

## **MEETING MINUTES**

**DATE: July 11, 2011**

**PLACE: Department of Business Regulation (DBR)**

**1511 Pontiac Avenue, Bldg 68-1 Conference Room**

**Cranston, RI 02920**

**MEMBERS PRESENT: Chair David R. Prengaman; Vice-Chair Barbara Feibelman; Members David L. DeQuattro and John K. Grosvenor**

**MEMBERS ABSENT: Secretary Christian J. Ladds**

**Louis A. DeQuattro, Jr., Esq., CPA, DBR Deputy Director & Counsel**

**Brian J. Riggs, DBR, Administrator, Financial Management**

**OTHERS PRESENT: Dawne Broadfield, Board Executive**

**CALLED TO ORDER: Chair Prengaman called the meeting to order at 1:05 p.m.**

**to commence Board business.**

### **A. MINUTES OF THE MEETING OF THE BOARD**

**(1) Vice-Chair Feibelman moved to approve the open meeting minutes of June 13, 2011 as published. Member Grosvenor seconded. Motion passed, 3-0, three (3) in favor, one (1) abstained and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara**

**Feibelman, and Member John K. Grosvenor. Member David L. DeQuattro abstained, since he is a new Board member, and this is his first meeting. Secretary Christian J. Ladds was absent from this vote.**

**(2) Member Grosvenor moved to approve and seal the executive session meeting minutes of the June 13, 2011 as published. Vice-Chair Feibelman seconded. Motion passed, 3-0, three (3) in favor, one (1) abstained and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Member John K. Grosvenor. Member David L. DeQuattro abstained, since he is a new Board member, and this is his first meeting. Secretary Christian J. Ladds was absent from this vote.**

## **B. EXECUTIVE SESSION**

**(1) Member Grosvenor moved to convene into executive session at 1:07 p.m. pursuant to RI General Laws, §42-46-5 (a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**(2) Member Grosvenor moved to adjourn from executive session and**

to reconvene to an open meeting at 1:37 p.m. pursuant to R.I.G.L. §42-46-4. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

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(3) Member Grosvenor moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

(4) Member Grosvenor moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: The Board voted to close Item B – Board Appointments. The Rhode Island Senate confirmed the reappointment of David R. Prengaman to the Board for the term of June 30, 2011 through April 1, 2016, and the appointment of David L. DeQuattro, Vice Wilbur E. Yoder who resigned, for the remainder of Mr. Yoder's term of June 30, 2011 through April 1, 2013. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was

**absent from this vote.**

**(5) Member Grosvenor moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**(6) In Executive Session closed matters, the vote was 4 to 0 to close one (1) matter with no (0) recusals.**

**(7) In Executive Session pending matters, there are two (2) pending matters, comprised of two (2) investigative matters, with no (0) recusals.**

### **C. OLD BUSINESS**

**(1) New England Conference of Architectural Registration Boards (NECARB)**

**• 2011 Fall Conference - Rhode Island Board – Hosting State. (October 2011)**

**The Rhode Island Board will be hosting the NECARB 2011 Fall Conference. It is the Host Board's duties to coordinate the meeting**

place, to confirm the reservations and to select a continuing education topic presentation preferably in Health, Safety, and Welfare (HSW).

- Chair Prengaman has had several discussions with Mark Feinberg from Hotel Providence. He has changed some of the language in the contract. Chair Prengaman sent the contract to the NECARB Regional Director and Chair for review. He expects that comments will be given to him today, and the contract will be signed by tomorrow. With the contract signed, the hotel space is actually reserved. Chair Prengaman reviewed the Board's concerns with the Regional Chair. After review, the Regional Chair did not see a concern. The one statement that would cause a problem would be if the event was cancelled entirely. There is a sliding scale of up to \$5,000. The Regional Chair indicated that the event has never been cancelled in the past.

- The contract will hold 14 sleeping rooms and the meeting room space at no cost. The contract does not tie into any particular menu and food costs at this point. The food should be determined as soon as possible, so that the cost of the food can be calculated into the Registration fee.

- Chair Prengaman prepared a "draft" agenda and reviewed it with the Board. The "Business Session" is an agenda set by the Regional Chair, Christopher Williams/NH.

In moving forward, the following decisions need to be made in order to publish it to the Region:

- **Chair Prengaman will continue working with Hotel Providence on the contract;**
- **Secretary Ladds will continue looking into the restaurant suggestions; what will be ordered from the Hotel restaurant, Aspire, and where will the second restaurant be? Member Grosvenor suggested the Providence Art Club for the Saturday evening dinner. He will contact Secretary Ladds with the suggestion.**
- **Chair Prengaman will send an e-mail to the Regional Director and Chair indicating that this Board is struggling to come up with a topic regarding “Regulation” as suggested and ask for a suggestion. Member Grosvenor will pursue with the “continuing education” for Saturday afternoon, to include the possibility of the “Historic Preservation” Initiative, which happens to be tax credits, and a State House Tour.**
- **The Board agreed to give each delegate copies of the Newport and Providence Architectural Guide Books at a total cost of \$25/delegate.**
- **The Board members will participate in a “Conference Call on Monday, July 25, 2011, at 1:00 p.m.**

**Member Grosvenor moved to continue. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

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**(2) National Council of Architectural Registration Boards (NCARB)**

- **2011 Annual Meeting and Conference (June 22-26, 2011)**

- **2011 NCARB Resolutions**
- **Any other Update.**

**The meeting was attended by Chair David R. Prengaman, Former Board Member Wilbur E. Yoder and Member Board Executive Dawne Broadfield in Washington, DC. All of the Resolutions that were discussed passed. There was a lot of discussion about the Broadly Experience Architect (BEA) resolution. Most of that discussion happened within this Board's Regional meeting (Region 1). The Regional By-Laws passed to now include a new Vice-Chair Officer position next fiscal year and the Regional dues will be increased from \$5,000 a year to \$5,500 a year. The revising of the Board's current Rules and Regulations will be added to the next meeting agenda.**

#### **D. NEW BUSINESS**

**(1) No new Business at this time.**

#### **E. National Council of Architectural Registration Boards (NCARB) Information and Updates)-(Review/Take Action)**

**(1) IDP e-News: The IDP and Your Jurisdiction – So noted.**

**(2) Meet NCARB's next CEO: Michael J. Armstrong – So noted.**

#### **F. APPLICATIONS**

**1. RECIPROCAL REGISTRATION REQUESTS FROM INDIVIDUALS REGISTERED IN OTHER STATES SEEKING REGISTRATION IN**

## **RHODE ISLAND**

**(A) Member Grosvenor moved to approve the following reciprocal registration requests as submitted with an expiration date of December 31, 2011. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**(1) COURTNEY, Stephen E. (4) SALOPEK, Mark S.**

**(2) FECHTMEISTER, Robert T. (5) TUDRYN, David Brendan**

**(3) O'CONNOR, Jordan**

## **2. REGISTRATION REINSTATEMENT REQUESTS FROM INDIVIDUALS REQUESTING REINSTATEMENT OF HIS/HER RHODE ISLAND REGISTRATION.**

**(A) No applications at this time.**

## **3. INITIAL REGISTRATION REQUESTS FROM INDIVIDUALS WHO HAVE COMPLETED THE REQUIRED EDUCATION, INTERN DEVELOPMENT PROGRAM (IDP) AND THE ARCHITECTURAL REGISTRATION EXAMINATION (ARE) THROUGH THE NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS (NCARB) DIRECT REGISTRATION PROGRAM**

**(A) Member Grosvenor moved to approve the Initial Registration requests via submittal of NCARB records for the following individuals listed below as a result of the National Council of Architectural**

**Registration Boards (NCARB) Direct Registration program upon receipt of the sixty-dollar (\$60) Initial Registration fee and the "Tax Affidavit" indicating current in State of Rhode Island taxes for the NCARB Records as presented with an expiration date of December 31, 2011. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**(1) HAUSMANN, Andrew Wesley (2) KUHNS, Karissa Emily**

#### **4. CERTIFICATES OF AUTHORIZATION (COA) APPLICATIONS (See Attached List)**

**(A) Chair Prengaman moved to approve the Amended Name Change Application for the Certificate of Authorization for the Sole Proprietorship for Christopher R. Waite (#A-10,534), former name En-Vizij Architects as submitted. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

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**(B) Member Grosvenor moved to conditionally approve the applications for the Certificates of Authorization for the Limited**

**Liability Companies for Analogue Studio and Stantec Architecture and Engineering LLC as submitted pending receipt of a “Certificate of Good Standing” issued by the Rhode Island Secretary of State’s Office. Member DeQuattro seconded. Vice-Chair Feibelman asked if it was required to indicate “LLC” in the company name if applying as such. It was noted that it would probably be the Rhode Island Secretary of State’s decision and not this Board. After question, motion passed, 4-0, four (4) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**(C) Chair Prengaman moved to conditionally approve the applications for the Certificates of Authorization for the Limited Liability Partnerships for Davis Brody Bond, LLP and Murphy Burnham & Buttrick Architects LLP as submitted pending receipt of a “Certificate of Legal Existence” issued by the Rhode Island Secretary of State’s Office. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**(D) Member Grosvenor moved to approve the Renewal Certificate of Authorization Application for the Limited Liability Partnership for Wank Adams Slavin Associates, LLP, #ALLP7, based on receipt of the “Certificate of Legal Existence” issued by the Rhode Island Secretary**

of State's office. Vice-Chair Feibelman seconded. Member Grosvenor asked if all pending fees were paid. Fees have been paid. After question, motion passed, 4-0, four (4) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

(E) Arrowstreet, Inc., #A-14,020, submitted an on-line Certificate of Authorization renewal application on December 23, 2010 with a change of people in responsible control without submitting an Amended Certificate of Authorization application. The Board corresponded three (3) times with no response. A notification was sent via regular and certified mail to Arrowstreet, Inc. (#A-14,020) indicating that the firm renewed online, that the application was incorrect, and that the Board corresponded twice asking for corrections without response. Therefore, the Certificate of Authorization for the Corporation for Arrowstreet, Inc., #A-14,020, expired December 31, 2010 and is considered LAPSED and Arrowstreet, Inc. cannot practice architecture in the State of Rhode Island and to contact the Board with any questions in order to complete the renewal process.

Due to lack of a response, Member Grosvenor moved to close. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor.

**Secretary Christian J. Ladds was absent from this vote.**

**(F) Member Grosvenor moved to conditionally approve the applications for the Certificates of Authorization for the Corporations for Commercial Construction Consulting, D. W. Arthur Associates Architecture Inc. and GWWO, Inc./Architects as submitted pending receipt of a “Certificate of Good Standing” issued by the Rhode Island Secretary of State’s Office. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**(G) Member Grosvenor moved to conditionally approve the Amended Name Change Application for the Certificate of Authorization for the Corporation for DHK Architects, Inc. (#A-14,394), former name Domenech Hicks & Krockmalnic, Inc. as submitted pending receipt of a “Certificate of Good Standing” issued by the Rhode Island Secretary of State’s Office. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**(H) Member Grosvenor moved to approve the Change in Business Structure removing Randall A. Feravich, Director-Engineer and**

adding Christopher J. Masacek, Director-Engineering and Thomas L. Frey, VP, Officer-Engineer for the application for Certificate of Authorization for the Corporation for PAEP Architecture Engineering P.C., #A-14,480, as submitted. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

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(I) Member Grosvenor moved to conditionally approve the Amended Name Change Application for the Certificate of Authorization for the Corporation for RTKL Rhode Island Architecture PC, former name RTKL Rhode Island Architecture and Engineering PC, (Certificate of Authorization never issued) as submitted pending receipt of a “Certificate of Good Standing” issued by the Rhode Island Secretary of State’s Office. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.

(J) Chair Prengaman moved to approve the Change in Responsible

**Control removing Robert W. Hoyer (1936) for the application for Certificate of Authorization for the Corporation for TRO Jung/Brannen, Inc., #A-14,046, as submitted. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

## **G. ADJOURNMENT**

**Chair Prengaman announced that the next Board meeting is scheduled for Monday, August 15, 2011, at 1:00 p.m., at the DBR, The John O. Pastore Center, 1511 Pontiac Avenue, Conference Room 68-1, Cranston, RI 02920. Member Grosvenor moved to adjourn the meeting at 3:10 p.m. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from this vote.**

**Respectfully submitted,**

**David R. Prengaman, AIA  
Chair**

**DRP/dmb**

**• Posted on August 16, 2011 electronically on Secretary of State's**

**Office website. Pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.**

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**CERTIFICATE OF AUTHORIZATION (COA) APPLICATIONS**

**Board Meeting of JULY 11, 2011**

**SOLE PROPRIETORSHIPS**

**CHRISTOPHER R. WAITE \$50 RI APPROVED – 07/11/11**

**#A-10,534**

**Name Change From: En-Vizij Architects**

**LIMITED LIABILITY COMPANIES**

**ANALOGUE STUDIO - 0 - MA APPROVED – 07/11/11**

**STANTEC ARCHITECTURE AND**

**ENGINEERING LLC \$100. PA APPROVED – 07/11/11**

**LIMITED LIABILITY PARTNERSHIP**

**DAVIS BRODY BOND, LLP \$100. NY APPROVED – 07/11/11**

**MURPHY BURNHAM & BUTTRICK \$100. NY APPROVED – 07/11/11  
ARCHITECTS LLP**

**WANK ADAMS SLAVIN ASSOCIATES, LLP \$180. NY APPROVED –  
PENDING RECEIPT OF**

**#ALLP7 – RENEWAL APPL PKG PAYMENT OF AN ADDITIONAL  
\$180 FOR**

**AMENDED APPL PKG - Change in Responsible Control A TOTAL  
PAYMENT OF \$360 CALCULATED**

**Removed: Hazel Ephron (3030) PER YEAR FOR EVERY YEAR NOT  
RENEWED**

**TO INCLUDE 2007, 2008, 2009, 2010, 2011, AND 2012 AND RECEIPT  
OF THE “CERTIFICATE OF**

**LEGAL EXISTENCE FROM THE RI**

**SECRETARY OF STATE’S OFFICE - 05/09/11**

**05/11/11 – ADD’L \$180 REC’D – PENDING**

**“CERTIFICATE OF LEGAL EXISTENCE**

**FROM THE RI SECRETARY OF STATE’S**

**OFFICE.**

**APPROVED – PENDING RECEIPT OF LEGAL**

**EXISTENCE FROM RI SECRETARY OF**

**STATE’S OFFICE – 06/13/11**

**SECRETARY OF STATE FILING**

**CONFIRMATION – FILED – 06/13/11 –**

**WAITING FOR ACTUAL “CERT OF LEGAL  
EXISTENCE”**

**“CERT OF LEGAL EXISTENCE” REC'D – APPROVED - 07/11/11**

**CORPORATIONS**

**ARROWSTREET, INC. \$120. MA SEND ANOTHER NOTIFICATION  
THAT**

**#A-14,20 – Change in Responsible Control THE FIRM RENEWED  
ONLINE, APPLICATION**

**Removed: Robert J. Slattery (1355) – (Not Listed on the WAS  
INCORRECT, BD CORRESPONDED**

**Online Renewal Application) TWICE ASKING FOR CORRECTIONS  
WITHOUT**

**Added: George Tremblay (3489) without Amended Application A  
RESPONSE, COA EXPIRED AND IS**

**NO response to Bd's 12/30/10 and second request  
letters CONSIDERED LAPSED, CANNOT PRACTICE**

**requesting an Amended Application. IN RI, CONTACT BD WITH  
QUESTIONS -**

**On-line Renewal Application attached. 05/09/11**

**CLOSED – 07/11/11 – DUE TO LACK OF RESPONSE**

**COMMERCIAL CONSTRUCTION CONSULTING \$100. MA APPROVED**

**– 07/11/11**

**07/11/11**

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**CERTIFICATE OF AUTHORIZATION (COA) APPLICATIONS**

**Board Meeting of JULY 11, 2011**

**CORPORATIONS (Cont'd)**

**DHK ARCHITECTS, INC. \$50. MA APPROVED – 07/11/11**

**#A-14,394**

**Name Change From: Domenech Hicks & Krockmalnic, Inc.**

**Change in Responsible Control:**

**Removed: D. Michael Hicks (3531)**

**D. W. ARTHUR ASSOCIATES ARCHITECTURE INC.**

**\$100. MA APPROVED – 07/11/11**

**GWWO, INC./ARCHITECTS \$100. MD APPROVED – 07/11/11**

**PAEP ARCHITECTURE ENGINEERING P.C. - 0 - MI APPROVED –**

**07/11/11**

**#A-14,480 – Change in Business Structure**

**Removed: Randall A. Feravich, Director-Engineer**

**Added: Christopher J. Masacek, Director-Engineer and**

**Thomas L. Frey, VP, Officer-Engineer**

**RTKL RHODE ISLAND ARCHITECTURE PC \$50. MD APPROVED –**

**07/11/11**

**No number issued – Name Change from:**

**RTKL Rhode Island Architecture And Engineering PC**

**TRO JUNG/BRANNEN, INC. - 0 - MA APPROVED – 07/11/11**

**#A-14,046 – Change in Responsible Control**

**Removed: Robert W. Hoye (1936)**

**07/11/11**

