

Adult Learning Center as well as the thousands of dollars received in Neighborhood Networks Center grants due to Diane's hard work. We are extremely proud of all the work that Diane has done and she will be missed. Diane is now closing out on the 2008 report for CSS and on cumulative 2002 – 2008 final report.

Upon a motion by Commissioner Bowley, seconded by Commissioner Abney, and unanimously carried, to accept Ms. Vendetti's letter of resignation and wish her well in her future endeavors as well as offer the Authority's support to Diane if it is ever needed.

The Secretary discussed the HUD Section 8 Program to the Commissioners. Annually HUD conducts a management review and requires the submission of indicators for our Section 8 Management Assessment Program. The Newport Housing Authority has been recognized as a high performer housing authority. This award has been given as a result of the exceptional work of Virginia Ricciardi and Loana SHEMELEY.

The Secretary discussed another Award the City of Newport – CDBG Award for Phase 5. The Authority was awarded \$100,000 from the CDBG fund for Phase 5 of Newport Heights. This will contribute towards the demolition and other site work in completion of Phase 5.

The Secretary submitted to the Commissioners the Consent Calendar items which included the Occupancy Reports and Applications for July.

Upon a motion by Commissioner McCauley, seconded by Commissioner Crowley, and unanimously carried, the Consent Calendar items were approved.

The Secretary presented to the Commissioners the bid awards for maintenance materials.

Upon a motion by Commissioner Crowley, seconded by Commissioner Abney and unanimously carried, the Board approved the bid awards for maintenance materials.

The Secretary presented to the Commissioners the Contract Awards for Capital Work.

Commissioner Crowley asked for clarification about the Earl Ave. construction in the amount of \$12,500 if it was for one apartment. The Secretary clarified it was for the community room kitchen.

Upon a motion by Commissioner Crowley, seconded by Commissioner McCauley, and unanimously carried, the Board approved the contract award for Earl Ave in the amount of \$12,500.

The Secretary presented the contract for Misc. Site work for Park Holm, Chapel Terrace, Pond Ave. and Earl Ave. in the amount of \$202,816.

Upon a motion by Commissioner Crowley, seconded by Commissioner Bowley, and unanimously carried, the Board approved the contract award for Misc. Site Work in the amount of \$202,816.

The Secretary presented the contract for Emergency Generators for Florence Gray Center, and Earl Ave. in the amount of \$155,000.

Upon a motion by Commissioner Crowley, seconded by Commissioner Abney and unanimously carried, the Board approved the contract award for emergency generators at the Florence Gray Center and Earl Ave in the amount of \$155,000.

The Secretary presented the contract for Florence Gray Center Exterior Renovations in the amount of \$376,000.

Upon a motion by Commissioner Crowley, seconded by Commissioner McCauley and unanimously carried, the Board approved the contract award for exterior renovations at the Florence Gray Center in the amount of \$376,000.

The Secretary presented the contract for Donovan Manor Entry Addition and Circular Driveway in the amount of \$735,000.

Upon a motion by Commissioner Crowley, seconded by Commissioner Abney and unanimously carried, the Board approved the contract award for the Donovan Manor Entry Addition and Circular Driveway in the amount of \$735,000.

The Secretary presented to the Commissioners the revised Personnel Policy for Adoption.

Commissioner Crowley requested to defer this policy adoption until a workshop can be scheduled one evening at 4:30 p.m. for all the Commissioners to be able to review all the changes before adopting.

Upon a motion by Commissioner Crowley seconded by Commissioner Bowley and unanimously carried, the Board will continue this discussion to give time for the Secretary to set up a Commissioners workshop.

The Secretary provided the Commissioners with copies of the monthly Finance, Administration and Section 8 reports.

Upon a motion by Commissioner Crowley, seconded by Commissioner Abney, and unanimously carried, to accept the reports as read.

The Secretary presented to the Commissioners the monthly Maintenance Report and Capital Work.

Upon a motion by Commissioner Crowley, seconded by Commissioner Abney, and unanimously carried, to accept the reports as read.

The HOPE VI Director provided the Commissioners with a copy of the HOPE V monthly Report. The HOPE V Grant closes effective September 26th. This is the final day of the drawing of any funds from the federal system for the \$20 million grant. We will need to complete our budget close-out reports, evaluation reports, as well as the CSS reports. The last day for Diane Vendetti and the Case Management Team will be Friday, August 29th.

The Secretary added that we would like to plan a HOPE VI celebration. We have a lot of supporters to thank. This will depend on the availability of Senator Jack Reed and Congressman Kennedy as they have been our supporters from the beginning. The Secretary encouraged any ideas the Board of Commissioners may have for this celebration.

Chairperson Shapin asked about the status of the homeownership units.

The HOPE VI Director stated the 1st homeownership unit should be available by the end of the year and said it may only be a model unit that is available. Letters have gone out to priority groups one, the original residents of Tonomy Hill, priority group two, other housing authority and Section 8 participants, and priority group three Newport Heights residents. The number of letters distributed totaled between 700-1000. We have approximately 30 applications for seven units; we held our first homebuyer info session; and Church Community Housing will begin the next homebuyer class on August 26th. No general market outreach has been completed as of yet, the process of that going in the paper should begin before the end of September.

Applications are ranked by time and date of receipt of application and what priority group the applicant is part of such as priority one, original resident of Tonomy Hill. These homes will be owner occupied; HUD does not allow leasing on these homes.

A motion was made by Commissioner Crowley seconded by Commissioner Abney and unanimously carried accepting the reports as read.

The Director of Social Services presented to the Commissioners her monthly report.

The Director of Social Services discussed the two Community Service Program Meetings with Residents and Youths that were held in August. These meetings were conducted not to be the provider of these programs but to connect with the kids for educational purposes using resources that we have available. Programs include the computer lab, Quit Smoking Counseling Program, Teen Pregnancy Programs, etc. Interest from the students included establishing another basketball league, homework help, holiday activities, soccer, music lessons, and dance groups. As a follow-up we will be surveying the youth during the next month for other ideas. Commissioner Abney also stated that there are many existing programs in Newport for students for tutoring etc. suggesting not to pay for services that are already available to the student.

Upon a motion by Commissioner Bowley, seconded by Commissioner Abney, and unanimously carried, to accept the Social Services Monthly reports as read.

The Acting Director of the Newport Resident Council provided the Newport Resident Council monthly report to the Commissioners. The Newport Resident Council elections are moving forward as anticipated.

Upon a motion by Commissioner Bowley, seconded by Commissioner Abney, and unanimously carried, to accept the Newport Resident Council Monthly report as read.

Chairperson Shapin discussed the preparation of the RFQ for a consultant to provide legal consultation services/technical assistance to the Board regarding the Low Income Tax Credit Program. At this time Chairperson Chapin appointed three Board members to serve on the selection Committee. Those three members are Rod Bowley, Jack Crowley, Jr., and Constance Vergowven. The selection committee will review all proposals and make a decision as to who the committee would like to conduct the one day seminar discussed in the memo provided by the Secretary enclosed in your packets.

Upon a motion by Commissioner McCauley, seconded by Commissioner Abney, and unanimously carried, to accept the appointment of the selection committee and authorize the Executive Director to execute a contract to the recommended firm as well as an estimated budget of \$7,500 for these services.

Upon a motion by Commissioner Bowley, seconded by Commissioner Abney and unanimously carried the meeting adjourned at 5:30 p.m.