

**BOARD OF EXAMINATION AND REGISTRATION OF ARCHITECTS
MINUTES OF MEETING OF THE BOARD**

DATE: February 21, 2007

**PLACE: Department of Administration
One Capitol Hill, Conference Room B
Providence, RI 02908**

MEMBERS PRESENT: Dana M. Newbrook, Wilbur E. Yoder, and Joseph A. Cirillo Barbara Feibelman came in at 4:10 p.m.

OTHERS PRESENT: Adam J. Sholes, Special Assistant Attorney General

**Peter N. Dennehy, Deputy Chief Legal Counsel, Dept. of Admin.
Dawne Broadfield, Board Executive**

CALLED TO ORDER: Chair Newbrook called the meeting to order at 3:33 pm. to commence Board business.

MINUTES OF THE MEETING OF THE BOARD

(1) Mr. Cirillo moved to approve the open meeting minutes of January 17, 2007 as published. Vice Chair Yoder seconded. Motion approved by all members present.

(2) Mr. Cirillo moved to approve and seal the executive session

meeting minutes of the January 17, 2007 as published. Vice Chair Yoder seconded. Motion approved by all members present.

EXECUTIVE SESSION

(1) Vice-Chair Yoder moved to convene into executive session at 3:40 p.m. pursuant to RI General Laws, § 42-46-5 (a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and § 42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Mr. Cirillo seconded. Motion approved by all members present.

(2) Mr. Cirillo moved to adjourn from executive session and to reconvene to an open meeting at 3:54 p.m. pursuant to R.I.G.L. §42-46-4. Vice-Chair Yoder seconded. Motion approved by all members present.

(3) Mr. Cirillo moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Vice-Chair Yoder seconded. Motion approved by all members present.

(4) Mr. Cirillo moved to record the votes taken in executive session in accordance with Rhode Island General Law §42-46-4 as follows. Vice-Chair Yoder seconded. Motion approved by all members present to close KWF Architecture, John W. French, #1731, and

Thongkhoun Pathana.

(5) Mr. Cirillo moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Vice-Chair Yoder seconded. Motion approved by all members present.

OLD BUSINESS

(1) Amendments to the “Rules of the Board”

Mr. Cirillo moved to approve the “Rules of the Board” as proposed. Vice-Chair Yoder seconded. Motion approved.

02/21/07, Page 1 of 7

Mr. Cirillo moved to proceed with the rule making process and to instruct Attorney Dennehy to take whatever action is necessary to do so. Vice-Chair Yoder seconded. Motion approved.

The Board will send a copy of the proposed “Rules of the Board” to Daniel A. Taylor, Legal Counsel, National Council of Architectural Registration Boards (NCARB) indicating that the Board met, approved their “Rules of the Board” and is now beginning the process of formally adopting the “Rules of the Board”. The Board is asking that

Mr. Taylor review the “Rules of the Board” in his capacity as legal counsel to NCARB. The Board is also sending a copy of the proposed “Rules of the Board” to the Rhode Island American Institute of Architects (AIA) Chapter.

(2) “Tech Note” – Meeting to be scheduled with Daniel L. Beardsley, Jr., Executive Director, League of Cities and Towns, Daniel R. DeDentro, State Building Code Commissioner and the Board.

Mr. Cirillo reported to the Board that he discussed this meeting with Mr. John P. Leyden, CBO, State Building Code Commissioner. Mr. Daniel L. Beardsley, Jr., Executive Director, League of Cities and Towns, and Mr. Leyden are working together to select a contact Building Official for this meeting. When a date is chosen, Mr. Cirillo will notify the Board of that specific date. Therefore, this matter has been continued.

(3) Discussion on “disaster” – what would happen to the Board’s records, paper and computer, if the building burns?

(A) Last month, Secretary Carlson reviewed the three-ring binder put together by the Board containing all of the information needed in case of an emergency disaster. Secretary Carlson made his comments and then gave it to Mr. Cirillo for his review. Mr. Cirillo reviewed the three-ring binder and agreed with Secretary Carlson’s comments. Mr. Cirillo suggested that every member of the Board

receive a copy of the three-ring binder, since it is an extensive file and a great resource. Vice-Chair Yoder will next review the three-ring binder for his comments.

(B) The Board has completed a “Business Continuity Plan Questionnaire” from the State Division of Information Technology (DoIT) and also interviewed with the consulting team for this project, LBL Technology Partners. This consulting team is in the process of developing a “Business Continuity Plan” for the Department of Administration (DOA) where the Boards are housed.

(4) Update on the Spring 2007 New England Conference of Architectural Registration Boards (NECARB) Conference for Regions 1 and 5 to be held in Newport, RI.

Chair Newbrook gave an update of the planning of the Spring 2007 NECARB Conference being held on March 29 – April 1, 2007 in Newport, RI.

Registration:

Chair Newbrook told the Board that the registration forms were emailed to all members. Registration forms need to be submitted by February 22, 2007. All members will be attending.

Programs:

Secretary Carlson is working with NECARB to schedule a Speaker for the Disaster program on Friday afternoon. The two people that were

asked to speak have refused.

(5) Review wording on the “Certificate of Authorization” Application.

After reviewing the “Certificate of Authorization” Sole Proprietorship Application, the following changes were made.

(A) “Fee Waived If No Employees” has been changed to read as indicated in the Rhode Island General Laws as follows: “This fee shall be waived if the firm consists of only one person who is the registered architect.”

(B) Under Part I, the first sentence will read as follows: “List all Rhode Island Licensed Architects in responsible control who act on behalf of the Sole Proprietorship. INCLUDE the Sole Proprietor.

02/21/07, Page 2 of 7

(C) Under Part I, the ending of the sentence will be changed to delete “for which I am licensed” and replaced with “of architecture in Rhode Island.”

(D) Under Part I, second column, under “Identify Title” replace “owner” with “Sole Proprietor” in bold and capital letters.

(E) Under Part II, in question #1, replace “self” with “sole proprietor”. In Questions #2 and #3, add after you (sole proprietor) in parentheses.

(F) Under Part III, the word “owner” replace with “sole proprietor” and delete “of the sole proprietorship”.

BLUE BOOKS (RECIPROCITY)

(A) Vice-Chair Yoder moved to approve the following Blue Books as submitted with an expiration date of December 31, 2007. Ms. Feibelman seconded. Motion approved by all members present.

- (1) AUSTIN, Jonathan (9) KINNINGER, William A.**
- (2) BRYANT, Christopher W. (10) MEADERS, Robert E.**
- (3) COCHRAN, Jr., John R. (11) MILLER, Murray J.**
- (4) DUANY, Andres (12) MITCHELL, Robert D.**
- (5) FEYL, Kenneth R. (13) NELSON, Eric**
- (6) GEHR, Robert J. (14) ROUSH, Kurt Alexander**
- (7) HOPKINS, William Kenneth (15) SHAHIN, Davood**
- (8) JOHNSON, Brian Robert (16) SPAULDING, Mark A.**

BLUE BOOK (REINSTATEMENT)

(A) Vice-Chair Yoder moved to approve the reinstatement of the Blue Book as presented with an expiration date of December 31, 2007. Ms. Feibelman seconded. Motion approved by all members present.

- (1) MARSH, Dan Herbert, #1914**

GREEN BOOKS (APPROVAL TO TAKE ARCHITECTURAL

REGISTRATION EXAM)

(A) Vice-Chair Yoder moved to approve the following Green Books as submitted. Ms. Feibelman seconded. Motion approved by all members present.

(1) PAVLIK, Robert

CERTIFICATES OF AUTHORIZATION APPLICATIONS (See Attached List)

(A) Mr. Cirillo moved to approve the applications for Certificates of Authorization for the Sole Proprietorships for Roy S. Brown Architects; J. W. French Associates; Peter J. Helmes, AIA; Dante F. Marinaro and 3di Architecture as submitted. Vice-Chair Yoder seconded. Motion approved by all members present.

(B) Mr. Cirillo moved to approve the applications for Certificates of Authorization for the Corporations for Bergmeyer Architectural Prof. Corp.; Lehmann Mehler Hirst Thornton Associates; Ted Moudis Associates, Inc.; Neshamkin French Architects, Inc., and Tully International, Inc. as submitted. Vice-Chair Yoder seconded. Motion approved by all members present.

(C) Mr. Cirillo moved to approve the Name Change application for Certificate of Authorization for the Corporation for Architectura Co., Inc. as submitted. The former name was Architectura, Inc. Vice-Chair Yoder seconded. Motion approved by all members present.

(D) Mr. Cirillo moved to approve the Name Change application for Certificate of Authorization for the Corporation for Black, Corley, Owens + Hughes, P.A. as submitted. The former name was Black, Corley, Owens, P.A. Vice-Chair Yoder seconded. Motion approved by all members present.

02/21/07, Page 3 of 7

(E) Mr. Cirillo moved to approve the Name Change application for Certificate of Authorization for the Corporation for KlingStubbins, Inc. as submitted. The former name was The Kling-Lindquist Partnership, Inc. Vice-Chair Yoder seconded. Motion approved by all members present.

(F) Mr. Cirillo moved to approve the Name Change application for Certificate of Authorization for the Corporation for Workley Architects, Inc. as submitted. The former name was KW Architects, Inc. Vice-Chair Yoder seconded. Motion approved by all members present.

(G) Mr. Cirillo moved to approve the applications for Certificates of Authorization for the Limited Liability Companies for Althouse, Jaffe & Associates, LLC and Edgewater Architects, LLC as submitted. Vice-Chair Yoder seconded. Motion approved by all members present.

(H) Mr. Cirillo moved to approve the Change in Responsible Charge

application for the Certificate of Authorization for the Limited Liability Company for The CFP Group, LLC as submitted. Vice-Chair Yoder seconded. Motion approved by all members present.

(I) Mr. Cirillo moved to approve the application for Certificate of Authorization for the Limited Liability Partnership for Rauhaus Freedenfeld & Associates as submitted. Vice-Chair Yoder seconded. Motion approved by all members present.

(J) Mr. Cirillo moved to approve the renewal applications for Certificates of Authorization for the Corporations for Cederquist Rodriguez Ripley, PC; Cole + Russell Architects, Inc.; CUH2A Inc. Architecture; Goody, Clancy & Associates, Inc.; Interior Architect, P.C.; JCJ Architecture, Inc.; and Tricarico Architecture and Design PC. Vice-Chair Yoder seconded. Motion approved by all members present.

(K) Mr. Cirillo moved to approve the renewal application for Certificate of Authorization for the Limited Liability Company for Fletcher Thompson Architecture Engineering LLC. Vice-Chair Yoder seconded. Motion approved by all members present.

(L) Mr. Cirillo moved to approve the renewal application for Certificate of Authorization for the Limited Liability Partnership for Robert A. M. Stern Architects, LLP Vice-Chair Yoder seconded. Motion approved by all members present.

(M) Mr. Cirillo moved to deny the renewal application for Certificate of Authorization for the Corporation, #A-14,043, PDA Incorporated, indicating that the Board's interpretation is that the business structure is two-thirds (2/3rds) of the combined Directors and Officers and not separate. Vice-Chair Yoder seconded. Motion approved by all members present.

NEW BUSINESS

(1) Personnel Reductions Fiscal Year (FY) 2008 for the Boards for Design Professionals

Ms. Beverly Najarian, Director, Department of Administration, requested that the Boards for Design Professionals (the "Boards") reduce their base payroll in FY 2008 by \$2,706. Mrs. Lois Marshall responded to Ms. Najarian on behalf of the Boards and provided a copy of the response to the Board. The Boards asked for an exemption to this reduction since there are no opportunities to achieve this savings through keeping positions vacant or retirement, since the Boards only consist of four FTE positions servicing four Boards. The Boards will now wait for Ms. Najarian's response. Attorney Dennehy did not participate in this discussion.

(2) Americans with Disabilities Act (ADA)

There is an ADA Workshop on Thursday, March 22, 2007 at 4:15 at the Rhode Island School of Design, Room 106, Bayard Ewing Building.

02/21/07, Page 4 of 7

(3) Commission to Study Fire Code

Mr. Cirillo stated that there was an article in the Providence Journal pertaining to the “Architect” profession. The article indicated that a new Commission was set up by the Legislature to study again what happened with the “Fire Code” and its ramifications. Mr. Cirillo is considering testifying before the Commission and is trying to find out information on a National level and what other states are doing.

Chair Newbrook stated that the NFPA (National Fire Protection Association) has all the information. Chair Newbrook advised this Board that the Fire Board realizes that there are problems with some people not being able to comply with the Code. Chair Newbrook stated that ninety-five percent (95%) of the property owners have complied and five percent (5%) have not complied.

(4) Richard J. Cardarelli, Architect Registration #957, Certificate of Authorization #A-10,185

The individual registration #957 of Mr. Richard J. Cardarelli, 51

Sockanosset Crossroads, Cranston, RI 02920, has expired on December 31, 2005. Mr. Cardarelli sent the Board his individual biennial renewal application with the appropriate fee along with the Certificate of Authorization biennial renewal application with the appropriate fee. Along with his renewal applications, Mr. Cardarelli informed the Board that he has been involved in an office renovation design and commercial design from January 2006 to the present.

Vice-Chair Yoder moved to reinstate Mr. Richard J. Cardarelli's individual registration #957 and approve the renewal of the Certificate of Authorization #A-10,185 with a warning to keep his registrations current, enclose a copy of Rhode Island General Laws, Chapter 5-1-13, and also enclose a copy of the "Rules of the Board" pertaining to "Expired Certificates." Mr. Cirillo seconded. Motion approved.

(5) National Council of Architectural Registration Boards (NCARB) Annual Meeting

The NCARB Annual Meeting will be held in Denver, Colorado, from June 20 – 24, 2007.

The Board's monthly meetings are held on the third Wednesday of the month. Therefore, the Board's June 2007 monthly meeting will be changed from the third Wednesday of the month to the fourth Wednesday of the month and will be held on June 27, 2007 at 3:30 p.m.

(6) Intern Development Program (IDP) Coordinator's Conference

The IDP Coordinator no longer gets reimbursed for attendance at the IDP Coordinator's Conference. Therefore, Vice-Chair Yoder will not be attending that meeting on March 2007 in Chicago, IL. James Barnes, registered architect #953, will be attending and will give Vice-Chair Yoder an update.

ADJOURNMENT

Chair Newbrook informed the Board that the next Board meeting is scheduled for March 21, 2007 at 3:30 p.m. at One Capitol Hill, Conference Room B, Providence, RI 02908. Vice-Chair Yoder moved to adjourn the meeting at 5:15 p.m. Ms. Feibelman seconded. Motion approved by all members present.

Respectfully submitted,

Dana M. Newbrook, NCARB, AIA

Chair

DMN/dmb

02/21/07, Page 5 of 7

C. O. A. APPLICATIONS

Board Meeting of 21 FEBRUARY 2007

SOLES

ROY S. BROWN ARCHITECTS \$100. APPROVED – 02/21/07

J. W. FRENCH ASSOCIATES \$100. APPROVED – 02/21/07

PETER J. HELMES, AIA - 0 - APPROVED – 02/21/07

DANTE F. MARINARO - 0 - APPROVED – 02/21/07

3di ARCHITECTURE \$100. APPROVED – 02/21/07

LIMITED LIABILITY COMPANY

ALTHOUSE, JAFFE & ASSOCIATES, LLC \$100 APPROVED – 02/21/07

THE CFP GROUP, LLC APPROVED – 02/21/07

ALLC 25 – Deletion of responsible charge Ira A. Chilton

EDGEWATER ARCHITECTS, LLC - 0 - APPROVED – 02/21/07

LIMITED LIABILITY PARTNERSHIP

**RAUHAUS FREEDENFELD & ASSOCIATES \$100. APPROVED –
02/21/07**

CORPORATIONS

ARCHITECTURA CO., INC. \$50. APPROVED – 02/21/07

A-14,006 – Name change from: Architectura Inc.

**BERGMEYER ARCHITECTURAL PROF CORP. - 0 - APPROVED –
02/21/07**

**BLACK, CORLEY, OWENS + HUGHES, P.A. \$50. APPROVED –
02/21/07**

A-14,329 – Name change from: Black, Corley, Owens, P.A.

KLINGSTUBBINS, INC. \$50. APPROVED – 02/21/07

A-14,230 – Name change from: The Kling-Lindquist Partnership, Inc.

**LEHMANN MEHLER HIRST THORNTON ASSOC \$100. APPROVED –
02/21/07**

TED MOUDIS ASSOCIATES, INC. \$100. APPROVED – 02/21/07

**NESHAMKIN FRENCH ARCHITECTS, INC. \$100. APPROVED –
02/21/07**

TULLY INTERNATIONAL, INC. - 0 - APPROVED – 02/21/07

WORKLEY ARCHITECTS, INC. \$50. APPROVED – 02/21/07

A-14,334 – Name change from: KW Architects, Inc.

02/21/07

Page 6 of 7

C. O. A. APPLICATIONS

Board Meeting of 21 FEBRUARY 2007

RENEWALS

CEDERQUIST RODRIGUEZ RIPLEY, PC APPROVED – 02/21/07

A-14,161 - Addition of responsible charge Donna Elliott

COLE + RUSSELL ARCHITECTS, INC. APPROVED – 02/21/07

A-14,130 - Change in responsible charge from

Eric B. Hansen to David S. Arends

CUH2A INC. ARCHITECTURE APPROVED – 02/21/07

A-14,148- Change in responsible charge from:

John A. Scott to John A. Majoros

**FLETCHER THOMPSON ARCHITECTURE ENG LLC APPROVED –
02/21/07**

ALLC 26 - Change in responsible charge from

Edward N. Rothe to Jack A. King

GOODY, CLANCY & ASSOCIATES, INC. APPROVED – 02/21/07

A-14,109 - Addition of responsible charge

Geoffrey Wooding

INTERIOR ARCHITECT, P.C. APPROVED – 02/21/07

A-14,368 - Addition of responsible charge

David Mourning

JCJ ARCHITECTURE, INC. APPROVED – 02/21/07

A-14,338 – Answered “Yes” to Both Questions on

Renewal Application

PDA INCORPORATED DENIED – 02/21/07

**A-14,043 – Business Structure (2/3rds Issue) (Does not comply with
5-1-15.1(a))**

ROBERT A. M. STERN ARCHITECTS, LLP APPROVED – 02/21/07

ALLP 12 - Addition of responsible charge Gary Brewer

**TRICARICO ARCHITECTURE AND DESIGN PC APPROVED –
02/21/07**

A-14,346 – Answered “Yes” to Question #2 on

Renewal Application

02/21/07

Page 7 of 7