

THE MINUTES OF THE REGULAR MONTHLY MEETING
OF THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF THE CITY OF NEWPORT, RHODE ISLAND
HELD ON THE TENTH DAY OF DECEMBER, 2015

The Commissioners of the Housing Authority of the City of Newport, Rhode Island met in regular session in the Administration Building Newport, Rhode Island at 4:00 p.m. on December 10, 2015.

Roll call followed the Pledge of Allegiance and Silent Prayer:

PRESENT: Chairman Frank Landry
 Vice Chairman Frank Coleman
 Commissioner Cheryl Abney
 “ Charles Laranjo
 “ Peggy Henderson

EXCUSED: “ Nikki Vazquez
 “ Frank McCauley

ALSO PRESENT: Attorney Joseph J. Nicholson, Jr.

Upon a motion by Commissioner Laranjo, seconded by Commissioner Abney, and unanimously carried, the minutes of the regular monthly meeting held on November 19, 2015 were approved.

Under communications to this month's Board meeting, the Secretary presented the following update:

- a). HUD Letter – Hillside Homes Homeownership Plan Approval
- b). NERC/NAHRO – Winter Conference – Hyatt Regency Newport
- c). Housing Article in Newport this week

Upon a motion by Commissioner Coleman, seconded by Commissioner Laranjo, and unanimously carried, to receive the communications as read and refer to the Administration.

The Secretary requested authorization and approval of the monthly bills.

Upon a motion by Commissioner Abney, seconded by Commissioner Henderson, and unanimously carried, payment of the bills was approved.

The Secretary requested authorization and approval for requisition for payment #40 to TAG Associates, Inc. in the amount of \$6,599.00 for consulting work for the Park Holm Redevelopment Project Phases 1, 2 ,3.

Upon a motion by Commissioner Henderson, seconded by Commissioner McCauley, and unanimously carried, authorization to pay TAG Associates for requisition #40 was approved.

The Secretary presented to the Commissioners the collection loss report requesting a write off in the amount of \$4,538.79 as uncollectible and classified as bad debt.

Upon a motion by Commissioner Abney, and seconded by Commissioner Henderson, and unanimously carried, the write off in the amount of \$4,538.79 was approved.

The Secretary submitted to the Board the Consent Calendar items which included the COP Report, Occupancy, Applications, & Section 8 Report and Resident Services Report.

Upon a motion by Commissioner Laranjo, seconded by Commissioner Abney, and unanimously carried, the above Report of the Secretary consent calendar items were received as presented.

The Secretary submitted to the Board the Financial reports. There was a Collection Loss Payment in the amount of \$36.68.

Upon a motion by Commissioner Coleman, seconded by Commissioner McCauley, and unanimously carried, the above Report of the Secretary financial items were received as presented.

The Secretary presented to the Board an updated Capital/ARRA Projects report regarding Park Holm, Park Holm Senior Center, Chapel Terrace, Elderly Sites, Donovan Manor and Authority wide updates.

Upon a motion by Commissioner Abney, seconded by Commissioner Henderson, and unanimously carried, the report regarding the Capital/ARRA Project (s) updates were received as presented.

The Secretary presented the report of the Resident Council to the Board.

Upon a motion by Commissioner Abney, seconded by Commissioner Henderson, and unanimously carried, the report of the Newport Residents Council was received as presented.

Commissioners Request (s):

- Commissioner Abney requested a surprise visit from the principal of Thompson Middle School with the Saturday Club. Pauline will coordinate the visit with Elizabeth Fuerte.
- Commissioner Laranjo requested review of the upcoming conference in Newport to have all Board members attend the Commissioners Workshops in support of the NERC/NAHRO organizations.
- The Secretary confirmed that the cable network service on the Wellness Center TV's has been restored.
- Commissioner Henderson requested the rugs be shampooed in the wellness center. The Secretary will have staff look into whether to shampoo the carpets or investigate alternative floor tile or carpet replacement.

Upon a motion by Commissioner Coleman, seconded by Commissioner Abney, and unanimously carried, the meeting adjourned at 4:16 p.m.

Rhonda Mitchell
Secretary