THE NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS (NCARB) DIRECT REGISTRATION PROGRAM**

**(A) Vice-Chair Feibleman moved to approve the Initial Registration requests via submittal of a NCARB record for the following individual listed below as a result of the NCARB Direct Registration program. The required sixty-dollar (\$60) Initial Registration fee and “Tax Payer Status Affidavit” have already been received. The approval is as presented with the expiration date of December 31, 2013. Secretary Ladds seconded. Motion passed, 3-0, three (3) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Secretary Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent from this vote.**

**(1) ARMY, Eric Russell**

**4. CERTIFICATES OF AUTHORIZATION (COA) APPLICATIONS (See Attached List)**

**(A) Vice-Chair Feibelman moved to approve the applications for the Certificates of Authorization for the Sole Proprietorships for Joseph daSilva, David Goetsch Architect, Sheldon J. Leavitt, Studio Meja and David A. Youse, Architect as submitted. Secretary Ladds seconded. Motion passed, 3-0, three (3) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Secretary Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent from this vote.**

**(B) Vice-Chair Feibelman moved to conditionally approve the application for the Certificate of Authorization for the Limited Liability Company for Peter McDonald Architect LLC as submitted pending receipt of a “Certificate of Good Standing” issued by the Rhode Island Secretary of State’s Office. Secretary Ladds seconded. Motion passed, 3-0, three (3) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Secretary Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent from this vote.**

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**(C) ADD, Inc. Architecture + Design, #A-14,325, submitted an on-line Certificate of Authorization renewal application on April 27, 2011 with**

**a change of people in responsible control without submitting an Amended Certificate of Authorization application for Board review. The Board corresponded on two (2) occasions requesting the required Amended Application with no response. The Board then sent notification via regular and certified mail notifying ADD, Inc. Architecture + Design that its Certificate of Authorization #A-14,324 expired December 31, 2010 and is considered lapsed and further advised that without a Certificate of Authorization the ADD, Inc. Architecture + Design is no longer authorized to practice or offer to practice architecture in the State of Rhode Island until the renewal process is completed and that no further correspondence will be sent and not further action will be taken. Due to lack of response, a closure letter was sent. As a result of the closure letter, the Amended Certificate of Authorization application was received, reviewed and approved for renewal. Vice-Chair Feibelman moved to approve amended application, to issue renewal and to close. Secretary Ladds seconded. Motion passed, 3-0, three (3) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Secretary Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent from this vote.**

**(D) Vice-Chair Feibelman moved to approve the Change in Business Structure for the application for Certificate of Authorization for the Corporation for Stantec Architecture Inc., #A-14,432, removing Peter E. Avetta, Shareholder and adding David Capelli, Shareholder, Practice Leader, Architect and David Hatton, Shareholder, Practice**

**Leader, Architect as submitted. Secretary Ladds seconded. Motion passed, 3-0, three (3) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Secretary Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent from this vote.**

**(E) Vice-Chair Feibelman moved to approve the withdrawal of the application for the Certificate of Authorization for the Corporations for Leavitt Associates as submitted due to the applicant's request. Secretary Ladds seconded. Motion passed, 3-0, three (3) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Secretary Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent from this vote.**

## **G. ADJOURNMENT**

**Chair Prengaman announced that the next Board meeting is scheduled for Monday, November 14, 2011, at 1:00 p.m., at the DBR, The John O. Pastore Center, 1511 Pontiac Avenue, Conference Room 68-1, Cranston, RI 02920. Secretary Ladds moved to adjourn the**

meeting at 3:15 p.m. Vice-Chair Feibelman seconded. Motion passed, 3-0, three (3) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Secretary Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent from this vote.

Respectfully submitted,

Christian J. Ladds, AIA  
Secretary

CJL/dmb

• Posted on November 15, 2011 electronically on Secretary of State's Office website. Pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.

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**CERTIFICATE OF AUTHORIZATION (COA) APPLICATIONS  
Board Meeting of OCTOBER 17, 2011**

**SOLE PROPRIETORSHIPS**

**JOSEPH daSILVA - 0 - RI APPROVED – 10/17/11**

**DAVID GOETSCH ARCHITECT - 0 - CT APPROVED – 10/17/11**

**SHELDON J. LEAVITT - 0 - VA APPROVED – 10/17/11**

**STUDIO MEJA - 0 - RI APPROVED – 10/17/11**

**(Eric Army RI License Pending for review at this mtg)**

**DAVID A. YOUSE, ARCHITECT - 0 - RI APPROVED – 10/17/11**

**LIMITED LIABILITY COMPANIES**

**PETER MCDONALD ARCHITECT LLC \$100. MA APPROVED – 10/17/11**

## **CORPORATIONS**

**ADD, INC. ARCHITECTURE + DESIGN \$120. MA CONTINUE FOR ANOTHER MONTH -**

**#A-14,325 – Change in Responsible Control 08/15/11**

**Removed: Wayne S. Koch (3132) NO RESPONSE – CLOSED – 09/12/11**

**Added: Jeffrey Wade (2925) without Required Amended Application RESPONSE REC'D (AMENDED APPL –**

**NO response to Bd's 04/29/11 and 06/08/11 letters requesting 09/29/11)**

**an Amended Application. AMENDED APPL APPROVED - ISSUE**

**Renewed On-line Renewal - Application attached. RENEWAL – 10/17/11**

**STANTEC ARCHITECTURE INC. - 0 - CO APPROVED – 10/17/11**

**#A-14,432 – Change in Business Structure**

**Removed: Peter E. Avetta, Shareholder**

**Added: David Capelli, Shareholder, Practice Leader, Architect**

**David Hatton, Shareholder, Practice Leader, Architect**

## **WITHDRAWAL**

**LEAVITT ASSOCIATES \$100. VA APPROVED – 10/17/11**

**Do Not Intend to practice under corporate name –**

**Withdrew and filed as a “Sole Proprietorship” under**

**His own name. (See Application under “Sole Proprietorships”)**

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