

Final

**Rhode Island
Part B HIV Provision of Care Committee**

27 April 2011
12:45PM -2:45PM
RI Department of Administration
2nd Floor, Conference Room C
Providence, RI 02908
Meeting Minutes

Objectives	Person	Comments/Notes	Did we achieve the objectives? (Y, N, P)	Outcomes/Next Steps	Follow-up (What /Who)
1. Welcome and introduce members/participants and outline the agenda.	Paul Loberti	Paul acted as facilitator of today's meeting.	100% Yes		

<p>2. To provide current activities of the Part B fiscal elements and budget; answer member questions about the budget.</p>	<p>Paul Loberti</p>	<p>Paul Fitzgerald felt that it is important to revisit the efficiencies discussed during the ADAP crisis in order to prevent a future crisis. He felt that it could help in the budget going forward.</p> <p>Paul Loberti thanked the cost containment group for their services during the ADAP crisis.</p>	<p>100% Yes</p>	<p>Denise Cappelli suggested a list of cost containment measures be sent out to the group for review. An establishment of future cost containment workgroup can be discussed after this initial step.</p>	<p>Denise Cappelli</p>
<p>3. To review specific work relating to Consultants re: Needs Assessment</p>	<p>Emily Gantz and Hila? (Mosaica)/ Steve Meersman</p>	<p>Emily gave a quick overview of Mosaica.</p> <p>She also informed the group on the legislation that is in place in regards to the structure of Part B. The bylaws are put in the state's hand because of the flexibility of the law. She stressed the importance of a diverse group especially in the process of the Comprehensive Plan and Needs Assessment. She reminded the group that HRSA asks for the input of the consumers.</p> <p>Emilie and Hila than presented their power point outlining the work they will do for the POCC group. They first discussed the differences between the</p>	<p>100% Yes</p>	<p>The Comprehensive Plan is due April 12 so Mosaica will look at the old plan and develop a new plan.</p> <p>Tom Bertrand wanted to know what the time frame was for the internet surveys and focus groups. Emilie said these will take place at the end of July.</p>	<p>Mosaiaca</p>

		<p>various Parts of Ryan White. Paul Fitzgerald stressed that these parts should be linked.</p> <p>The group discussed many of the key players that they felt needed to be at the table. These groups included HUD, housing, substance abuse, HOPA, SAMSHA, and United Way.</p> <p>Mosaica also shared some of their past work they have participated in nationally. Some of these included mobile van surveys, index card method, Project Link, Positive Connection, African American Task Force, etc. Positive Connection took place in Charlotte, NC with 15 trained test counselor consumers. They tested over 100 people and increased efforts in the early identification of unaware individuals. The workers either received stipends or salary. Steven Pierce was extremely interested in this project. He is currently in the process of becoming a Qualified Professional Test Counselor and felt that this is a project he would like to implement here in Rhode Island.</p>			
--	--	---	--	--	--

<p>4. To discuss specific Part B program activities associated with EIIHA, RFP programs funded, HRSA Announcements, Careware, Quality Management.</p>	<p>Cheryl Leclair/ Toushoua Xiong/ William Lyman</p>	<p>Cheryl Leclair informed the group that no new players applied for the RFP so the same vendors were refunded.</p> <p>Toushoua Xiong explained that the data from vendors has gone into the servers and that everyone is in compliance for 2010. All agencies will be able to look at their personal data shortly.</p> <p>Quality Management training will take place this Friday.</p> <p>The writing team for the Quality Management Plan has been meeting regularly and a draft should be available soon.</p> <p>Denise Cappelli and William Lyman will meet to organize a PAP training.</p>	<p>100% Yes</p>		
--	--	---	-----------------	--	--

<p>5. To discuss Consumer Group activities (work plan, visit to Governor's Staff).</p>	<p>Jean DeBritto/ Steven Pierce</p>	<p>Jean DeBritto informed the group that the Needs Assessment will take place soon. It will touch on people out of care, homeless, etc. It will try to identify the needs of the individuals so that they can enter back into care.</p> <p>Steven Pierce informed the group that he has been involved in the QM group. They have been discussing the Standards of Care.</p> <p>The Consumer Group also met with Steven Hourahan. They were pleased by all he had to say. He informed the group that the governor's wife is a nurse working in immunology so the governor is extremely receptive to all this group stands for. ADAP issues around pharmacies were also discussed during this meeting. They discussed that many of the mental health medications are not on the formulary. Many individuals with co morbidities are not being cared for because of this issue.</p> <p>The topic of nutrition was also touched upon. The group is looking for nutrition strategies and better resources. The POCC group</p>	<p>100% Yes</p>		
---	---	--	-----------------	--	--

		<p>mentioned various food banks available around the state (The Rhode Island Food Bank). The governor provided the Consumer group with an explanation about why the nutrition supplements have been cut back. He explained how these supplements have been abused in the past.</p> <p>She also let the group know that the RI Consumer Group will be having a recruiting event in June for September enrollment.</p>			
<p>6. To discuss ADAP program data (e.g.,clients, etc.) and workgroup.</p>	Denise Cappelli	<p>Denise Cappelli announced that the donut hole for clients is officially closed.</p> <p>Denise Cappelli asked that vendors begin to send monthly invoices rather than annual invoices in order to give the program a better idea on cost per client.</p> <p>The ADAP workgroup will be a constant agenda on the Systems of Care group.</p>	100% Yes	A Systems of Care will be scheduled.	William Lyman

<p>7. To schedule an adhoc workgroup to review draft bylaws/structure</p>	<p>Paul Loberti</p>	<p>Paul Loberti gave a quick update on the progress of the bylaws. He explained that a draft would be available soon and a workgroup will be developed in order to discuss these bylaws.</p>	<p>100% Yes</p>	<p>The group agreed that Wednesday afternoons would be a good time to meet. Paul Loberti informed the group that an invitation will be sent out as soon as a time, date, and location has been decided upon.</p>	<p>Paul Loberti/Safiya Yearwood</p>
<p>8. To evaluate the meeting and provide community announcements/updates</p>	<p>All</p>	<p>Vivian Weisman informed the group that May is Mental Health month. She invited the group to an event on April 28th at 1 PM. Helen wanted to organize a team to solve the mental health issue for many of their uninsured and underinsured clients.</p> <p>Paul Loberti informed the group that an EIIHA Forum will take place on April 29th 8:30-12:30 at Miriam Hospital.</p>	<p>100% Yes</p>		

The facilitator shall ask POCC members if objectives were met at the end of each meeting with a verbal evaluation. Percentages will be recorded regarding Yes, No and Partial answers received.