

**BOARD OF EXAMINATION AND REGISTRATION OF ARCHITECTS
MINUTES OF MEETING OF THE BOARD**

DATE: March 29, 2006

**PLACE: 762 Hope Street
Providence, RI 02906**

MEMBERS PRESENT: Dana M. Newbrook, Joseph A. Cirillo, James R. Carlson, Barbara Feibelman and Wilbur E. Yoder

**OTHERS PRESENT: Peter N. Dennehy, Deputy Chief Legal Counsel,
Dept. of Admin.**

Dawne Broadfield, Board Executive

CALLED TO ORDER: Chair Newbrook called the meeting to order at 6:40pm. to commence Board business.

(1) Amendments to the “Rules of the Board”

The Board met for a workshop to discuss amendments to the Rules of the Board, By-Laws, General Laws and to discuss long-term issues. The following items were discussed and recommendations made:

- Section VII – Inter-Jurisdiction Practice (Fishing in Rhode Island)**

§ Recommendation was to delete I-A-3 that reads, “The architect notifies the Board, in writing, of the specific project for which the services will be offered. The non-resident may not present any project related graphic material or provide architectural services prior to registration in Rhode Island.” Also deleting the word “or” at the end of number one. By deleting this section, the Board will be in compliance with the National Council of Architectural Registration Boards (NCARB).

- Rolling Clock

§ Recommendation was to change the current four-year time period to a five-year time period to come into compliance with NCARB.

- Disasters (Rhode Island General Laws)

§ Recommendation was to add to the current section of the Rhode Island General Laws, 5-1-16, a new section (e) that states “When Rhode Island Governor declares a state disaster, all registered architects with the National Council of Architectural Registration Boards (NCARB) certification will be allowed to practice.

§ The Board also discussed what would happen if the building where the Board is housed burns, what would happen to the Boards’ records, paper and computer.

§ Vice-Chair Cirillo suggested that the Board schedule a joint meeting with the three other Boards (Board of Registration for Professional

Engineers, Board of Registration for Professional Land Surveyors and the Board of Examiners of Landscape Architects) and the Emergency Management Agency (EMA) to discuss how to handle a disaster such as a fire. The Board will send a letter to the three other Boards only at this time to discuss their concerns.

§ The Board also suggested that we find out who the state contacts are if a disaster happens. Attorney Dennehy will research and report back to the Board at their next regularly scheduled meeting.

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· Eligibility Period

§ Ms. Feibelman suggested that the “eligibility period” be a length of five years (concurrent with the five year Rolling clock). Two and half years from the date when the person starts, at the half way point, the Board will send that person a warning letter reminding them of their remaining time to pass all sections of the architectural registration examination (ARE) and ask that person if they need any assistance from the Board.

§ The “eligibility period” as it stands now is confusing and inconsistent with NCARB’s five-year Rolling Clock. Is the “eligibility period” the wrong wording?

§ The “eligibility period” is a two-year period that allows a person to sit for the ARE. A person would not be able to retake any section of

the ARE more than three times without showing the Board evidence satisfactory to the Board that the applicant has acquired sufficient additional education or experience in the subject failed, and prior to re-examination, the application will be required to have a personal interview with the Board to show evidence of satisfactory preparation before the Board will permit re-examination.

§ Recommendation was to delete of V-A-9 that reads, “An applicant who has failed to pass a division of the examination after three (3) attempts will be required by the Board to show evidence satisfactory to the Board that the applicant has acquired sufficient additional education or experience in the subject failed. Prior to re-examination under this rule, the applicant will be required to have a personal interview with the Board to show evidence of satisfactory preparation before the Board will permit re-examination.”

· Records of proceedings (Rhode Island General Laws)

§ Recommendation in Rhode Island General Laws 5-1-6 was to reflect actual State practice and change the duties from the “secretary of the board” to the “Board Executive of the Board”.

· Examination and qualifications of applicants for certificates of registration (Rhode Island General Laws)

§ Recommendation in Rhode Island General Laws 5-1-8 was to delete a portion as follows for housekeeping purposes: “provided, that the board may waive the requirement of residency in any case or

category of eases where the board determines that the applicant is not seeking to avoid the registration requirements of his or her state or country of residence”. The residency requirement was removed in the 2005 Legislative Session.

- Inactive Status

§ Recommendation was not to adopt an “inactive status.”

- Continuing Education

§ Recommendation in VIII-C was to delete a portion that reads “For renewals beginning in 2003:”

§ Recommendation in VIII-G was to change “Islands” to “Island”.

§ Recommendation in VIII-G (2)(a) was to delete a portion that reads “or other similar honorific but inactive”.

§ Recommendation in VIII-G (2)(c) was to delete a portion that reads “accepts satisfaction of Rhode Island’s jurisdiction’s continuing professional development requirements as meeting its own.” and adding “are equal or exceed Rhode Island’s requirement.

§ Recommendation in VIII-G to add a new portion (3) that reads “For the Architect’s first renewal period or fraction thereof, the continuing education requirements for renewal shall be required at one continuing education unit (CEU) per month of registration.” This requirement will be added to the Architect’s first approval letter.

- Certificate of Authorization (Rhode Island General Laws)

§ Recommendation in Rhode Island General Laws 5-1-15.1 was to add a portion pertaining to “ownership transition” as follows: (f) “The Board will permit a six month grace period, on request, to allow a Rhode Island registered architect to continue to practice until a new Certificate of Authorization (COA) can be issued upon ownership transition or change in the responsible control of a firm.”

§ Recommendation in Rhode Island General Laws 5-1-15.1 was to change any reference of the word “charge” to “control” in accordance with the National Council of Architectural Registration Boards (NCARB) Model Law.

- Reference to Condition “Z”

§ Recommendation in I B was to delete a portion that reads: “(an approved Council Record and Certificate from NCARB showing satisfactory qualifications) including NCARB “Broadly Experienced Architect” and “Condition Z” and add in its place “that meet the criteria of the National Council of Architectural Registration Boards’ (NCARB) most recent amendment.”

- Professional Conduct

§ Recommendation in VI-D-3 was to add the word “would” and change the word “led” to “lead” to read in part as follows: “which would lead to disciplinary action...”

(2) National Council of Architectural Registration Boards' (NCARB)

(A) The “draft” 2006 Annual Meeting Resolutions have been posted to NCARB’s “members only” website and asked that these resolutions be put on the Board’s next regularly scheduled meeting agenda for discussion.

(B) One additional resolution was added to the 2006 Annual Meeting Resolutions. This resolution would allow a Member Board Executive (MBE) to sit on the NCARB Board of Directors. This is a forty-day commitment. The appointment would be made on a rotating basis.

(C) The NCARB Strategic Plan is also on NCARB’s “members only” website for review.

Chair Newbrook informed the Board that the next regularly scheduled Board meeting is scheduled for April 19, 2006 at 3:30 p.m. at One Capitol Hill, Conference Room B, Providence, RI 02908. Secretary Carlson moved to adjourn the meeting at 8:46 p.m. Mr. Yoder seconded. Motion carried.

Respectfully submitted,

James R. Carlson, NCARB, AIA
Secretary

JRC/dmb

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