

THE MINUTES OF THE REGULAR MONTHLY MEETING
OF THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF THE CITY OF NEWPORT, RHODE ISLAND
HELD ON THE ELEVENTH DAY OF SEPTEMBER, 2008

The Commissioners of the Housing Authority of the City of Newport, Rhode Island met in regular session at the Newport Housing Authority Administration Office, Newport, Rhode Island at 4:30 p.m. on September 11, 2008.

Roll call followed the Pledge of Allegiance:

| | | |
|----------|-------------|---------------------|
| PRESENT: | Chairperson | Jan Shapin |
| | Vice Chair | Rodney Bowley |
| | | John Crowley, Jr. |
| | " | Frank Coleman |
| | " | Frank McCauley |
| | " | Constance Vergowven |
| | " | Cheryl Abney |

ALSO PRESENT: Attorney Joseph J. Nicholson, Jr.

Upon a motion by Commissioner Crowley, seconded by Commissioner McCauley, and unanimously carried the minutes of the regular monthly meeting held on August 14, 2008 were approved with one correction of adding Vice Chair Rodney Bowley's name on the attendance as it was inadvertently omitted.

The monthly bills report was presented to the Commissioners.

Upon a motion by Commissioner Crowley, seconded by Commissioner Coleman, and unanimously carried, payment of the bills was approved.

C.O.P. Report was presented to the Commissioners.

Upon a motion by Commissioner Crowley, seconded by Commissioner Vergowven, and unanimously carried, the C.O.P. Report was accepted.

The Secretary submitted to the Commissioners a letter from Charles Silvia announcing his retirement effective September 3, 2008.

Upon a motion by Commissioner Crowley, seconded by Commissioner Bowley, and unanimously carried, the letter of Charles Silvia's retirement was accepted.

The Secretary submitted to the Commissioners the Consent Calendar items which included the Occupancy Reports, Applications, and August Collection Loss Reports.

Upon a motion by Commissioner Bowley, seconded by Commissioner Abney, and unanimously carried, the Consent Calendar items were approved.

The Secretary presented to the Commissioners the Legal Consultant Selection Committee report for Legal Consultant services.

Commissioner Bowley thanked the Committee members for their hard work as well as the Executive Director and the Director of Operations for their input and guidance given to the Committee. Commissioner Bowley requested that the Chair discharge the Committee. The Secretary added that the chosen firm, Reno & Cavanaugh have added 10 hours of free follow-up activity following the seminar.

The Tax Credit seminar will take place on Saturday, September 27, 2008 from 9:00 a.m. to 4:00 p.m. The Secretary will also request in advance reading material for the Board in preparation for the seminar from Reno and Cavanaugh..

Upon a motion by Commissioner Crowley, seconded by Commissioner Vergowven, and unanimously carried, to receive the Legal Consultant Selection Committee report.

The Secretary requested the approval of Resolution 1036 regarding the proposed elimination, reductions and less frequent trips of several bus routes affecting the City of Newport.

Upon a motion by Commissioner Bowley, seconded by Commissioner Abney, and unanimously carried, to accept Resolution 1036 as read.

RESOLUTION NO. 1036

WHEREAS, the Rhode Island Public Transit Authority has proposed elimination, reduction and less frequent trips of several bus routes affecting the City of Newport; and

NOW, THEREFORE, BE IT RESOLVED, that the RIPTA Certification be approved and signed by the Executive Director.

Commissioner Shapin moved that the foregoing Resolution be adopted as introduced and read, which motion was seconded by Commissioner Bowley, and upon roll call the "Ayes" and "Nays" were as follows:

| <u>AYES</u> | <u>NAYS</u> | <u>OBSTAIN</u> |
|---------------------|-------------|----------------------|
| Commissioner Shapin | None | Commissioner Crowley |
| " Bowley | | |
| " Vergowven | | |
| " Coleman | | |
| " McCauley | | |
| " Abney | | |

The Chairwoman thereupon declared said motion carried and said Resolution adopted.

The Secretary presented to the Commissioners the reports for Maintenance and Capital Work.

Upon a motion by Commissioner Bowley, Seconded by Commissioner McCauley, and unanimously carried, to accept the reports as read.

The HOPE VI Director provided the Commissioners with copies of the monthly report.

Highlights of the HOPE VI monthly report presented by the HOPE VI Director:

- Newport Heights is currently at 99% Occupancy
- On-schedule with Phase IV
- 40-50 Applications received for the homeownership program.
- FJS electronically submitted the 811 grant application; however HUD is having problems with their electronic submissions program. The hard copy has been submitted but the reports will need to be electronically submitted once the HUD Systems re-open.
- Review/Discussion of HOPE VI 2008 Evaluation report.

Upon a motion by Commissioner Bowley, Seconded by Commissioner Crowley, and unanimously carried, to accept the reports as read.

The Director of Social Services presented to the Commissioners her monthly report.

Upon a motion by Commissioner Abney, Seconded by Commissioner Coleman, and unanimously carried, to accept the reports as read.

The Chair acknowledged receipt of the monthly report submitted by the Newport Resident Council.

Upon a motion by Commissioner Coleman, Seconded by Commissioner McCauley, and unanimously carried, to accept the reports as read.

Chair Shapin opened up the discussion for Commissioners' Requests.

- Commissioner Crowley inquired as to when the pot holes on Hillside would be filled in. The Secretary confirmed that the pot holes are being monitored daily and a final agreement with the City is underway in regards to a new sidewalk with granite curbing as well as finished paving to be completed. Completion of this project is tentively scheduled for the end of the fall season.
- Commissioner Crowley also inquired about the Bus Shelter that was on Hillside Ave. to be returned to that destination. Commissioner Crowley has requested the Executive Director call the City of Newport and request that this be done.

Executive Session –Closed Session in Accordance with RIGL §42-46-5 (5) – Personnel.

Upon a motion by Commissioner Crowley, seconded by Commissioner Coleman, and unanimously carried, the Commission moved to Executive session in accordance with RIGL §42-46-5 (a) (1) – Personnel.

The Chairperson announced the annual performance review of the Executive Director was discussed.

The regular monthly meeting adjourned at 6:30.