

MINUTES

BOARD OF EXAMINATION AND REGISTRATION OF ARCHITECTS

DATE: May 10, 2010

**PLACE: Department of Business Regulation (DBR)
1511 Pontiac Avenue, Bldg 68-1 Conference Room
Cranston, RI 02920**

MEMBERS PRESENT: Chair Wilbur E. Yoder, Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds

MEMBERS ABSENT: Member John K. Grosvenor

**OTHERS PRESENT: Richard W. Berstein, DBR Executive Counsel
Brian J. Riggs, DBR, Administrator, Financial Management
Dawne Broadfield, Board Executive**

CALLED TO ORDER: Chair Yoder called the meeting to order at 1:07 p.m.

to commence Board business.

Chair Yoder left at 2:30 p.m.

Vice-Chair Prengaman conducted the remainder of the meeting.

Attorney Berstein and Mr. Riggs left at 3:21 p.m.

MINUTES OF THE MEETING OF THE BOARD

(1) Secretary Feibelman moved to approve the open meeting minutes of April 12, 2010 as published. Mr. Ladds seconded. Motion passed, 3-0, three in favor, one (1) abstained and one (1) absent. Voting in favor were Chair Wilbur E. Yoder; Secretary Barbara Feibelman, and Member Christian J. Ladds. Vice-Chair David R. Prengaman abstained since he was not present at the last meeting. Member John K. Grosvenor was absent from this vote.

(2) Secretary Feibelman moved to approve and seal the executive session meeting minutes of the April 12, 2010 as published. Mr. Ladds seconded. Motion passed, 3-0, three in favor, one (1) abstained and one (1) absent. Voting in favor were Chair Wilbur E. Yoder; Secretary Barbara Feibelman, and Member Christian J. Ladds. Vice-Chair David R. Prengaman abstained since he was not present at the last meeting. Member John K. Grosvenor was absent from this vote.

EXECUTIVE SESSION

(1) Secretary Feibelman moved to convene into executive session at 1:10 p.m. pursuant to RI General Laws, §42-46-5 (a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Mr. Ladds seconded. Motion passed,

4-0, four in favor and one (1) absent. Voting in favor were Chair Wilbur E. Yoder; Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Member John K. Grosvenor was absent from this vote.

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(2) Secretary Feibelman moved to suspend executive session and to reconvene to an open meeting at 2:26 p.m. pursuant to R.I.G.L. §42-46-4. Mr. Ladds seconded. Motion passed, 4-0, four in favor and one (1) absent. Voting in favor were Chair Wilbur E. Yoder; Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Member John K. Grosvenor was absent from this vote.

(3) Secretary Feibelman moved to resume executive session and to reconvene to an open meeting at 3:03 p.m. pursuant to R.I.G.L. §42-46-4. Mr. Ladds seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

(4) Secretary Feibelman moved to adjourn from executive session and to reconvene to an open meeting at 3:25 p.m. pursuant to R.I.G.L. §42-46-4. Mr. Ladds seconded. Motion passed, 3-0, three in favor and

two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

(5) Secretary Feibelman moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Mr. Ladds seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

(6) Secretary Feibelman moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Votes were made to close Melissa Molnar Lawson, #3647, Renewal Application – Continuing Education Not Completed as required; Michael J. McKeon, #2859, Renewal Application – Continuing Education Not Completed as required; Jose J. Suarez, #3040, Renewal Application – Disciplinary Action Noted; (C2010-03.2) – John P. Caito Corp. (2010-2011 Yellow Book Listing) – Does not hold a Current Certificate of Authorization (COA); and Ralph Beckman, #1017, Requesting Emeritus Status. Mr. Ladds seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John

K. Grosvenor were absent from this vote.

(7) Secretary Feibelman moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Mr. Ladds seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

(8) In Executive Session closed matters, the vote was 4 to 0 to close three (3) investigative matters and the vote was 3 to 0 to close two (2) investigative matters. One (1) Board member was absent from two (2) investigative matters and one (1) Board member absent from all matters.

(9) In Executive Session pending matters, there are eight (8) pending matters, comprised of one (1) potential litigation-related matter, two (2) monitoring matters and five (5) investigative matters.

OLD BUSINESS

(1) Development of a Record Retention Schedule for the Division of

Design Professionals

Attorney Berstein told the Board that this is still a work in progress with the Rhode Island Secretary of State. Secretary Feibelman moved to continue. Mr. Ladds seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

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(2) Future Law Changes Governing “Architects”

- (2010-S-2476 and 2010-H-7693) Technical Amendments to RI General Laws Chap. 5-1**

Attorney Berstein updated the Board that this bill is on track for being sent to the full legislature with recommendation that it be approved. The Legislative Council office did not understand that Board Executive was the new National Council of Architectural Registration Boards (NCARB) name for the administrator and put Secretary back which refers to the Board member position. Attorney Berstein indicated that in order to comply with national standards the word

Secretary has to be removed and be replaced with Executive. The Legislative Council is going to amend the bill again to reflect the change. The bill is now back on track.

- **(2010-S-2464SubA and 2010-H-7691) Unregistered Activity – Division of Design Professionals Penalties.**

Attorney Berstein updated the Board that this bill would enable the Boards to penalize up to \$2,500 for unregistered activity. The House version has been amended to allow an exemption for DEM ISDS (Department of Environmental Management – Individual Septic Disposal Systems) certified people. DEM then withdrew their opposition based on the SubA submittal. The amended bill is now being submitted to the full House for approval recommendation. The Senate bill is not moving. Attorney Berstein suggested that a Board member contact a Senator to suggest that the bill move forward.

Secretary Feibelman moved to continue. Mr. Ladds seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

(3) Report of the Annual Spring 2010 Meeting with the Building Officials and the State Building Code Commissioner

The Annual Meeting scheduled with the State Building Code Commission on March 31, 2010 at 1:00 p.m. at the Department of Administration (DOA), One Capitol Hill, 2nd Floor, Conference Room A, Providence, RI 02908, in order for the Board to express the importance of architectural stamps and the requirement of the Certificate of Authorization (COA) for the firm was cancelled due to the declared State of Emergency caused by flooding. Mr. Ladds will follow up.

Secretary Feibelman moved to continue. Mr. Ladds seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

(4) 2009 Individual Renewal Applications.

• Continuing Education Reporting Forms” were sent to 45 Architects (approximately 2.5%)

Secretary Feibelman moved to continue. Mr. Ladds seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

(5) Review of “Form Letters” signed by the Board Secretary (Batch 8)

After review, Mr. Ladds moved to approve the following “Form Letter”: “Random Continuing Education Audit – Second Request” and “Random Continuing Education Audit –Submitted Documentation Approved.” Secretary Feibelman seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

(6) Retroactive Documentation of IDP (Intern Development Program) for NCARB (National Council of Architectural Registration Boards) – NCARB is asking for confirmation of requirement

The Board noted the comments in Mr. Morgan’s e-mail and based on the comments, Secretary Feibelman moved to close. Mr. Ladds seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

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(7) National Council of Architectural Registration Boards (NCARB) 2010 Annual Meeting and Conference

- Draft of the Resolutions to be Acted Upon**
- Candidates for Office**

Secretary Feibelman moved to ask Chair Yoder to vote on his conscience at the NCARB Annual Meeting, that the Board members study the Resolutions, comment on the candidates for office, report to Chair Yoder and to close. Mr. Ladds seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

(8) Report on the National Council of Architectural Registration Boards (NCARB) 2010 Joint Regional meeting in Boston MA

Secretary Feibelman noted the highlights of the meeting as follows:

- Effort on Visioning**
- The current Executive Vice President (EVP) is retiring. There is a distinction being made in the new job description defining the position more clearly between the volunteer and the staff responsibilities.**
- Discussion on one jurisdiction accepting the continuing education units (CEUs) of the resident state.**
- There was a deep concern that too low of a percentage of faculty at the architecture institutions are registered.**
- Intern Development Program (IDP) enrollment - not requiring the completion of a degree but just the enrollment in an accredited institution.**

BLUE BOOKS (RECIPROCITY)

(A) Mr. Ladds moved to approve the following Blue Books as submitted with an expiration date of December 31, 2011. Secretary Feibelman seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

(1) DECANDIA, Michael J. (3) SALTONSTALL, William W.

(2) MACNEIL, Fletcher (4) VAN NESS, Stephen W.

BLUE BOOKS (REINSTATEMENT)

(A) Mr. Ladds moved to approve the reinstatements of the Blue Books as presented with an expiration date of December 31, 2011. Secretary Feibelman seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

(1) AGRESTI, Mary-Ann, #3278 (3) ZYCHOWICZ, Jr., John

(2) KNOWLES, Jonathan R., #2667

GREEN BOOK (INITIAL REGISTRATION)

(A) Mr. Ladds moved to approve the Initial Registration of the Green

Book as presented with an expiration date of December 31, 2011. Secretary Feibelman seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

(1) ELLIS, Andrew Grant

CERTIFICATES OF AUTHORIZATION (COA) APPLICATIONS (See Attached Lists)

(A) Secretary Feibelman moved to approve the applications for the Certificates of Authorization for the Sole Proprietorships for Christopher Thomas Cote Architect; Jonathan Knowles, RA, Basil Lee and Gregory C. Sullivan, Architect as submitted. Mr. Ladds seconded. Motion passed, 3-0, three in favor and

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two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

(B) Secretary Feibelman moved to approve the applications for the Certificates of Authorization for the Limited Liability Companies for Architecture Royal, LLC; Lincoln Architects LLC; McGeorge

Architecture Interiors; and Menemsha Design LLC as submitted. Mr. Ladds seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

(C) Secretary Feibelman moved to approve the applications for the Certificates of Authorization for the Corporations for SDI Architects, P.C. and Sullivan Architectural Group as submitted. Mr. Ladds seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

(D) Secretary Feibelman moved to approve the Change in Responsible Control adding Chad Fowler and Peter Norris for the application for Certificate of Authorization for the Corporation for Integrated Design Architects, LLC, #ALLC7, as submitted. Mr. Ladds seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

(E) Secretary Feibelman moved to approve the Name Change for the application for Certificate of Authorization for the Limited Liability

Company for Isgenuity LLC, #ALLC39, as submitted. The former name was Martin Batt Architects, LLC. Mr. Ladds seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

(F) Secretary Feibelman moved to approve the Change in Responsible Control removing Thomas James Armstrong and adding Brent T. Heinzer for the application for Certificate of Authorization for the Corporation for B. Thomas Heinzer Associates, Inc., #A-14,454, as submitted. Mr. Ladds seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

(G) Secretary Feibelman moved to approve the Change in Business Structure and a Change in Responsible Control adding Timothy D. Mansfield for the application for Certificate of Authorization for the Corporation for Cambridge Seven Associates, Inc., #A-14,194, as submitted. Mr. Ladds seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

(H) Secretary Feibelman moved to approve the Name Change for the application for Certificate of Authorization for the Corporation for OMR Architects Inc., #A-14,178, as submitted. The former name was The Office of Michael Rosenfeld, Inc. Mr. Ladds seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

(I) Secretary Feibelman moved to approve the Change in Business Structure from five directors to four directors for the application for Certificate of Authorization for the Corporation for Sasaki Architects, Landscape Architects and PE, P.C., #A-14,498, as submitted. Mr. Ladds seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

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NEW BUSINESS

(1) Jeffrey Lykins, City of Providence, Question on the Use of

Electronic Seal and Signature.

Mr. Ladds moved to invite Mr. Lykins and a representative of the software company to attend the next Board meeting on June 14, 2010 at 1:15 p.m., since the Board's questions seemed to be related to the software process, and to inquire what the other states are allowing. Secretary Feibelman seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

(2) Election of Officers

Chair Yoder moved to elect David R. Prengaman, Chair; Barbara Feibelman, Vice-Chair; and Christian J. Ladds, Secretary. Mr. Ladds seconded. Motion passed, 4-0, four in favor and one (1) absent. Voting in favor were Chair Wilbur E. Yoder, Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Member John K. Grosvenor was absent from this vote.

ADJOURNMENT

Chair Yoder announced that the next meeting of the Board is scheduled for June 14, 2010 at 1:00 p.m. at the DBR, The John O. Pastore Center, 1511 Pontiac Avenue, Conference Room 68-1,

Cranston, RI 02920. Mr. Ladds moved to adjourn the meeting at 3:25 p.m. Secretary Feibelman seconded. Motion passed, 3-0, three in favor and two (2) absent. Voting in favor were Vice-Chair David R. Prengaman, Secretary Barbara Feibelman, and Member Christian J. Ladds. Chair Wilbur E. Yoder and Member John K. Grosvenor were absent from this vote.

Respectfully submitted,

Barbara Feibelman, AIA

Secretary

BF/dmb

- **Posted on June 15, 2010 electronically on Secretary of State's Office website. Pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.**

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C. O. A. APPLICATIONS

Board Meeting of MAY 10, 2010

SOLE PROPRIETORSHIPS

**CHRISTOPHER THOMAS COTE ARCHITECT - 0 - APPROVED –
05/10/10**

JONATHAN KNOWLES, RA - 0 - APPROVED – 05/10/10

BASIL LEE - 0 - APPROVED – 05/10/10

GREGORY C. SULLIVAN, ARCHITECT - 0 - APPROVED – 05/10/10

LIMITED LIABILITY COMPANY

ARCHITECTURE ROYAL, LLC - 0 - APPROVED – 05/10/10

INTEGRATED DESIGN ARCHITECTS, LLC - 0 - APPROVED – 05/10/10

ALLC7 – Change in Responsible Control

Adding: Chad Fowler and Peter Norris

ISGENUITY LLC \$50. APPROVED – 05/10/10

ALLC39 – Name Change

From: Martin Batt Architects, LLC

LINCOLN ARCHITECTS LLC \$100. APPROVED – 05/10/10

MCGEORGE ARCHITECTURE INTERIORS - 0 - APPROVED – 05/10/10

MENEMSHA DESIGN LLC - 0 - APPROVED – 05/10/10

CORPORATIONS

B. THOMAS HEINZER ASSOCIATES, INC. - 0 - APPROVED – 05/10/10

A-14,454 – Change in Responsible Control

From: Thomas James Armstrong

To: Brent T. Heinzer

CAMBRIDGE SEVEN ASSOCIATES, INC. - 0 – APPROVED – 05/10/10

A-14,194 – Change in Business Structure and

Responsible Control

Adding: Timothy D. Mansfield

OMR ARCHITECTS INC. \$50. APPROVED – 05/10/10

A-14,178 – Name Change

From: The Office of Michael Rosenfeld, Inc.

SASAKI ARCHITECTS, LANDSCAPE - 0 - APPROVED – 05/10/10

ARCHITECTS AND PE , P.C.

A-14,498 – Change in Business Structure

From: 5 Directors to 4 Directors

Nelson Scott Smith withdrew as a Director

SDI ARCHITECTS, P.C. - 0 - APPROVED – 05/10/10

SULLIVAN ARCHITECTURAL GROUP \$100. APPROVED – 05/10/10

05/10/10

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