

MINUTES

BOARD OF EXAMINATION AND REGISTRATION OF ARCHITECTS

DATE: March 8, 2010

**PLACE: Department of Business Regulation (DBR)
1511 Pontiac Avenue, Bldg 68-1 Conference Room
Cranston, RI 02920**

MEMBERS PRESENT: Chair Wilbur E. Yoder, Vice-Chair David R. Prengaman, and Secretary Barbara Feibelman

MEMBERS ABSENT: Members John K. Grosvenor and Christian J. Ladds

**OTHERS PRESENT: Richard W. Berstein, DBR Executive Counsel
Brian J. Riggs, DBR Department Budget Administrator
Dawne Broadfield, Board Executive**

**CALLED TO ORDER: Chair Yoder called the meeting to order at 1:01 p.m.
to commence Board business.**

MINUTES OF THE MEETING OF THE BOARD

(1) Vice-Chair Prengaman moved to approve the open meeting

minutes of February 8, 2010 as published. Secretary Feibelman seconded. The motion carried, three in favor. Voting in favor were Chair Wilbur E. Yoder; Vice-Chair David R. Prengaman, and Secretary Barbara Feibelman. Members John K. Grosvenor and Christian J. Ladds were absent from this vote.

(2) Vice-Chair Prengaman moved to approve and seal the executive session meeting minutes of the February 8, 2010 as published. Secretary Feibelman seconded. The motion carried, three in favor. Voting in favor were Chair Wilbur E. Yoder; Vice-Chair David R. Prengaman, and Secretary Barbara Feibelman. Members John K. Grosvenor and Christian J. Ladds were absent from this vote.

EXECUTIVE SESSION

(1) Vice-Chair Prengaman moved to convene into executive session at 1:03 p.m. pursuant to RI General Laws, §42-46-5 (a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Secretary Feibelman seconded. The motion carried, three in favor. Voting in favor were Chair Wilbur E. Yoder; Vice-Chair David R. Prengaman, and Secretary Barbara Feibelman. Members John K. Grosvenor and Christian J. Ladds were absent from this vote.

(2) Vice-Chair Prengaman moved to adjourn from executive session

and to reconvene to an open meeting at 2:07 p.m. pursuant to R.I.G.L. §42-46-4. Secretary Feibelman seconded. The motion carried, three in favor. Voting in favor were Chair Wilbur E. Yoder; Vice-Chair David R. Prengaman, and Secretary Barbara Feibelman. Members John K. Grosvenor and Christian J. Ladds were absent from this vote.

03/08/10, Page 1 of 4

(3) Vice-Chair Prengaman moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Secretary Feibelman seconded. Votes were made to close the development of a streamline procedure in monitoring the listings under the “Architects” category including the development of an “automatic form letter” that will be sent to the firms listed that do not hold a current registration and certificate of authorization, and to close C2009-09.4 – Hogan/Macaulay Architects. The motion carried, three in favor. Voting in favor were Chair Wilbur E. Yoder; Vice-Chair David R. Prengaman, and Secretary Barbara Feibelman. Members John K. Grosvenor and Christian J. Ladds were absent from this vote.

(4) Vice-Chair Prengaman moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Secretary Feibelman seconded. The motion carried,

three in favor. Voting in favor were Chair Wilbur E. Yoder; Vice-Chair David R. Prengaman, and Secretary Barbara Feibelman. Members John K. Grosvenor and Christian J. Ladds were absent from this vote.

OLD BUSINESS

(1) Record Retention Schedule

The “draft” Design Professionals record retention schedule is work in progress. There is no update at this time. Vice-Chair Prengaman moved to continue. Secretary Feibelman seconded. The motion carried, three in favor. Voting in favor were Chair Wilbur E. Yoder; Vice-Chair David R. Prengaman, and Secretary Barbara Feibelman. Members John K. Grosvenor and Christian J. Ladds were absent from this vote.

(2) Future Law Changes Governing “Architects”

- (2010-H-7546) Technical Amendments to RI General Laws Cahp. 5-1 – “Position Statement” Requested.**

Attorney Berstein told the Board that he is not anticipating any issues with this bill, since the bill is housekeeping in order to keep the regulation of architects up-to-date. The Board designated Chair Yoder to testify when the bill is scheduled to be heard.

• **(2010-S-2464) Unregistered Activity – Division of Design Professionals – “Position Statement” will be submitted on behalf of the four (4) Boards (Architects, Landscape Architects, Prof. Engineers and Prof. Land Surveyors)**

Attorney Berstein told the Board that he submitted for introduction a General Law bill that would enable the Board to impose fines for unregistered activity. In doing so, a second Public Law bill was introduced that would amend the Public Laws for the same purpose. The Public Laws created the Division of Design Professionals within DBR. Attorney Berstein told the Board that he was not sure which bill will be heard.

Secretary Feibelman moved to send a letter to Cynthia Gerlach, AIA, President of the American Institute of Architects/RI Chapter (AIA/ri), to inform her that the Division of Design Professionals has introduced bill #2010-H-2464, which would impose fines for unregistered activity, to request the support of the local and national AIA, to request the appearance of both a local and national representative when the bill is heard, and to copy Mark Wills, National AIA, who is conducting a countrywide survey of what the States are doing about unregistered activity. Vice-Chair Prengaman seconded. The motion carried, three in favor. Voting in favor were Chair Wilbur E. Yoder; Vice-Chair David R. Prengaman, and Secretary Barbara Feibelman. Members John K. Grosvenor and Christian J. Ladds were absent from this vote.

(3) Annual Meeting with the Building Officials and the State Building Code Commissioner

- **Plan for Spring 2010 Meeting.**

The Annual Meeting has been scheduled before the State Building Code Commission on March 31, 2010 at 1:00 p.m. at the Department of Administration (DOA), One Capitol Hill, 2nd Floor, Conference Room A, Providence, RI 02908, in order for the Board to express the importance of architectural stamps and the requirement of the Certificate of Authorization (COA) for the firm. Mr. Ladds was working on confirming this date and was not present at this meeting to confirm. Mrs. Broadfield will send Mr. Ladds an email reminder asking for confirmation and will coordinate who will be attending.

03/08/10, Page 2 of 4

(4) 2009 Individual Renewal Applications.

- **Continuing Education Reporting Forms” were sent to 45 Architects (approximately 2.5%)**
- **“Lapsed Letters” were sent to the 281 individuals who did not renew.**

Secretary Feibelman moved to continue this item, awaiting update. Vice-Chair Prengaman seconded. The motion carried, three in favor. Voting in favor were Chair Wilbur E. Yoder; Vice-Chair David R. Prengaman, and Secretary Barbara Feibelman. Members John K. Grosvenor and Christian J. Ladds were absent from this vote.

(5) Review of “Form Letters” signed by the Board Secretary (Batch 6)

The Board reviewed the following “Form Letters”: “Intend Not to Renew – Return Stamp” and “COA Approve – Change in Business Structure.” Vice-Chair Prengaman moved to approve. Secretary Feibelman seconded. The motion carried, three in favor. Voting in favor were Chair Wilbur E. Yoder; Vice-Chair David R. Prengaman, and Secretary Barbara Feibelman. Members John K. Grosvenor and Christian J. Ladds were absent from this vote.

BLUE BOOKS (RECIPROCITY)

(A) Vice-Chair Prengaman moved to approve the following Blue Books as submitted with an expiration date of December 31, 2011. Secretary Feibelman seconded. The motion carried, three in favor. Voting in favor were Chair Wilbur E. Yoder; Vice-Chair David R. Prengaman, and Secretary Barbara Feibelman. Members John K. Grosvenor and Christian J. Ladds were absent from this vote.

(1) CHARNEY, ROBERT (3) WEINER, JEFF

(2) FLAVIN, COLIN

(B) James Arthur Sampey, #3712

Based on the Board’s previous decision that Mr. Sampey notifies the Board of projects in RI, Vice-Chair Prengaman moved to accept Mr. Sampey’s notification of a project that he will be working on involving

renovation of an existing building at Parmatech-Proform Company for Parmatech-Proform Corp., Division of ATW Companies, 825 Waterman Avenue, East Providence, RI. Secretary Feibelman seconded. The motion carried, three in favor. Voting in favor were Chair Wilbur E. Yoder; Vice-Chair David R. Prengaman, and Secretary Barbara Feibelman. Members John K. Grosvenor and Christian J. Ladds were absent from this vote.

BLUE BOOK (REINSTATEMENT)

(A) Vice-Chair Prengaman moved to approve the reinstatement of the Blue Book as presented with an expiration date of December 31, 2011. Secretary Feibelman seconded. The motion carried, three in favor. Voting in favor were Chair Wilbur E. Yoder; Vice-Chair David R. Prengaman, and Secretary Barbara Feibelman. Members John K. Grosvenor and Christian J. Ladds were absent from this vote.

(1) GREGG, GLEN H., #1248

CERTIFICATES OF AUTHORIZATION (COA) APPLICATIONS (See Attached List)

The Certificate of Authorization (COA) applications were assigned to Member Grosvenor for review and recommendation at this meeting. Since he was not present at this meeting, the COA applications have been continued to the next regularly scheduled meeting.

NEW BUSINESS

(1) National Council of Architectural Registrations Boards (NCARB) 2010 Joint Regional Meeting in Boston, MA

The Spring 2010 State Report was prepared and submitted to Rob Meyer, Secretary/Treasurer, Region I. Secretary Feibelman will give the report at the meeting.

03/08/10, Page 3 of 4

ADJOURNMENT

Chair Yoder announced that the next meeting of the Board is scheduled for April 12, 2010 at 1:00 p.m. at the DBR, The John O. Pastore Center, 1511 Pontiac Avenue, Conference Room 68-1, Cranston, RI 02920. Secretary Feibelman moved to adjourn the meeting at 2:30 p.m. Vice-Chair Prengaman seconded. The motion carried, three in favor. Voting in favor were Chair Wilbur E. Yoder; Vice-Chair David R. Prengaman, and Secretary Barbara Feibelman. Members John K. Grosvenor and Christian J. Ladds were absent from this vote.

Respectfully submitted,

Barbara Feibelman, AIA

Secretary

BF/dmb

- **Posted on April 13, 2010, electronically on Secretary of State's Office website. Pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.**