

**BOARD OF EXAMINATION AND REGISTRATION OF ARCHITECTS
MINUTES OF MEETING OF THE BOARD**

DATE: October 20, 2004

**PLACE: Department of Administration
One Capitol Hill, Conference Room B
Providence, RI 02908**

MEMBERS PRESENT: Dana M. Newbrook, Joseph A. Cirillo, James R. Carlson, and Andrew Yates

OTHERS PRESENT: Thomas A. Palombo, Assistant Attorney General

Sean Fontes, Special Assistant Attorney General

Eric G. Cimino, Esq., Visconti & Boren, Ltd.

Dawne Broadfield, Board Executive

CALLED TO ORDER: Chairman Newbrook called the meeting to order at 3:49 pm. to commence Board business.

Formal Hearing: Studio Architude, Inc. 5:00 p.m.

This formal hearing was cancelled for this date.

Minutes of the Meeting of the Board

Vice Chairman Cirillo moved to approve the open meeting minutes of September 15, 2004 as printed and executive session meeting minutes of the September 15, 2004 as printed. Secretary Carlson seconded. Motion approved unanimously.

OPENING OF EXECUTIVE SESSION

Secretary Carlson moved to convene into executive session at 3:50 p.m. pursuant to RI General Laws, § 42-46-5 (a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and § 42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Vice Chairman Cirillo seconded. Motion approved unanimously.

CLOSING OF EXECUTIVE SESSION

Secretary Carlson moved to adjourn from executive session and to reconvene to an open meeting at 6:25 p.m. pursuant to R.I.G.L. §42-46-4. Mr. Yates seconded. Motion approved unanimously.

Secretary Carlson moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Mr. Yates seconded. Motion approved unanimously.

Record of Votes Taken in Executive Session

(1) Secretary Carlson moved to record the votes taken in executive

session in accordance with Rhode Island General Law §42-46-4 as follows. Mr. Yates seconded. Motion approved unanimously to close French Design Builders, Inc., Design One Consortium, Judith Clark vs. Paul St. Armand, and Mark D. Fisher.

(2) Secretary Carlson moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Vice Chairman Cirillo seconded. Motion approved unanimously.

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OLD BUSINESS

(1) League of Cities and Town (Pre-Qualifications)

Vice Chairman Cirillo presented the Board with a final copy of the Tech Note that he prepared when he was the State Building Commissioner. Chairman Newbrook will introduce this Tech Note at the next Building Code Standards Committee under new business.

BLUE BOOKS (RECIPROCITY)

(1) Secretary Carlson moved to approve the following Blue Books as presented with an expiration date of December 31, 2005. Mr. Yates seconded. Motion approved unanimously.

(1) ASBEL, James B. (6) MAUGEL, Brent A.

(2) BAUM, Faith (7) NEWINS, Dean S.

(3) DAVIDSON, Joel E. (8) SALUTI, Brian R.

(4) GIBSON, James E. (9) WOLFE, Jr. Camerson L.

(5) HALLAHAN, Cecelia

BLUE BOOK (REINSTATEMENT)

(1) Secretary Carlson moved to approve the reinstatement of the Blue Book as presented for Robert J. Searson, Jr., #570. Vice Chairman Cirillo seconded the motion. Motion was approved unanimously

GREEN BOOKS (APPROVAL TO TAKE ARCHITECTURAL REGISTRATION EXAM)

(1) Secretary Carlson moved to approve the Green Books for Darren Robert Commerford and Ruth Kositsky. Vice Chairman Cirillo seconded. Motion approved unanimously.

CERTIFICATES OF AUTHORIZATION APPLICATIONS (See Attached List)

(A) Secretary Carlson moved to approve the applications for Certificates of Authorization for the Sole Proprietorships for Berman

Associates, Joe A. Dale and James Hughes as submitted. Mr. Yates seconded. Motion approved unanimously.

(C) Secretary Carlson moved to approve the application for Certificate of Authorization for the Partnership for Mark P. Finlay Architects, AIA as submitted. Mr. Yates seconded. Motion approved unanimously.

(D) Secretary Carlson moved to approve the application for Certificate of Authorization for the Limited Liability Company for The Benham Companies, LLC as submitted. Mr. Yates seconded. Motion approved unanimously.

(E) Looney Ricks Kiss Architects, Inc., Certificate of Authorization (COA) for a Corporation -

The application for Certificate of Authorization for the Corporation of Looney Ricks Kiss Architects, Inc. is on hold for three months per signed Settlement Agreement dated September 15, 2004.

NEW BUSINESS

(1) Discussion on Allotted Out-of-State Travel Funds.

Travel requests will be submitted for reimbursement of the registration fee, auto mileage, meals not allotted, tolls, etc. for Chairman Newbrook, Secretary Carlson and Mr. Cirillo for attendance

at the Fall 04 meeting of the New England Conference of Architectural Registration Boards (NECARB) being held on November 12 through 14, 2004 in Manchester, Vermont.

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(2) Craig R. Carrigan

This Board received an Executed Consent Agreement from the Department of Environmental Management for Craig R. Carrigan. This Board filed this document with a case presently under investigation.

(3) Infrastructure Incorporated

A letter was received by this Board from Mr. Pete Linstrom of Infrastructure Incorporated regarding a proposed architectural association. Infrastructure Incorporated will be working as the Project Manager. Chairman Newbrook will call Infrastructure Incorporated regarding their proposed architectural association informing the company of the definition of responsible charge.

(4) Legal Services

Chairman Newbrook updated the Board on the legal budget for the Boards for Design Professionals informing them that this Board has spent to date \$2,287.50 plus \$2,662.00. The Board concluded that they are on budget.

ADJOURNMENT

Chairman Newbrook informed the Board that the next Board meeting is scheduled for November 24, 2004 at 3:30 p.m. at One Capitol Hill, Conference Room B, Providence, RI 02908. Secretary Carlson moved to adjourn the meeting at 6:55 p.m. Mr. Yates seconded. Motion approved unanimously.

Respectfully submitted,

**James R. Carlson, NCARB, AIA
Secretary**

JRC/dmb

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C. O. A. APPLICATIONS

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SOLES

BERMAN ASSOCIATES - 0 - APPROVED - 10/20/04

JOE A. DALE - 0 - APPROVED – 10/20/04

JAMES T. HUGHES - 0 - APPROVED – 10/20/04

PARTNERSHIP

MARK P. FINLAY ARCHITECTS, AIA \$100. APPROVED – 10/20/04

CORPORATION

LIMITED LIABILITY COMPANIES

THE BENHAM COMPANIES, LLC \$100. APPROVED – 10/20/04

SEE RESPONSE

SEE RESPONSE

**Waiting for a response as to whether or not they
HOLDING WHILE INVESTIGATING were practicing architecture in RI
without a COA**

IN COMPLAINT FILE #2004.05.3 (Last Sheet) - 03/24/04

05/19/04, 06/16/04, 07/21/04 TABLED TILL 04/21/04 BOARD MTG

08/18/04 HOLDING – 04/21/04 Approval pending

**ON HOLD FOR 3 MONTHS PER SETTLEMENT AGREEMENT SIGNED
ON 09/15/04**

LOONEY RICKS KISS ARCHITECTS, INC. \$100. investigation of their

practice of arch in RI

FOR DENIAL -

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