

THE MINUTES OF THE REGULAR MONTHLY MEETING
OF THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF THE CITY OF NEWPORT, RHODE ISLAND
HELD ON THE FOURTEENTH DAY OF JULY 2011

The Commissioners of the Housing Authority of the City of Newport, Rhode Island met in regular session at the Administration Office, Newport, Rhode Island at 5:00 p.m. on July 14, 2011.

Roll call followed the Pledge of Allegiance and Silent Prayer:

PRESENT:	Chair	Frank Landry
	Commissioner	Frank Coleman
	“	Frank McCauley
	“	Cheryl Abney
	“	Charles Laranjo
	“	Amanda Frye Leinhos

ALSO PRESENT: Attorney Joseph J. Nicholson, Jr.

Upon a motion by Commissioner Laranjo, seconded by Commissioner Abney, and unanimously carried the minutes of the regular monthly meeting held on June 9, 2011 were approved.

Under correspondence to this month's Board meeting, the Chair requested a motion to receive the communication from Constance Vergowven notifying the Board of her resignation from the Board of Commissioners effective June 19, 2011.

Upon a motion by Commissioner Abney, seconded by Commissioner Frye Leinhos, and unanimously carried, the correspondence was received.

The monthly bills report was presented to the Commissioners.

Upon a motion by Commissioner Coleman, seconded by Commissioner McCauley, and unanimously carried, payment of the bills was approved.

The Secretary requested a motion to award the Weidemann Court project bid and authorize the Executive Director to execute the contract with Nadeau Corporation in the amount of \$1,128,985.

Upon a motion by Commissioner Laranjo, seconded by Commissioner Coleman, and unanimously carried, authorization to award the bid and execute a contract was approved.

The Chair requested a motion to authorize the Executive Director to execute the contract with the lowest competitive bidder after consultation with the Chair, capital projects coordinator and architect for the Florence Gray Center interior renovations project.

Upon a motion by Commissioner Laranjo, seconded by Commissioner Coleman, and unanimously carried, authorization to award the bid and execute a contract was approved as requested.

The Secretary submitted to the Board the Consent Calendar items which included the Finance Reports, Applications, Occupancy, Section 8 Report, June Collection/Loss Reports, Social Services Report, Elderly Services Coordinator Report and COP report.

Upon a motion by Commissioner Abney, seconded by Commissioner Coleman, and unanimously carried, the above Consent Calendar items were received as read.

The Secretary presented to the Board an updated Capital/ARRA Projects report regarding the Park Holm Renovations, Park Holm Senior Center, Phase 5 Demolition, Gray/Gallagher Building, Weatherization Grants, Visiting Nurse Leasehold Improvements, Coddington & Lo-Rise Door Replacement/Renovation, REAC Work, Earl Avenue, Florence Gray Center EDI Grant, Park Holm Security Lighting.

Upon a motion by Commissioner Coleman, seconded by Commissioner McCauley, and unanimously carried, that the report regarding the Capital/ARRA Project (s) updates were received as read.

The Secretary presented to the Board the Newport Resident Council monthly report to be received.

Upon a motion by Commissioner Laranjo, seconded by Commissioner McCauley, and unanimously carried, that the monthly report regarding the Newport Resident Council was received as read.

Commissioners' Request:

- Entered into an agreement with Visiting Nurse Services of Newport regarding the "Aging in Place" program. This program consists of surveying residents 55 and older in two groups 55-65 and then 65 and older. The survey asks questions regarding what these residents think may be their needs in the future such as transportation, meals, health, nutrition, and financial issues. Group meetings begin tomorrow. Information only.
- HACN is having discussions with VNS of Newport regarding decreases in Medicaid payments. Therefore VNS of Newport may be looking at consolidating their two offices and not using the Donovan Manor office. The Executive Director is going to proceed with discussions with VNS regarding rent reduction for the second year of their lease and will meet prior to the term of their lease to review further rent concessions. VNS is an important identity for our residents at Donovan Manor. Information only.
- HACN will be setting up a CSS program to assist with services such as health and wellness, job development, and job education. We will be having a meeting with the committee members chosen for this program which are Commissioners, Frye Leinhos, Abney and McCauley. The Executive Director will setup a time for the meeting.

Upon a motion by Commissioner Abney, seconded by Commissioner McCauley, and unanimously carried, the meeting adjourned at 5:35 p.m.