

**BOARD OF EXAMINATION AND REGISTRATION OF ARCHITECTS  
MINUTES OF MEETING OF THE BOARD**

**DATE: September 15, 2004**

**PLACE: Department of Administration  
One Capitol Hill, Conference Room B  
Providence, RI 02908**

**MEMBERS PRESENT: Dana M. Newbrook, Joseph A. Cirillo, James R. Carlson, Andrew Yates, and Mark Saccoccio**

**OTHERS PRESENT: Thomas A. Palombo, Assistant Attorney General**

**Eric G. Cimino, Esq., Visconti & Boren, Ltd.**

**Dawne Broadfield, Board Executive**

**CALLED TO ORDER: Chairman Newbrook called the meeting to order at 3:08 pm. to commence Board business.**

**Minutes of the Meeting of the Board**

**Vice Chairman Cirillo moved to approve the open meeting minutes of August 18, 2004 as printed and executive session meeting minutes of the August 18, 2004 as printed. Mr. Yates seconded. Motion approved unanimously.**

## **OPENING OF EXECUTIVE SESSION**

**Secretary Carlson moved to convene into executive session at 3:09 p.m. pursuant to RI General Laws, § 42-46-5 (a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and § 42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Mr. Yates seconded. Motion approved unanimously.**

## **CLOSING OF EXECUTIVE SESSION**

**Secretary Carlson moved to adjourn from executive session and to reconvene to an open meeting at 4:54 p.m. pursuant to R.I.G.L. §42-46-4. Mr. Saccoccio seconded. Motion approved unanimously.**

**Secretary Carlson moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Mr. Saccoccio seconded. Motion approved unanimously.**

## **Record of Votes Taken in Executive Session**

**(1) Secretary Carlson moved to record the votes taken in executive session in accordance with Rhode Island General Law §42-46-4 as follows. Mr. Saccoccio seconded. Motion approved unanimously to close Looney Ricks Kiss Architects, Inc., David M. Campbell vs. Timothy F. Tobin, Patricia Seitz, Architect #2263, Hubbell Design Group, Inc., and Muchi Muchi.**

**(2) Secretary Carlson moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Mr. Saccoccio seconded. Motion approved unanimously.**

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**OLD BUSINESS**

**(1) League of Cities and Town (Pre-Qualifications)**

**Vice Chairman Cirillo presented the Board with a copy of a Tech Note that he prepared when he was the State Building Commissioner. He made several changes pertaining to the architectural registration law, Rhode Island General Laws, Title 5, Chapter 1, Section 14. He changed the word “recommended” to “required”. He also added the last sentence to state “must have a Rhode Island registration license and a Certificate of Authorization.” This “Tech Note” would have to**

be reviewed and approved by the Building Code Standards Committee without going through legislation. Other Board members made suggestions for the revised "Tech Note".

Vice Chairman Cirillo will speak to Dan DeDentro, State Building Commissioner, make the revisions and present the final copy to the Board for the next meeting.

**(2) Michael Vickers (Jeff Sweenor, Sweenor Builders, Inc.)**

Secretary Carlson moved to continue so that he can investigate. Vice Chairman Cirillo seconded. Motion approved unanimously. The Board also recommended that this matter be referred to the Executive Session Agenda.

#### **BLUE BOOKS (RECIPROCITY)**

**(1) Mr. Saccoccio moved to approve the following Blue Books as presented with an expiration date of December 31, 2005. Vice Chairman Cirillo seconded. Motion approved unanimously.**

**(1) ALBERS, John W. (5) IKE, John**

**(2) BERMAN, Alden (6) KOCH, Wayne S.**

**(3) ELLINGSON, Daniel R. (7) MARGARETTEN, Jeff**

**(4) GILPIN, Jr., W. Douglas (8) RACIL James**

**(2) The Board reviewed the Blue Book for James B. Asbel. Secretary Carlson moved for Mrs. Broadfield to investigate the correctness of Mr. Asbel's statements on his application form and the condition of his licenses in Texas and North Carolina. Mr. Yates seconded. Motion approved unanimously.**

**CERTIFICATES OF AUTHORIZATION APPLICATIONS (See Attached List)**

**(A) Mr. Saccoccio moved to approve the reinstatement of the application for Certificate of Authorization for the Sole Proprietorship for Norman P. Bellemore, A-10,058, as submitted. Vice Chairman Cirillo seconded. Mr. Yates recused himself from this vote. Motion approved unanimously.**

**(B) Mr. Saccoccio moved to approve the applications for Certificates of Authorization for the Sole Proprietorships for En-Vizij Architects, Daniel J. Grady, James R. Kimball, Jr. and Jordan J. Levin as submitted. Mr. Yates seconded. Motion approved unanimously.**

**(C) Mr. Saccoccio moved to approve the application for Certificate of Authorization for the Partnership for The Curtis Architectural Group as submitted. Secretary Carlson seconded. Motion approved unanimously.**

**(D) Mr. Saccoccio moved to approve the application for Certificate of Authorization for the Corporation for FRCH/Architecture, Inc., P.C. as**

**submitted. Mr. Yates seconded. Motion approved unanimously.**

**(E) Looney Ricks Kiss Architects, Inc., Certificate of Authorization (COA) for a Corporation -**

**The application for Certificate of Authorization for the Corporation of Looney Ricks Kiss Architects, Inc. is on hold for three months per signed Settlement Agreement dated September 15, 2004.**

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**NEW BUSINESS**

**(1) Sheila Haggerty Craig (Architectural Registration Examination Candidate)**

**Ms. Craig wrote to the National Council of Architectural Registration Boards (NCARB) asking to review her Site Planning examination. NCARB replied and informed her of the procedure and the cost involved.**

**Mr. Saccoccio moved that the Board authorize Ms. Craig to review her Site Planning examination results, if she requests to do so. Secretary Carlson seconded. Motion approved unanimously.**

**(2) New England Conference of Architectural Registration Boards (NECARB)**

**The NECARB Fall Conference is scheduled for November 12 and 13, 2004 in Vermont.**

## **ADJOURNMENT**

**Chairman Newbrook informed the Board that the next Board meetings are scheduled for October 20 and November 24, 2004 at 3:30 p.m. at One Capitol Hill, Conference Room B, Providence, RI 02908. Vice Chairman Cirillo moved to adjourn the meeting at 5:45 p.m. Mr. Saccoccio seconded. Motion approved unanimously.**

**Respectfully submitted,**

**Dana M. Newbrook, NCARB, AIA  
Chairman**

**DMN/dmb**

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**C. O. A. APPLICATIONS**

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## **SOLES**

**NORMAN P. BELLEMORE \$25. APPROVED – 09/15/04**

**A-10,058 Mr. Yates Recused from the vote.**

**EN-VIZIJ ARCHITECTS \$100. APPROVED – 09/15/04**

**DANIEL J. GRADY - 0 - APPROVED – 09/15/04**

**JAMES R. KIMBALL, JR. APPROVED – 09/15/04**

**JORDAN J. LEVIN - 0 - APPROVED – 09/15/04**

## **PARTNERSHIP**

**THE CURTIS ARCHITECTURAL GROUP \$100. APPROVED – 09/15/04**

## **CORPORATION**

**FRCH/ARCHITECTURE, INC., P.C. \$100. APPROVED – 09/15/04**

## **LIMITED LIABILITY COMPANIES**

**SEE RESPONSE**

**SEE RESPONSE**

**Waiting for a response as to whether or not they  
HOLDING WHILE INVESTIGATING were practicing architecture in RI  
without a COA**

**IN COMPLAINT FILE #2004.05.3 (Last Sheet) - 03/24/04**

**05/19/04, 06/16/04, 07/21/04 TABLED TILL 04/21/04 BOARD MTG**

**08/18/04 HOLDING – 04/21/04 Approval pending**

**ON HOLD FOR 3 MONTHS PER SETTLEMENT AGREEMENT SIGNED  
ON 09/15/04**

**LOONEY RICKS KISS ARCHITECTS, INC. \$100. investigation of their  
practice of arch in RI**

**FOR DENIAL -**

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