

THE MINUTES OF THE REGULAR MONTHLY MEETING
OF THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF THE CITY OF NEWPORT, RHODE ISLAND
HELD ON THE THIRTEENTH DAY OF JANUARY 2011

The Commissioners of the Housing Authority of the City of Newport, Rhode Island met in regular session at the Newport Housing Authority Administration Office Newport, Rhode Island at 5:00 p.m. on January 13, 2011.

Roll call followed the Pledge of Allegiance and Silent Prayer:

PRESENT: Chair Frank Landry
 Commissioner Frank McCauley
 “ Amanda Frye Leinhos
 “ Constance Vergowven

ABSENT: Vice Chair Rodney Bowley
 “ Cheryl Abney

ALSO PRESENT: Attorney Joseph J. Nicholson, Jr.

Upon a motion by Commissioner Vergowven, seconded by Commissioner McCauley, and unanimously carried the minutes of the regular monthly meeting held on December 9, 2010 were approved.

The monthly meeting began with James Reed presenting the “Way to Go” Awards to the Saturday Club participants. These awards are in recognition to residents and/or invited guests for an achievement, an accomplishment and/or a noteworthy deed having a positive affect on them and on the community.

The Secretary has added correspondence to this month’s Board meeting. 1). The letter of thanks to the Authority from Mrs. Carmen Marrone of 16C Coddington Street for the flowers and \$100 gift certificate presented to her for her 100th Birthday. 2). Letter from the Canvassing Authority regarding the compliance audit completed by the Department of Justice, Civil Rights Division in addition to the response from the Authority.

Upon a motion by Commissioner Coleman, seconded by Commissioner Vergowven, and unanimously carried, the correspondence was received.

The monthly bills report was presented to the Commissioners.

Upon a motion by Commissioner Coleman, seconded by Commissioner McCauley, and unanimously carried, payment of the bills was approved.

The Secretary requested approval for the following payments:

- a). Authorization and approval for change order #22 to Pezzuco Construction in the amount of \$14,263.00 for Phase 2A.
- b). Authorization and approval for change order #23 to Pezzuco Construction in the amount of \$8,450.00 for Phase 2B.
- c). Authorization and approval to Pezzuco Construction for payment #7 for Phase2A in the amount of \$92,274.00.
- d). Authorization and approval for requisition for payment #4 to Pezzuco Construction in the amount of \$337,402 for Phase 2B.

Upon a motion by Commissioner Vergowven, seconded by Commissioner McCauley, and unanimously carried, the above payments and change orders were approved.

3). The Secretary requested approval for the payment #9 for Phase V toValley Affordable Housing in the amount of \$60,518.69.

Upon a motion by Commissioner McCauley, seconded by Commissioner Vergowven, and unanimously carried, authorization for payment #9 was approved.

The Secretary presented to the Commissioners requested approval and adoption of the 2011 Annual Plan and all accompanying documents.

Upon a motion by Commissioner Frye Leinhos, seconded by Commissioner Coleman, and unanimously carried, the 2011 Annual Plan with all accompanying documents was adopted and approved.

The Secretary requested authorization to purchase two vehicles for the maintenance department. As previously discussed two of our vehicles are in poor condition and are too costly to repair and are in need of replacement. The request is to purchase two (2) 2011 Ford Transit Connect Vans from Flood Ford for a total of \$42,502.00.

Upon a motion by Commissioner Vergowven, seconded by Commissioner McCauley, and unanimously carried, authorization to purchase two (2) new vehicles was approved.

The Secretary submitted to the Commissioners the Consent Calendar items which included the Finance Reports, Applications, Occupancy, Section 8 Report, December Collection/Loss Reports, Social Services Report, Elderly Services Coordinator Report and COP report.

Upon a motion by Commissioner Coleman, seconded by Commissioner McCauley, and unanimously carried, the above Consent Calendar items were received as read.

The Secretary presented to the Board an updated Capital/ARRA Projects report regarding the Park Holm Phase 2, Phase 5 Demolition, Gray/Gallagher Building, Weatherization Grants, Visiting Nurse Leasehold Improvements, Coddington & Low-Rise Door Replacement/Renovations, Inventory and Miscellaneous item (s).

Upon a motion by Commissioner Vergowven, seconded by Commissioner McCauley, and unanimously carried, that the report regarding the Capital/ARRA Project (s) updates were received as read.

There is no Newport Resident Council report this month due to Yvette Harris' illness.

Commissioners' Requests:

1). The Board requested the Secretary to prepare an RFP for a Health Services program for residents to include Lime Disease Awareness.

Upon a motion by Commissioner McCauley, seconded by Commissioner Vergowven, and unanimously carried, the meeting adjourned at 6:10 p.m.

Upon a motion by Commissioner Vergowven seconded by Commissioner McCauley, and unanimously carried, the Commission went into Executive Closed Session in accordance with RIGL § 42-46-5 (a) – 5a) Property Disposition.

The Board returned to open session and the Chairman announced the basis of the discussion was related to changing the map line for the Paul Crowley Met School.

Upon a motion by Commissioner Vergowven, seconded by Commissioner McCauley, and unanimously carried, the meeting adjourned at 6:30 p.m.