

**BOARD OF EXAMINATION AND REGISTRATION OF ARCHITECTS
MINUTES OF MEETING OF THE BOARD**

DATE: June 28, 2006

**PLACE: Department of Administration
One Capitol Hill, Conference Room C
Providence, RI 02908**

MEMBERS PRESENT: Dana M. Newbrook, Wilbur E. Yoder, James R. Carlson, Joseph A. Cirillo and Barbara Feibelman

OTHERS PRESENT: Adam J. Sholes, Special Assistant Attorney General

**Peter N. Dennehy, Deputy Chief Legal Counsel, Dept. of Admin.
Dawne Broadfield, Board Executive**

CALLED TO ORDER: Chair Newbrook called the meeting to order at 3:35 pm. to commence Board business. Attorney Dennehy left at 4:52 p.m.

MINUTES OF THE MEETING OF THE BOARD

(1) Mr. Cirillo moved to approve the open meeting minutes of May 31, 2006 as printed. Vice-Chair Yoder seconded. Motion approved by all members present.

(2) Mr. Cirillo moved to approve and seal the executive session meeting minutes of the May 31, 2006 as printed. Vice-Chair Yoder seconded. Motion approved by all members present.

EXECUTIVE SESSION

(1) Secretary Carlson moved to convene into executive session at 3:36 p.m. pursuant to RI General Laws, § 42-46-5 (a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and § 42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Mr. Cirillo seconded. Motion approved by all members present.

(2) Secretary Carlson moved to adjourn from executive session and to reconvene to an open meeting at 4:34 p.m. pursuant to R.I.G.L. §42-46-4. Mr. Cirillo seconded. Motion approved by all members present.

(3) Secretary Carlson moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Vice-Chair Yoder seconded. Motion approved by all members present.

(4) Secretary Carlson moved to record the votes taken in executive session in accordance with Rhode Island General Law §42-46-4 as follows. Vice-Chair Yoder seconded. Motion approved by all

members present to close FM Studio; Frances S. Innis vs. Donald Richardson, #1151; DLR Group; Noah Demarest; Marc Hauck and Nicola C. DePace.

(5) Secretary Carlson moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Vice-Chair Yoder seconded. Motion approved by all members present.

OLD BUSINESS

(1) Discussion on Amendments to the “Rules of the Board”

Chair Newbrook indicated that the Board is currently reviewing changes to be made to the “Rules of the Board”. Attorney Dennehy and Mrs. Broadfield will work together to ensure that the changes suggested were made and that the Table of Contents be added.

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(2) “Tech Note” – Meeting to be scheduled with Daniel L. Beardsley, Jr., Executive Director, at the League of Cities and Towns, Daniel R. DeDentro, State Building Code Commissioner and the Board.

Mr. Cirillo indicated that since Mr. Daniel DeDentro, the State Building Code Commissioner, is now retired he will be contacting Mr. Warren Ducharme, the Acting State Building Code Commissioner, to pursue

the meeting between the league, the State Building Code and this Board.

(3) Discussion on the implementation of the Governor's Fiscal Fitness Program of On-line Renewals

Secretary Carlson highlighted the pertinent issues outlined in the results of the on-line renewals survey. Mrs. Broadfield composed a list of those pertinent issues for the purpose of submitting them to Mr. Peter J. Petrone, Project Manager of the Fiscal Fitness Program E-license Pilot Project Plan.

Secretary Carlson moved that the highlighted pertinent issues of the on-line renewals be forwarded to Mr. Peter J. Petrone, Program Manager of the Fiscal Fitness Program E-License Pilot Project Plan for their use and that Mr. Petrone provide the Board with a preview of the product before implementation. The Board is also concerned with how a credit card is protected. Mr. Cirillo seconded. Motion approved by all members present.

(4) Discussion on "disaster" – what would happen to the Board's records, paper and computer, if the building burns?

Attorney Dennehy indicated that Mr. Robert J. Warren of the Emergency Management Agency (EMA) sent the Board the Continuity of Operations Plan (COOP) template again. Attorney Dennehy

thanked Mr. Warren and again asked him for a typical response from a smaller agency. Attorney Dennehy felt that after the Board reviewed a fellow agency plan it would give the Board a way to proceed. Secretary Carlson stated that along with putting a plan in place that it would also be a good step to get more records on the computer.

BLUE BOOKS (RECIPROCITY)

(A) Secretary Carlson moved to approve the following Blue Books as submitted with an expiration date of December 31, 2007. Vice-Chair Yoder seconded. Motion approved by all members present.

(1) CORRELL, Randy (6) KING, James Rexford

(2) CRANE, Robert T. (7) WATERSTON, William

(3) ELLIOTT, Donna A. (8) WEST, Kenneth P.

(4) FLEMING, Evan Scott (9) YOHE, James Robert

(5) FRANK, Gerard D.

GREEN BOOK (APPROVAL TO TAKE ARCHITECTURAL REGISTRATION EXAM)

(A) Secretary Carlson moved to approve the following Green Book as submitted. Vice-Chair Yoder seconded. Motion approved by all members present.

(1) BELL, Jonathan

REQUESTS FOR EXTENSION OF ARCHITECTURAL REGISTRATION EXAMINATION (ARE) ELIGIBILITY DATE PERIOD.

(1) SANTILLI, Rita L. – Vice-Chair Yoder gave the Board a review of Ms. Santilli's file. Ms. Santilli has passed every section of the ARE except Building Technology. Ms. Santilli took Building Technology for the third time and failed. Vice-Chair Yoder indicated that Ms. Santilli contacted him and questioned what route she should take to prepare for her last section of the ARE and also that she is quite anxious to complete the ARE process. Vice-Chair Yoder asked the Board, if it was agreeable, for him to contact and mentor Ms. Santilli on her third failure in Building Technology.

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Secretary Carlson moved to give Vice-Chair Yoder the ability to accept Ms. Santilli's evidence of preparation for her retake of the Building Technology section of the ARE and to extend Ms. Santilli's eligibility period to June 28, 2008. Vice-Chair Yoder seconded. Motion approved by all members present.

CERTIFICATES OF AUTHORIZATION APPLICATIONS (See Attached List)

(A) Mr. Cirillo moved to approve the applications for Certificates of

Authorization for the Sole Proprietorships for Brian W. Finkel, James R. Forrest, Kurt E. Lamar, Achla Bahl Madan, Dominick Maiellaro and Hans D. Strauch, Architect as submitted. Vice-Chair Yoder seconded. Motion approved by all members present.

(B) Mr. Cirillo moved to approve the application for Certificate of Authorization for the Limited Liability Company for Lindsay Liebig Roche Architects, LLC as submitted. Vice-Chair Yoder seconded. Motion approved by all members present.

(C) Mr. Cirillo moved to approve the applications for Certificates of Authorization for the Corporations for ADA Architects, Inc.; Industrial Facilities Design, Inc.; The Johnson Studio; Lessard Commercial, Inc.; Meyer Architects, Inc. and Studio Pawlowski, Inc. as submitted. Vice-Chair Yoder seconded. Motion approved by all members present.

(D) Mr. Cirillo moved to approve the Name Change for the application for Certificate of Authorization for the Corporation from Burt Hill Kosar Rittelmann Associates to Burt Hill, Inc. as submitted. Vice-Chair Yoder seconded. Motion approved by all members present.

(E) Mr. Cirillo moved to approve the change in responsible charge from Terry Miller to Randell Henderson for the application for Certificate of Authorization for the Corporation of HNTB Rhode

Island, Inc. as submitted. Vice-Chair Yoder seconded. Motion approved by all members present.

(F) Mr. Cirillo moved to approve the Business Structure Change as James R. Carlson resigned as President, CEO and Director for the application for Certificate of Authorization for the Corporation of RGB Architecture and Engineering, Inc. as submitted. Vice-Chair Yoder seconded. Secretary Carlson recused. Motion approved by all other members present.

NEW BUSINESS

(1) 2006 Draft Resolutions of the National Council of Architectural Registration Boards (NCARB) Annual Meeting
Chair Newbrook stated that the NCARB Annual Meeting was held in Cincinnati, Ohio, June 21-25, 2006.

The issue of placing a Member Board Executive (MBE) on the NCARB Board of Directors was discussed. The NCARB Board voted six to six. Questions arose such as will the State pay for the MBE to sit on the NCARB Board, does the state have any other funds to use to send the MBE to the NCARB Board meetings. If those answers are no, how will this State get their representation? Three quarters of the MBE's are in this situation. One quarter are very strong and most of them come from down south. There was a fear that it will always be the same MBE's serving. The concern was also the general overall fear

of having non-architects in a voting position. This resolution was rescinded.

The issue of taking of the Architectural Registration Examination (ARE) concurrent with completing the Intern Development Program (IDP) was also discussed. The Board is in favor of NCARB's recommendation which requires a person to acquire 270 units before that person could begin taking the ARE. Some states are already allowing this to occur at different times. NCARB approved further study of that to decide how they would establish any kind of limits.

The concern is that if a person starts taking the ARE right after graduation then there is the tendency for the ARE to become more academic rather than practice oriented. NCARB kept reinforcing the issue that the ARE is a practice oriented examination. Therefore, NCARB approved a further study of this resolution.

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(2) New England Conference of Architectural Registration Boards (NECARB)

Secretary Carlson told the Board that he received documentation from Mark Saccoccio, Secretary/Treasurer of NECARB, Region I, on the Spring 2007 regional meeting. The documentation confirmed the dates for the meeting are scheduled for March 29 to April 1, 2007 at the Newport Harbor Hotel and Marina. There was a discussion with Region 5 to determine the subject of the meeting, and it was agreed

that the subject will be on the Intern Development Program (IDP).

The following information will be added to t his Board's regional report: Dana M. Newbrook was appointed to the National Council of Architectural Registration Boards (NCARB) Architectural Registration Examination (ARE) Lateral Forces, Wilbur E. Yoder was appointed to the NCARB ARE General Structures, James R. Carlson was appointed to the NCARB Professional Development Program (PDP), Joseph A. Cirillo was appointed to the US Access Board and Dawne Broadfield was appointed to the NCARB Member Board Executives (MBE) Committee.

(3) Newsletter

Secretary Carlson suggested that the Board publish its next newsletter. The following subjects were discussed to be published in the newsletter as follows: a summary of the National Council of Architectural Registration Boards (NCARB) Annual meeting, the Board's statistics, and news about the Board's members, the Board's next meetings, etc.

ADJOURNMENT

Chair Newbrook informed the Board that the next Board meeting is scheduled for July 19, 2006 at 3:30 p.m. at One Capitol Hill, Conference Room B, Providence, RI 02908. Secretary Carlson moved to adjourn the meeting at 5:30 p.m. Mr. Yoder seconded. Motion approved by all members present.

Respectfully submitted,

James R. Carlson, NCARB, AIA

Secretary

JRC/dmb

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C. O. A. APPLICATIONS

Board Meeting of 28 JUNE 2006

SOLES

BRIAN W. FINKEL - 0 - APPROVED – 06/28/06

JAMES R. FORREST - 0 - APPROVED – 06/28/06

KURT E. LAMAR - 0 - APPROVED – 06/28/06

ACHLA BAHL MADAN - 0 - APPROVED – 06/28/06

DOMINICK MAIELLARO - 0 - APPROVED – 06/28/06

HANS D. STRAUCH, ARCHITECT - 0 - APPROVED – 06/28/06

LIMITED LIABILITY COMPANIES

LINDSAY LIEBIG ROCHE ARCHITECTS, LLC \$100. APPROVED – 06/28/06

CORPORATIONS

ADA ARCHITECTS, INC. \$100. APPROVED – 06/28/06

BURT HILL, INC. \$50. APPROVED – 06/28/06

**(A-14,277 – Name Change from Burt Hill
Kosar Rittelmann Associates)**

HNTB RHODE ISLAND, INC.

**(A-14,179, Change in Responsible Charge - 0 - APPROVED – 06/28/06
From Terry Miller to Randell Henderson**

INDUSTRIAL FACILITIES DESIGN, INC. \$100 APPROVED – 06/28/06

THE JOHNSON STUDIO \$100. APPROVED – 06/28/06

**05/31/06 - REFERRED TO LEGAL COUNSEL FOR
RECOMMENDATION OF APPROVAL OR DENIAL
BASED ON COMPANY STRUCTURE**

LESSARD COMMERCIAL, INC. \$100. APPROVED – 06/28/06

MEYER ARCHITECTS, INC. - 0 - APPROVED – 06/28/06

RGB Architecture and Engineering, Inc. - 0 –

A-14,336 – Change in Business Structure

**James R. Carlson resigned as President, CEO and
Director APPROVED – 06/28/06**

CORPORATION

STUDIO PAWLOWSKI, INC.

Name Change

**Previous Name: Pawlowski Associates, Inc. Previously denied – did
not meet 2/3rds – 1/3rd and had
the term “Associates” in title name with only one professional
in firm.**

**05/31/06 – Will be submitting new application as indicated with a
new business structure – Bd encouraged Mr. Pawlowski to bring
company into compliance before June 2006 meeting.**

**Asking for Clarification on the fee “waiver” - 05/31/06 – Bd waived
Fee only for this application fee expiring 12/31/06.**

06/14/06 - New application rec'd – Board Ready.

06/28/06 - APPROVED

06/28/06

