

**MINUTES OF THE BOARD MEETING
OF THE BRISTOL COUNTY WATER AUTHORITY**

**Monday, February 29, 2016
450 Child Street, Boardroom, Warren, RI**

Pursuant to proper notice, the Board Meeting of the Bristol County Water Authority was called to order by Vice Chairman Gosselin at 6:00 pm, 450 Child Street, Boardroom, Warren, Rhode Island.

Executive Director Pamela Marchand, Legal Counsel Joseph Keough and the following Directors were in attendance at the commencement of the meeting:

Paul Bishop, William Gosselin, Joel Hellmann, John Jannitto, Georgina Macdonald, Raymond Palmieri, Sr., Frank Sylvia

Directors Absent: Allan Klepper, Bradford Louison

1. Public Input

No public input.

2. Minutes

Director Jannitto made the following motion seconded by Director Hellmann

MOTION: To approve the minutes of the 12/30/15 Finance Committee Meeting.

Motion passed unanimously.

Director Jannitto made the following motion seconded by Director Hellmann

MOTION: To approve the minutes of the 2/2/16 Public Hearing.

Motion passed unanimously.

Director Hellmann made the following motion seconded by Director Jannitto

MOTION: To approve the minutes of the 2/2/16 Board Meeting.

Motion passed unanimously.

3. Executive Director's Report

Executive Director P. Marchand stated she and Operations Manager K. Booth met with Senator Coyne, East Providence Senators Da Ponte and Conley to discuss BCWA's water supply, the Senators also asked that BCWA meet with Representative Gallison. East Providence's administration is receptive to our concerns to connect to Pawtucket. Phase I will be to connect to a 16" main in East Providence as an emergency backup supply of 2 MGD and BCWA will be responsible for all costs.

Director Palmieri entered the meeting at 6:30 pm.

4. Financial Report

Finance Manager M. Champagne stated that he had met with the new auditors. The auditors will be here on 4/10/16 and finish by the end of May.

5. Award of Bids – Banking Services

Manager of Customer Service and Purchasing J. Granata stated that 4 responses were received. Director Sylvia made the following motion seconded by Director Hellmann

MOTION: To award BCWA’s banking services to Webster Bank of Barrington, RI.

Motion passed unanimously.

6. Award of Bids – a. Metacom Ave, Main Replacement

a. Contractor Bid

Director Sylvia made the following motion seconded by Director Jannitto

MOTION: To award Metacom Avenue Water Main Replacement to D’Ambra Construction in the amount of \$1,255,495.00.

Motion passed unanimously.

b. Engineering Inspection Services

Director Sylvia made the following motion seconded by Director Hellmann

MOTION: To award Engineering Inspection Services to Pare Corporation in the amount of \$103,890.00.

Motion passed unanimously.

c. Estimated Total with Police Detail

Director Sylvia made the following motion seconded by Director Hellmann

MOTION: To award Metacom Avenue Water Main Replacement - Total Budget with police detail and 25% contingency in the amount of \$1,862,709.00.

Vice Chairman Gosselin made the following motion seconded by Director Hellmann

MOTION: Total Budget not to exceed \$1,862,709.00.

Motion passed unanimously.

7. Warren Paving Ordinance

Legal Counsel J. Keough stated that National Grid is challenging this ordinance.

Item will remain on the agenda.

8. Quarterly Charge-Offs

For information only.

9. Science Fair

Engineering Project Manager S. Rabideau stated that the RI State Science Fair will be held at CCRI on April 2, 2016.

10. Draft Proposed 2016-2019 Strategic Plan

Director Sylvia made the following motion seconded by Director Palmieri

MOTION: To accept the 2016-2019 Strategic Plan

Motion passed unanimously.

11. Next Scheduled Meeting

Next scheduled meeting will be held 3/28/16.

12. Executive Session (Litigation) WRB Reimbursement RIGL 42-46.5(2) and Litigation North Farm Water Main Maintenance

Vice Chairman W. Gosselin stated there would be no further action after Executive Session except to seal the minutes and close the meeting.

Director Macdonald made the following motion seconded by Director Hellmann

MOTION: To enter Executive Session (Litigation) WRB Reimbursement and North Farm Water Main Maintenance RIGL 42-46.5(2)

Motion passed unanimously.

The Board entered Executive Session at 6:57 pm.

The Board returned to open session at 7:33 pm.

Director Hellmann made the following motion seconded by Director Sylvia

MOTION: To seal the Executive Session minutes.

Motion passed unanimously.

Director Hellmann made the following motion seconded by Director Macdonald

MOTION: To adjourn the meeting.

Motion passed unanimously.

The meeting was adjourned at 7:35 pm.

Raymond Palmieri, Sr.
Secretary