

# **MINUTES**

## **ARCHITECTS COMMITTEE OF THE UNIFIED BOARD OF THE DIVISION OF DESIGN PROFESSIONALS WITHIN THE DEPARTMENT OF BUSINESS REGULATION (DBR)**

**DATE: April 16, 2008**

**PLACE: Department of Administration  
One Capitol Hill, Conference Room C  
Providence, RI 02908**

**MEMBERS PRESENT: Dana A. Newbrook, Wilbur E. Yoder, James R. Carlson, Joseph A. Cirillo and Barbara Feibelman**

**MEMBERS ABSENT: None**

**OTHERS PRESENT: Richard W. Berstein, DBR Executive Counsel  
Dawne Broadfield, Committee Executive**

**CALLED TO ORDER: Chair Newbrook called the meeting to order at 8:30 a.m. to commence Committee business.**

**ACCEPTANCE OF THE MEETING MINUTES**

- **The Unified Board of Design Professionals Division accepted this Committee's March 19, 2008 minutes at its March 26, 2008 meeting**

## **EXECUTIVE SESSION**

**(1) Ms. Feibelman moved to convene into executive session at 8:35 a.m. pursuant to RI General Laws, §42-46-5 (a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Vice-Chair Yoder seconded. Motion approved.**

**(2) Ms. Feibelman moved to adjourn from executive session and to reconvene to an open meeting at 9:21 a.m. pursuant to R.I.G.L. §42-46-4. Vice-Chair Yoder seconded. Motion approved.**

**(3) Ms. Feibelman moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Vice-Chair Yoder seconded. No votes were recorded at this time. Motion approved.**

**(4) Ms. Feibelman moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Vice-Chair Yoder seconded. Motion approved.**

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**OLD BUSINESS**

**(1) Discussion on Proposed Amendments to the “Rules and Regulations” to include the new “Division of Design Professionals” within the Department of Business Regulation (DBR) per Chapter 73, Article 3, Section 13(a), of the Public Laws of 2007.**

**Ms. Feibelman moved to continue. Secretary Carlson seconded. Motion approved.**

**(2) Sanderson Association Medical Facility in Smithfield, RI – Review of David W. Fish agreement.**

**Secretary Carlson is the investigator.**

**Per the final “Settlement Agreement”, a report is due from Mr. Fish on March 26, 2008. The report has been received.**

**Secretary Carlson moved to accept the report, to notify Mr. Fish of the**

acceptance and to notify him when his next report is due. Vice-Chair Yoder seconded. Motion approved.

#### **BLUE BOOKS (RECIPROCITY)**

**(A) Secretary Carlson moved to approve the following Blue Books as submitted with an expiration date of December 31, 2009. Vice-Chair Yoder seconded. Motion approved.**

**(1) ANDERSON, Dana (5) MORPURGO, Augusto A.**

**(2) BARTHELMESS, R. Kris (6) RODRIGUEZ, Susan T.**

**(3) COX, William E. (7) TURPIN, Anthony J.**

**(4) LORCH, Stanley**

**(B) Barthelmess, R. Kriss**

**Based on an email received from Mr. Barthelmess indicating that he experienced long delays in the National Council of Architectural Registration Boards (NCARB) processing his transmittal for reciprocal registration in Rhode Island, Mrs. Broadfield notified this Committee that she forwarded his email to Doug Morgan, Director of Records, NCARB.**

**Secretary Carlson moved to send a letter under Chair Newbrook's signature to Douglas K. Engebretson, President at the National Council of Architectural Registration Boards (NCARB) with copies to Gordon E. Mills, FAIA, 1st Vice President/ President-Elect, Lenore M.**

**Lucey, FAIA, Executive Vice President, and Douglas J. Morgan, Director of Records, indicating that Rhode Island is aware of its constituents experiencing issues with the Intern Development Program (IDP) and Blue Book (Reciprocal Transmittals) that leads this Committee to believe that processing is still not being done in a timely fashion and that this Committee hopes that NCARB continues to direct their efforts to improvement of those functions. Vice-Chair Yoder seconded. Motion approved.**

**GREEN BOOKS (APPROVAL TO TAKE ARCHITECTURAL REGISTRATION EXAM)**

**(A) Secretary Carlson moved to approve the following Green Books as submitted. Ms. Feibelman seconded. Motion approved.**

**(1) BAMRICK, Kyle (3) MANIOTES, eVANTHIA**

**(2) COTE, Christopher**

**CERTIFICATES OF AUTHORIZATION APPLICATIONS (See Attached List)**

**(A) Vice-Chair Yoder moved to approve the applications for the Certificate of Authorization for the Sole Proprietorship for Joel C. Torielli as submitted. Secretary Carlson seconded. Motion approved.**

**(B) Vice-Chair Yoder moved to approve the application for Certificate of Authorization for the Limited Liability Company (LLC) for HGA Architects and Engineers LLC as submitted. Secretary Carlson seconded. Motion approved.**

**(C) Vice-Chair Yoder moved to approve the Amended Change in Responsible Control deleting Arthur Boice and adding Shad Vermeesch for the application for Certificate of Authorization for the Corporation for BRR Architectue, Inc., #A-14,050 as submitted. Mr. Cirillo seconded. Motion approved.**

**(D) Vice-Chair Yoder moved to approve the Name Change for the application for Certificate of Authorization for the Corporation for Dooling Woodbrier Architects, Inc. as submitted. The former name was Woodbrier Associates, Inc. Mr. Cirillo seconded. Motion approved.**

**(E) Vice-Chair Yoder moved to approve the applications for Certificates of Authorization for the Corporations for AFA Architecture P.C.; KSQ Architects, PC; Sera Architects, Inc.; and Wooding Design, Ltd. as submitted. Mr. Cirillo seconded. Motion approved.**

**(F) Vice-Chair Yoder moved to accept the Withdrawals of the applications for Certificate of Authorizations for the Corporation of Dooling + Company Architects, Inc. and for the Limited Liability**

**Company of Wooding Design, LLC. Mr. Cirillo seconded. Motion approved.**

**(G) Grieves, Worrall, Wright & O'Hatnick, Inc.**

**Greives, Worrall, Wright & O'Hatnick, Inc. questioned whether or not a Certificate of Authorization to practice architecture in the State of Rhode Island is required for a federal project for the National Park Service. Mr. Cirillo will contact David Bibb, Deputy Director of GSA, for an answer to this question.**

**Ms. Feibelman moved to send a letter to Grieves, Worrall, Wright & O'Hatnick, Inc. stating that it is the understanding of this Committee that in order to practice architecture within the State of Rhode Island, one must have a Certificate of Authorization, that this Committee is pursuing this issue at the federal level but it would be prudent for Grieves, Worrall, Wright & O'Hatnick, Inc. to proceed to obtain the required Certificate of Authorization. Secretary Carlson seconded. Motion approved.**

## **NEW BUSINESS**

**(1) Review of Architect Renewal Applications for Compliance of the Continuing Education Audit for the following:**

- Herman Hassinger, #903**

**Secretary Carlson moved to approve Mr. Hassinger's continuing**

education and renew his registration. Ms. Feibelman seconded. Motion approved.

- **William Karst #2309**

Secretary Carlson moved to approve Mr. Karst's continuing education and renew his registration. Ms. Feibelman seconded. Motion approved.

- **Robert S. Morris, #1184**

Secretary Carlson moved to approve Mr. Morris's continuing education and renew his registration. Ms. Feibelman seconded. Motion approved.

- **Timothy P. Washburn, #2040**

Secretary Carlson moved to deny Mr. Washburn's continuing education, to send a letter to him granting him a ninety (90) day extension to obtain the required health, safety and welfare (HSW) hours and to advise him to ascertain with the provider whether the obtained courses could be HSW but the certificates do not indicate HSW. Mr. Washburn submitted twenty-five (25) hours of continuing education with none in HSW, of which sixteen (16) hours must be in HSW. Ms. Feibelman seconded. Motion approved.

## **(2) Requesting Emeritus Status**

- **James Watterson, #1350**

Secretary Carlson moved to approve emeritus status for Mr. Watterson. Mr. Yoder seconded. Motion approved.

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## **(3) Continuing Education**

• **Raymond J. Wisniewski, #1170**

**Secretary Carlson moved to send a letter to Mr. Wisniewski indicating that if he wants to maintain his architectural registration in Rhode Island that by the next expiration of December 31, 2009, Mr. Wisniewski must have obtained the required twenty-four (24) continuing education hours of which sixteen (16) hours must be in health, safety and welfare (HSW) and offer places to obtain the continuing education or advise him to request emeritus status. Ms. Feibelman seconded. Motion approved.**

**(4) Ms. Feibelman moved to amend the agenda to add a question that was received by this Committee as to the procedure in the event that the Architect of Record either dies or is incapacitated for a length of time as to how a project already started by the architect and submitted to a building department can be taken over by another architect licensed in Rhode Island. Secretary Carlson seconded. Motion approved.**

**Secretary Carlson moved to send a letter to Marisa Busch at Tricarico Architecture and Design indicating that that there is no published generic guideline, however this Committee believes that their law requires that if the documents have not been stamped, a new Architect of Record is required and that Architect must sufficiently act so that he/she is not plan stamping, and in the case where drawings have been completed and are stamped, that the Architect is responsible only for those changes made by him/her to the**

documents for the project.. Vice-Chair Yoder seconded. Motion approved.

**(5) Secretary Carlson moved to amend the agenda to add an agenda item regarding the Architectural Registration Examination (ARE) conversion from 3.1 to 4.0. Ms. Feibelman seconded. Motion approved.**

**Ms. Feibelman moved to have Mrs. Broadfield notify only those Rhode Island candidates, who have not taken and passed a section of the ARE to date, of the scheduling of the ARE during the time frame during the conversion from 3.1 to 4.0. Secretary Carlson seconded. Motion approved.**

**(6) Ms. Feibelman moved to amend the agenda to add a report of the Unified Board. Secretary Carlson seconded. Motion approved.**

**• Secretary Carlson stated that the letter to be sent to the Building Officials, Rhode Island Interlocal Risk Management Trust and the Independent Insurance Agents of Rhode Island was discussed.**

**• A “Draft Copy Subject To Approval” of the Unified Board meeting minutes will be distributed to this Committee monthly and this item will be added to the agenda as a reoccurring item.**

**• Chair Bernardo stated that their goal is to get their five members back and it was discussed to write their Congressman.**

**• A bill was introduced by the Landscape Architects in the House. The explanation is erroneous. Attorney Berstein indicated that the**

**explanation is meaningless and that the explanations are never correct. Attorney Bernstein stated that a companion bill must be introduced in the Senate as soon as possible, as it is late in the session. If this is not done, the chance of this bill passing is very difficult. Mr. Cirillo will contact a Senator and will rewrite the explanation by deleting the first four (4) sentences.**

## **ADJOURNMENT**

**Chair Newbrook informed the Committee that the next Committee meeting is scheduled for May 21, 2008 at 8:30 a.m. at One Capitol Hill, Conference Room C, Providence, RI 02908. Secretary Carlson moved to adjourn the meeting at 10:26 a.m. Vice-Chair Yoder seconded. Motion approved.**

**Respectfully submitted,**

**James R. Carlson, NCARB, AIA  
Secretary**

**JRC/dmb**

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**C. O. A. APPLICATIONS**

**Board Meeting of APRIL 16, 2008**

## **SOLES**

**JOEL C. TORIELLI - 0 - APPROVED – 04/16/08**

## **PARTNERSHIP**

## **LIMITED LIABILITY COMPANIES**

**HGA ARCHITECTS AND ENGINEERS, LLC \$100. APPROVED –  
04/16/08**

## **CORPORATIONS**

**AFA ARCHITECTURE P.C. - 0 - APPROVED – 04/16/08**

**BRR ARCHITECTURE, INC. APPROVED – 04/16/08**

**A-14,050 – Removal of “Arthur Boice” and Adding  
“Shad Vermeesch” as a Director**

**DOOLING WOODBRIER ARCHITECTS, INC. \$50 APPROVED –  
04/16/08**

**A-14,090 – Name Change from:  
Woodbrier Associates, Inc.**

**KSQ ARCHITECTS, PC \$100. APPROVED – 04/16/08**

**SERA ARCHITECTS, INC. \$100. APPROVED – 04/16/08**

**WOODING DESIGN, LTD. \$100. APPROVED – 04/16/08**

**Approved 02/27/08 as Wooding Design LLC**

**Sec. of State Good Standing rec'd as Wooding Design, Ltd.**

**Now applying as a Corporation instead of LLC**

**DENIED**

**WITHDRAWAL**

**DOOLING + COMPANY ARCHITECTS, INC. APPROVED – 04/16/08**

**A-14,090 – Merged with**

**Woodbrier Associates, Inc. (See Above)**

**QUESTION**

**GRIEVES, WORRALL, WRIGHT & LETTER BEING SENT –  
PURSUING QUESTION AT**

**O’HATNICK, INC. FEDERAL LEVEL – ADVISING TO PROCEED TO  
11/21/07 – APPROVED BY THE BD OBTAIN THE REQUIRED COA –  
04/16/08**

**Question on Whether or not Registration is Needed**

**Project is a Federal Job.**

**04/16/08**

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