

**BOARD OF EXAMINATION AND REGISTRATION OF ARCHITECTS  
MINUTES OF MEETING OF THE BOARD**

**DATE: April 20, 2005**

**PLACE: Department of Administration  
One Capitol Hill, Conference Room B  
Providence, RI 02908**

**MEMBERS PRESENT: Dana M. Newbrook, Joseph A. Cirillo, James R. Carlson, Mark Saccoccio and Wilbur E. Yoder**

**OTHERS PRESENT: Thomas A. Palombo, Assistant Attorney General**

**Sean Fontes, Special Assistant Attorney General  
Dawne Broadfield, Board Executive  
Barbara Feibelman**

**CALLED TO ORDER: Chair Newbrook called the meeting to order at 3:45 pm. to commence Board business.**

**MINUTES OF THE MEETING OF THE BOARD**

**(1) Vice Chair Cirillo moved to approve the open meeting minutes of March 16, 2005 as printed. Mr. Yoder seconded. Motion approved unanimously.**

**(2) Vice Chair Cirillo moved to approve and seal the executive session meeting minutes of the March 16, 2005 as printed. Mr. Yoder seconded. Motion approved unanimously.**

## **EXECUTIVE SESSION**

**(1) Secretary Carlson moved to convene into executive session at 3:45 p.m. pursuant to RI General Laws, § 42-46-5 (a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and § 42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Mr. Yoder seconded. Motion approved unanimously.**

**Secretary Carlson moved to adjourn from executive session and to reconvene to an open meeting at 4:27 p.m. pursuant to R.I.G.L. §42-46-4. Vice Chair Cirillo seconded. Motion approved unanimously.**

**Secretary Carlson moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Mr. Saccoccio seconded. Motion approved unanimously.**

**Secretary Carlson moved to record the votes taken in executive session in accordance with Rhode Island General Law §42-46-4 as**

**follows. Mr. Saccoccio seconded. Motion approved unanimously to close Custom Design, Studio Architude, Inc., Creative Design, Peter G. Stampfl, J. Michael Lloyd, French Design Builders, Inc.**

**Secretary Carlson moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Mr. Saccoccio seconded. Motion approved unanimously.**

**(2) Secretary Carlson moved to convene into executive session at 5:53 p.m. pursuant to many paragraphs of RI General Laws, §42-46-5 for a work session pertaining to legislation. Mr. Yoder seconded. Motion approved unanimously.**

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**Secretary Carlson moved to adjourn from executive session and to reconvene to an open meeting at 6:00 p.m. pursuant to R.I.G.L. §42-46-4. Mr. Yoder seconded. Motion approved unanimously.**

**Secretary Carlson moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Vice Chair Cirillo seconded. Motion approved unanimously.**

**Secretary Carlson moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Vice Chair Cirillo seconded. Motion approved unanimously.**

## **OLD BUSINESS**

**(1) League of Cities and Town (Pre-Qualifications) – Tech Note being Developed**

**Vice Chair Cirillo developed a Tech Note. Chair Newbrook updated the Board and indicated that the Tech Note has been sent to Daniel DeDentro, State Building Code Commissioner, who is doing some minor corrections to make it comply with the Building Code. The Tech Note is now 99.9% complete and is being typed by Mr. DeDentro's staff. The Tech Note is now three pages and easy to read.**

**Chair Newbrook will receive a copy of the Tech Note from Mr. DeDentro and distribute it to all Board members prior to the next meeting.**

**(2) Secretary Carlson is suggesting a meeting to continue dialog concerning the Intern Development Program (IDP) leading to**

registration with representatives from the American Institute of Architects (AIA), RI School of Design (RISD) and Roger Williams University.

Secretary Carlson updated the Board and stated that he spoke with the AIA coordinator, Cecelia Hallahan. Ms. Hallahan seemed to be doing what she needed to be doing from the AIA side. At the Regional meeting, Secretary Carlson spoke to other IDP coordinators from the other states to see what they were doing that Secretary Carlson was not. The only thing that Secretary Carlson could see that this Board has never done is to reach out to firms in the State to encourage them relative to the IDP process. Secretary Carlson stated that he is not sure exactly what this Board would do, but the AIA is now having a young emerging architects group and that seems to be what everybody else is doing. Secretary Carlson stated that he did not know what else to do.

Secretary Carlson suggested to Mrs. Broadfield that the Board look at the list of IDP candidates and send out another yearly letter. Mrs. Broadfield informed the Board that letter is sent out every six months.

Secretary Carlson suggested that the Board continue to follow that process and did not know what else the Board should be doing. Secretary Carlson offered to participate with the AIA in any of the programs that they have at either schools. Secretary Carlson felt that there is nothing more that this Board can do.

**Vice Chair Cirillo commented on the information that he discovered at the last Regional meeting about how many architects are graduating, but yet how little number are actually going into the practice. The number was credited that to the southern architects, who the prominent graduate is a minority, who go to work in Washington for the Federal government and never get registered since the Federal government does not mandate registration. Secretary Carlson felt that eventually there will not be many architects out there.**

**(3) 2005 Legislation - Interior Designers (2005 – S 0102).**

**Discussion occurred. Per advise of legal counsel, this matter was discussed in Executive Session.**

**(4) 2005 Legislation – Responsible Control.**

**Chair Newbrook stated that this legislation, 2005 – H6000, was submitted to clarify the Board’s statute regarding an architect acting in responsible charge of a project. The term “responsible charge” has been inserted in several sections of the Board’s statute. Chair Newbrook updated the Board and stated that Attorney Visconti is overseeing this legislation. It appears that it is going to proceed and looks favorable.**

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**(5) Board Appointments - Membership Appointments – Staggered**

## **Terms**

**Chair Newbrook updated the Board and stated that the Board has a new Board member appointed. Ms. Barbara Feibelman has been appointed to replace Mr. Mark Saccoccio and is still waiting Senate Confirmation.**

### **(6) Investigation Procedures**

**Attorney Palombo advised the Board to start using the memorandum prepared by Attorney Girard R. Visconti, Esq. dated October 14, 2004 regarding the “Procedures for Informal Conferences and Formal Hearings.”**

### **BLUE BOOKS (RECIPROCITY)**

**(1) Secretary Carlson moved to approve the following Blue Books as submitted including Ross S. Cann, pending confirmation that he has not practiced in the State of Rhode Island prior to registration, with an expiration date of December 31, 2005. Vice Chair Cirillo seconded. Motion approved unanimously.**

**(1) BEER, Martin T. (6) PASQUARELLI, Gregg A.**

**(2) BLEY, Llewellyn E. (7) PFEIFFER, Robert David**

**(3) CANN, Ross S. (8) RILEY, Jefferson B.**

**(4) MITCHELL, Sharton Dell (9) SLATTERY, Patrick J.**

**(5) O'BEIRNE, Dennis J. (10) SUNDERLAND, Brett Allnutt**

**(6) PARADIE, Jr., Charles A.**

**BLUE BOOK (REINSTATEMENTS)**

**(1) Secretary Carlson moved to approve the reinstatements of the Blue Books as presented with an expiration date of December 31, 2005. Vice Chair Cirillo seconded. Motion was approved unanimously**

**(1) HANLON, Arthur C., #2118**

**(2) TISE, Sr., Stephen E., #2033**

**GREEN BOOKS (APPROVAL TO TAKE ARCHITECTURAL REGISTRATION EXAM)**

**(1) Secretary Carlson moved to approve the following Green Books as submitted. Mr. Yoder seconded. Motion approved unanimously.**

**(1) BEAULIEU, Kevin (4) GROVER, Jason**

**(2) CAREY, Christopher (5) MOLNAR LAWSON, Melissa**

**(3) GOODWIN, Aimee Lee**

**REQUESTS FOR EXTENSION OF ARCHITECTURAL REGISTRATION EXAMINATION ELIGIBILITY DATE PERIOD.**

**(1) FORREST, James R. – Secretary Carlson moved to extend the**

architectural registration examination eligibility period for one year to expire on April 20, 2006. Mr. Yoder seconded. Motion approved unanimously.

(2) GRENIER, Leo Ernest – Secretary Carlson moved to extend the architectural registration examination eligibility period for one year to expire on April 20, 2006. Mr. Yoder seconded. Mr. Saccoccio recused himself. Motion approved unanimously.

(3) RAND, Douglas T. – Secretary Carlson moved to invite Mr. Rand to appear before the Board on May 18, 2005 at 4:00 p.m. to explain his examination status since examination sections will begin to be lost on January 1, 2006 and the letter should also warn him of the Board's Rolling Clock. Mr. Yoder seconded. Motion approved unanimously.

(4) RYAN, John Paul –Secretary Carlson moved to extend the architectural registration examination eligibility period for two years to expire on April 20, 2007. Vice Chair Cirillo seconded. Mr. Yoder recused himself from this item. Motion approved unanimously.

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#### **CERTIFICATES OF AUTHORIZATION APPLICATIONS (See Attached List)**

(A) Mr. Yoder moved to approve the applications for Certificates of Authorization for the Sole Proprietorships for Michael B. Ebanks, Michael J. McIntosh, Jr. Architect, Richard M. Monahon Jr. AIA Architects, Nilsson & Siden Associates, Peter G. Stampfl, Peter J. Turowski, Architect, and Gregory Alan Ward as submitted. Vice Chair Cirillo seconded. Motion approved unanimously.

**(B) Mr. Yoder moved to approve the application for Certificate of Authorization for the Limited Liability Company for Giffels, LLC as submitted. Vice Chair Cirillo seconded. Motion approved unanimously.**

**(C) Mr. Yoder moved to approve the application for Certificates of Authorization for the Corporations for Architectural Group International, BL Companies New England, Inc., BPC Architecture, Durland Van Voorhis Architects, Inc., Highland Architecture/Development, Inc., Little Diversified Architectural Consulting, Inc. as submitted. Secretary Carlson seconded. Motion approved unanimously.**

**(D) Secretary Carlson moved to approve the application for Certificate of Authorization for the Corporation for The S/L/A/M Collaborative, Inc. to add a person in responsible charge as submitted. Mr. Yoder seconded. Motion approved unanimously.**

**(E) Mr. Yoder moved to approve the Request to Withdraw their Corporate Certificate of Authorization applications and apply that application fee to their Sole Proprietorship application for the Corporations for Cynergy Architecture PLLC, McIntosh Architecture, Inc., Nilsson & Siden Associates, Inc. Secretary Carlson seconded. Motion approved unanimously.**

**(F) Secretary Carlson moved to approve the renewal application for Certificate of Authorization for Greenberg Farrow Architecture, A-14,027 as submitted. Vice Chair Cirillo seconded. Motion approved unanimously.**

**(F) Secretary Carlson moved to approve a Sixty-day Extension to submit the required Certificate of Good Standing from the RI Secretary of State for their Certificate of Authorization application for Harrison French & Associates, Ltd. Vice Chair Cirillo seconded. Motion approved unanimously.**

## **NEW BUSINESS**

**(1) 2005 National Council of Architectural Registration Boards (NCARB) Annual Meeting and Conference**

**Chair Newbrook informed the Board that the NCARB Annual Meeting is being held in Miami, Florida, June 22, through June 26, 2005. Mr. Yoder will be attending on NCARB's Pilot Program. Chair Newbrook will be attending on State funds. Mr. Saccoccio will be attending on NECARB funds as Secretary/Treasurer - Region I.**

**(2) 2005 NCARB Program to Promote Annual Meeting Attendance**

**Mr. Yoder will be attending the NCARB Annual Meeting in Miami, FL on NCARB's Pilot Program and Mrs. Broadfield will notify NCARB.**

### **(3) Discussion on the Resolutions submitted by California and Colorado Boards for the NCARB Annual Meeting**

**Secretary Carlson stated that if the resolutions submitted by California and Colorado passed, only Massachusetts and Connecticut would have some of the votes and the rest of the region would not have any votes. Therefore, Secretary Carlson moved to vote “no” on the resolutions submitted by California and Colorado. Vice Chair Cirillo seconded. Motion approved unanimously.**

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### **ADJOURNMENT**

**Chair Newbrook informed the Board that the next Board meeting is scheduled for May 18, 2005 at 3:30 p.m. at One Capitol Hill, Conference Room B, Providence, RI 02908. Secretary Carlson**

**moved to adjourn the meeting at 6:47 p.m. Vice Chair Cirillo seconded. Motion approved unanimously.**

**Respectfully submitted,**

**James R. Carlson, NCARB, AIA  
Secretary**

**JRC/dmb**

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**C. O. A. APPLICATIONS**

**Board Meeting of 20 April 2005**

## **SOLES**

**MICHAEL B. EBANKS -0- APPROVED – 04/20/05**

**MICHAEL J. MC INTOSH JR. ARCHITECT - 0 – APPROVED – 04/20/05**

**RICHARD M. MONAHON JR AIA ARCHITECTS \$100. APPROVED –  
04/20/05**

**NILSSON & SIDEN ASSOCIATES APPROVED – 04/20/05**

**Can ck#10812 be applied to this application? ?**

**See Below under Request to Withdraw COA Appl.**

**PETER G. STAMPFL - 0 - APPROVED – 04/20/05**

**PETER J. TUROWSKI, ARCHITECT - 0 - APPROVED – 04/20/05**

**GREGORY ALAN WARD APPROVED – 04/20/05**

**Can ck#10049 be applied to this application? ?**

**See Below under Request to Withdraw COA Appl.**

## **LIMITED LIABILITY COMPANIES**

**GIFFELS, LLC \$100. APPROVED – 04/20/05**

## **CORPORATIONS**

**ARCHITECTURAL GROUP, INTERNATIONAL \$100. APPROVED –  
04/20/05**

**BL COMPANIES NEW ENGLAND, INC. \$100. APPROVED – 04/20/05**

**BPC ARCHITECTURE \$100. APPROVED – 04/20/05**

**DURLAND VAN VOORHIS ARCHITECTS, INC. \$100. APPROVED –  
04/20/05**

**HIGHLAND ARCHITECTURE/DEVELOPMENT INC. -0- APPROVED -  
04/20/05**

**d/b/a J. MCPHEE ARCHITECTS, INC.**

**LITTLE DIVERSIFIED ARCH. CONSULT, INC. \$100. APPROVED -  
04/20/05**

**THE S/L/A/M COLLABORATIVE, INC. - 0 - APPROVED - 04/20/05  
A-14,117 - ADD RESPONSIBLE CHARGE - ROBERT F. PULITO**

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**REQUEST TO WITHDRAW CORPORATE COA**

**CYNERGY ARCHITECTURE PLLC APPROVED TO WITHDRAW AND  
APPROVE**

**3/16/05 - Rec'd request to withdraw PLLC COA... THE CHECK TO BE  
TRANSFERRED TO SOLE**

**filing as sole proprietorship...also requesting to  
transfer PROPRIETORSHIP APPLICATION - 04/20/05**

**ck#10049 to sole proprietorship COA application.**

**MC INTOSH ARCHITECTURE, INC. APPROVED TO WITHDRAW AND APPROVE**

**03/24/05 – Rec'd request to withdraw corporate COA... THE CHECK TO BE TRANSFERRED TO SOLE**

**filing as sole proprietorship PROPRIETORSHIP APPLICATION – 04/20/05**

**NILSSON & SIDEN ASSOCIATES, INC. APPROVED TO WITHDRAW AND APPROVE**

**1/28/05 - Rec'd request to withdraw corporate COA... THE CHECK TO BE TRANSFERRED TO SOLE**

**filing as sole proprietorship...also requesting to transfer PROPRIETORSHIP APPLICATION – 04/20/05**

**ck#10812 to sole proprietorship COA application.**

## **RENEWAL APPLICATIONS**

**GREENBERG FARROW ARCHITECTURE APPROVED – 04/20/05**

**A-14,027 - See response to question**

## **DENIED**

**HARRISON FRENCH & ASSOCIATES, LTD. APPROVED SIXTY-DAY  
EXTENSION –**

**Requesting an Extension to submit the required 04/20/05**

**Certificate of Good Standing from RI Sec. of State**

**04/20/05**

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