

## **MINUTES**

### **BOARD OF EXAMINATION AND REGISTRATION OF ARCHITECTS**

**DATE: April 11, 2011**

**PLACE: Department of Business Regulation (DBR)  
1511 Pontiac Avenue, Bldg 68-1 Conference Room  
Cranston, RI 02920**

**MEMBERS PRESENT: Vice-Chair Barbara Feibelman; Secretary Christian J. Ladds, Members John K. Grosvenor (Present at 1:15 to adjournment) and Wilbur E. Yoder**

**MEMBERS ABSENT: Chair David R. Prengaman  
Louis A. DeQuattro, Jr., Esq., CPA, DBR Deputy Director & Counsel**

**OTHERS PRESENT: Brian J. Riggs, DBR, Administrator, Financial Management (Present 1:05 p.m. to 1:55 p.m.)  
Dawne Broadfield, Board Executive**

**CALLED TO ORDER: Vice-Chair Feibelman called the meeting to order at 1:04 p.m.**

**to commence Board business.**

#### **A. MINUTES OF THE MEETING OF THE BOARD**

**(1) Member Yoder moved to approve the open meeting minutes of**

**March 14, 2011 as published. Secretary Ladds seconded. Motion passed, 3-0, three (3) in favor and two (2) absent. Voting in favor were Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, and Member Wilbur E. Yoder. Chair David R. Prengaman and Member John K Grosvenor were absent from this vote.**

**(2) Member Yoder moved to approve and seal the executive session meeting minutes of the March 14, 2011 as published. Secretary Ladds seconded. Motion passed, 3-0, three (3) in favor and two (2) absent. Voting in favor were Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, and Member Wilbur E. Yoder. Chair David R. Prengaman and Member John K Grosvenor were absent from this vote.**

## **B. EXECUTIVE SESSION**

**(1) Secretary Ladds moved to convene into executive session at 1:07 p.m. pursuant to RI General Laws, §42-46-5 (a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Member Yoder seconded. Motion passed, 3-0, three (3) in favor and two (2) absent. Voting in favor were Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, and Member Wilbur E. Yoder. Chair David R. Prengaman and Member John K Grosvenor were absent from this vote.**

**(2) Secretary Ladds moved to adjourn from executive session and to**

reconvene to an open meeting at 1:25 p.m. pursuant to R.I.G.L. §42-46-4. Member Grosvenor seconded. Motion passed, 3-0, three (3) in favor and two (2) absent. Voting in favor were Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, and Member John K Grosvenor. Chair David R. Prengaman and Member Wilbur E. Yoder were absent from this vote.

(3) Secretary Ladds moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Member Grosvenor seconded. Motion passed, 3-0, three

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in favor and two (2) absent. Voting in favor were Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, and Member John K Grosvenor. Chair David R. Prengaman and Member Wilbur E. Yoder were absent from this vote.

(4) Secretary Ladds moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: No votes to be recorded. Member Grosvenor seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, and Member John K Grosvenor. Chair David R. Prengaman and Member Wilbur E. Yoder were absent from this vote.

(5) Secretary Ladds moved pursuant to RI General Law §42-46-4 that

**the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Member Grosvenor seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, and Member John K Grosvenor. Chair David R. Prengaman and Member Wilbur E. Yoder were absent from this vote.**

**(6) In Executive Session closed matters, no matters were closed.**

**(7) In Executive Session pending matters, there are two (2) pending matters, consisting of one (1) investigative matter and one (1) administrative matter with no recusals.**

### **C. OLD BUSINESS**

#### **(1) Legislation – Introduction to the General Assembly**

- “Technical Amendments to the RI General Laws, Chapter 5-1”**
- House Bill #2011-H5577-(Hearing Scheduled before House Committee on Corporations on Tuesday, April 12, 2011, at the Rise of the House, Room 203-State House) – Member Grosvenor will attend on behalf of the Board with Attorney DeQuattro.**
- Senate Bill #2011-S0511-(Hearing Held before Senate Committee on Corporations on Tuesday, April 5, 2011, at the State House) – Member Yoder attended the hearing on behalf of the Board with Attorney DeQuattro. Attorney DeQuattro briefed the Committee on what**

changes were being suggested. Member Yoder confirmed the Board approval of the suggested changes.

Secretary Ladds moved to continue. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members John K Grosvenor and Wilbur E. Yoder. Chair David R. Prengaman was absent from this vote.

## **(2) New England Conference of Architectural Registration Boards (NECARB)**

### **• 2011 Fall Conference - Rhode Island Board – Hosting State**

The Rhode Island Board will be hosting the NECARB 2011 Fall Conference. It is the Host Board's duties to coordinate the meeting place, to confirm the reservations and to select a continuing education topic presentation preferably in Health, Safety, and Welfare (HSW).

• Vice-Chair Feibelman indicated that Chair Prengaman was going to bring forward some of the Board's questions/concerns to the Regional Directors during the Regional Spring meeting in Cleveland, OH.

• Chair Prengaman provided notes to the Board since he could not be present at this meeting.

• Chair Prengaman's notes indicated that he tried to confirm the conference date with Margo Jones, NCARB Region I Director. Ms. Jones will look into it and get back to us. She and Regional Chair,

**Chris Williams, were in favor of Hotel Providence.**

- **Chair Prengaman indicated that the Conference will be part of his responsibility since he is the NECARB Secretary/Treasurer for FY12.**
- **Mrs. Broadfield will send an e-mail to Mrs. Jones and Mr. Williams at the end of April to try to confirm the conference date.**
- **Vice-Chair Feibelman wanted to bring the following points to Chair Prengaman's attention as follows:**
  - **Parking is \$26/per night;**
  - **The hotel reserves the right to adjust room rates if less than 14 rooms are reserved;**
  - **The hotel has a sliding scale for outright cancellation fee 40% to 80% of the estimated \$5,000.**
  - **Can the meeting room accommodate the appropriate number in totals?**

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**Member Grosvenor moved to read through the fine print, to get answers to the questions raised, and to continue. Secretary Ladds seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members John K Grosvenor and Wilbur E. Yoder. Chair David R. Prengaman was absent from this vote.**

**(3) New England Conference of Architectural Registration Boards (NECARB)**

- **2011 Spring Joint Regional Meeting**

- Chair Prengaman provided notes from his attendance, since he could not be present at this meeting.
- A PowerPoint presentation was given by two (2) representatives of the Minnesota Board on “How to be an effective Board Member.” Chair Prengaman requested the presentation from the Minnesota Board.
- NCARB 2011 Draft “Resolutions” to be Acted upon at the Annual Meeting
- By-Law Amendments – Chair Prengaman, Chair of the Regional By-Laws Committee, noted that the Region suggested changes to the Regional Officer to add a “Vice-Chair.” This suggestion will be put forth as written for vote.
- Draft “Resolutions
- Continuing Education Resolution – There are two (2) concerns:
  - “Carry-Over” - Discussion occurred. It is very difficult to track. The Board could grant special exception(s).
  - “90 days to 45 days” to correct disallowed continuing education hours – If someone willfully disregards the continuing education requirement, the allowable days to correct the disallowed credits that are not valid or falsified will change from ninety (90) days to forty-five (45) days.
- Funding for Attendance at NCARB Meetings
- As a result of discussion at the Region 1 meeting, it was suggested that each Board send a letter to its Department Director to explain the importance of attendance of the meetings and request funding to attend the National and Regional meetings.

**Secretary Ladds moved to continue. Member Yoder seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members John K Grosvenor and Wilbur E. Yoder. Chair David R. Prengaman was absent from this vote.**

#### **(4) National Council of Architectural Registration Boards (NCARB)**

- 2011 Annual Meeting and Conference**
- Scholarship funding – Member Board Members and Member Board Executive**
- Draft “Resolutions” to be Acted Upon**
- NCARB announced “Scholarship Funding” for a second delegate (Member Board Member) and a Member Board Executive (MBE) to attend the Annual Meeting in June. State Boards that do not have the funding to attend the Annual Meeting otherwise must complete and submit an “Application Form” requesting the “Scholarship Funding.” Rhode Island submitted an Application Form requesting the “Scholarship Funding” for attendance by Member Grosvenor (Second Delegate) and Board Executive Broadfield (Member Board Executive). Board Executive Broadfield received approval. Member Grosvenor had not heard at this time.**
- Board Executive Broadfield with distribute the “final” draft Resolutions for review and comment.**

**Member Yoder moved to continue. Secretary Ladds seconded.**

**Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members John K Grosvenor and Wilbur E. Yoder. Chair David R. Prengaman was absent from this vote.**

#### **D. NEW BUSINESS**

**(1) Architecture: Concerning Licensure Document submitted by Matthew Arnold, Architect, Virginia**

**Matthew Arnold has been corresponding with the Member Boards and NCARB about the service in relation to the NCARB Intern Development Program (IDP) and the NCARB Architectural Registration Examination (ARE) process being too long. NCARB notified the Boards that it is misinformation and published a brochure explaining the facts. Since this was discussed at the Regional meetings, Chair Prengaman suggested that the Board review and discuss it.**

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**Member Grosvenor moved to continue to take the opportunity to read the document and hear from Chair Prengaman. Secretary Ladds seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members John K Grosvenor and Wilbur E. Yoder. Chair David R. Prengaman was absent from this vote.**

**Member Grosvenor indicated that he attended the NCARB presentation at Roger Williams University on the IDP and ARE process. He noted that the students were very involved in trying to understand the process. Member Grosvenor felt that if a person was not familiar with the process, it is very hard to follow. Member Yoder indicated that he attended the NCARB presentation at the Rhode Island School of Design (RISD) and did not feel that there was anything unusual and that the students did not seem to have questions.**

#### **E. National Council of Architectural Registration Boards (NCARB) Information and Updates**

**(1) Fast Facts – April 6, 2011**

**(2) Architectural Registration Examination (ARE) e-news**

**One of the Board's goals is to keep up with NCARB standards. Therefore, the Board reviewed and so noted.**

#### **F. APPLICATIONS**

##### **1. BLUE BOOKS (RECIPROCITY)**

**(A) Member Yoder moved to approve the following Blue Books as submitted with an expiration date of December 31, 2011. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members John K Grosvenor and Wilbur E. Yoder. Chair David R. Prengaman was absent from this vote.**

**(1) BLACK, Michael R. (4) FALKENSTEIN, Andrew L.**

**(2) BLAU, Heidi Lynn (5) ORBAN, Paul D.**

**(3) DACUMOS, Don (6) PORCARO, Louis A.**

## **2. BLUE BOOK(REINSTATEMENT)**

**(A) Member Grosvenor moved to conditionally approve the reinstatement of the Blue Book pending receipt of the required "Tax Affidavit" with an expiration date of December 31, 2011. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members John K Grosvenor and Wilbur E. Yoder. Chair David R. Prengaman was absent from this vote.**

**(1) O'Leary, William, #3644**

## **3. INITIAL REGISTRATION REQUESTS (GREEN BROOKS), INDIVIDUALS SEEKING INITIAL REGISTRATION AFTER COMPLETING THE REQUIRED EDUCATION, INTERN DEVELOPMENT PROGRAM (IDP) AND THE ARCHITECTURAL REGISTRATION EXAMINATION (ARE)**

**(A) Member Grosvenor moved to conditionally approve the Initial Registration for Eric N. Zuena as a result of completing and passing the ARE upon receipt of the sixty-dollar (\$60) Initial Registration fee and the "Tax Affidavit" indicating taxes are not owed to the State of Rhode Island for the Green Book as presented with an expiration date of December 31, 2011. Member Grosvenor seconded. Motion passed,**

**4-0, four (4) in favor and one (1) absent. Voting in favor were Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members John K Grosvenor and Wilbur E. Yoder. Chair David R. Prengaman was absent from this vote.**

**(1) ZUENA, Eric N.**

#### **4. CERTIFICATES OF AUTHORIZATION (COA) APPLICATIONS (See Attached List)**

**(A) Member Grosvenor moved to approve the applications for the Certificates of Authorization for the Sole Proprietorships for Meg Lyons, AIA and Andrea M. Torizzo as submitted. Member Yoder seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. . Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members John K Grosvenor and Wilbur E. Yoder. Chair David R. Prengaman was absent from this vote.**

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**(B) Kris Kemp, H3GM, is requesting a “Registration Interpretation Request.” Mr. Kemp is seeking an interpretation for the following scenario: for a general partnership whose partners are each professional corporations where the shareholders of such professional corporations are primarily architects and engineers, can such a general partnership obtain a Certificate of Authorization (COA)**

in Rhode Island?

**Member Grosvenor moved to continue. Without an update from Attorney DeQuattro, the Board cannot take action which is putting the Board in an uncomfortable position. The Board would like to discuss this with Attorney DeQuattro before a decision can be made. Secretary Ladds seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members John K Grosvenor and Wilbur E. Yoder. Chair David R. Prengaman was absent from this vote.**

**(C) Member Grosvenor moved to conditionally approve the applications for the Certificates of Authorization for the Corporations for Castles Design Group, P.C., EGA, P.C., Lehman Smith McLeish Architectural Services Inc., RKB Architects, Inc. and Streetsense Architecture, Inc. as submitted pending receipt of a “Certificate of Good Standing” issued by the Rhode Island Secretary of State’s Office. Member Yoder seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members John K Grosvenor and Wilbur E. Yoder. Chair David R. Prengaman was absent from this vote.**

**(D) Member Grosvenor moved to approve the Renewal Application package and check for the Certificate of Authorization for the Corporation for Mellowes + Paladino, Inc., #A-14,479. Member Yoder**

**seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members John K Grosvenor and Wilbur E. Yoder. Chair David R. Prengaman was absent from this vote.**

**(E) Member Grosvenor moved to conditionally approve the Name Change for the application for Certificate of Authorization for the Corporation for Gorman Richardson Lewis Architects, Inc. as submitted pending receipt of the “Certificate of Good Standing” issued by the Rhode Island Secretary of State’s Office. The former name was Gorman Richardson Architects, Inc. Member Yoder seconded. Motion passed, 3-0, three (3) in favor, one (1) recusal and one (1) absent. Voting in favor were Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members John K Grosvenor and Wilbur E. Yoder. Chair David R. Prengaman was absent from this vote.**

## **G. ADJOURNMENT**

**The next Board meeting is scheduled for Monday, May 9, 2011, at 1:00 p.m. at the DBR, The John O. Pastore Center, 1511 Pontiac Avenue, Conference Room 68-1, Cranston, RI 02920. Member Grosvenor moved to adjourn the meeting at 2:20 p.m. Member Yoder seconded. Voting in favor were Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members John K Grosvenor and Wilbur E. Yoder. Chair David R. Prengaman was absent from this vote.**

**Respectfully submitted,**

**Christian J. Ladds, AIA  
Secretary**

**CJL/dmb**

- **Posted on May 10, 2011 electronically on Secretary of State's Office website. Pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.**

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**CERTIFICATE OF AUTHORIZATION (COA) APPLICATIONS  
Board Meeting of APRIL 11, 2011**

**SOLE PROPRIETORSHIPS**

**MEG LYONS, AIA - 0 - APPROVED – 04/11/11**

**ANDREA M. TORIZZO - 0 - APPROVED – 04/11/11**

**PARTNERSHIP**

**KRIS KEMP REFER TO LEGAL COUNSEL FOR AN  
Board Interpretation Request INTERPRETATION AND BD HAS  
Partnership's Obligation to Obtain a COA CONCERNS AND WANT  
THEM TO BE**

**ABLE TO FOLLOW THE NORMAL PATH  
AND HAVE THE RESPONSIBILITY TO A  
REGISTERED INDIVIDUAL – 02/14/11  
HOLD FOR ATTORNEY DEQUATTRO'S  
RECOMMENDATION – 03/14/11  
CONTINUE FOR DISCUSSION WITH  
ATTORNEY DEQUATTRO – 04/11/11**

**CORPORATIONS**

**CASTLES DESIGN GROUP, P.C. \$100. APPROVED – 04/11/11**

**EGA, P.C. \$100. APPROVED – 04/11/11**

**GORMAN                      RICHARDSON                      LEWIS                      ARCHITECTS,**

**INC. \$50. MA APPROVED – 04/11/11**

**#A-14,275 - Name Change**

**From: Gorman Richardson Architects, Inc.**

**LEHMAN SMITH MCLEISH ARCHITECTURAL**

**SERVICES INC. \$100. APPROVED – 04/11/11**

**MELLOWES & PALADINO, INC. \$180. MA APPROVED PENDING  
RECEIPT**

**#A-14,479 – On-line Renewal Application OF RENEWAL  
APPLICATION PACKAGE,**

**(See Letter Attached.) RENEWAL AND LATE FEES – 01/10/11**

**CONTINUE FOR A RESPONSE – 02/14/11**

**Uncompleted Renewal Appl Pkg received with \$180 RETURN \$180  
CHECK FOR COMPLETION**

**COMPLETED RENEWAL APPL PKG REC'D OF THE PROPER  
RENEWAL APPLICATION**

**WITH \$180 - 04/04/11 PACKAGE – 03/14/11**

**APPROVED – 04/11/11**

**RKB ARCHITECTS, INC. \$100. APPROVED – 04/11/11**

**STREETSENSE ARCHITECTURE, INC. \$100. APPROVED – 04/11/11**

**04/11/11**

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