

**MINUTES OF THE BOARD MEETING
OF THE BRISTOL COUNTY WATER AUTHORITY**

**Wednesday, April 29, 2015
450 Child Street, Boardroom, Warren, RI**

Pursuant to proper notice, the Board Meeting of the Bristol County Water Authority was called to order by Chairman Klepper at 6:00 pm, 450 Child Street, Boardroom, Warren, Rhode Island.

Executive Director Pamela Marchand, Legal Counsel Joseph Keough and the following Directors were in attendance at the commencement of the meeting:

Paul Bishop, William Gosselin, Joel Hellmann, John Jannitto, Allan Klepper, Georgina Macdonald, Raymond Palmieri, Sr., Frank Sylvia

Directors Absent: None

1. Public Input

Director Sylvia stated that Jane Marshall, BCWA customer, had contacted him concerning a high water bill. Item will be on next month's agenda.

Director Louison entered the meeting at 6:05 pm.

2. Minutes

Director Hellmann made the following motion seconded by Director Jannitto

MOTION: To approve the minutes of the 3/25/15 Board Meeting.

Director Palmieri made an amendment and correction to the minutes.

Motion passed unanimously as amended and corrected.

Director Hellmann made the following motion seconded by Director Gosselin

MOTION: To approve the minutes of the 4/8/15 Special Board Meeting.

Director Palmieri made a correction to the minutes.

Motion passed unanimously as corrected.

3. Executive Directors Report

Executive Director P. Marchand – regarding the pipeline on the Barrington Bridge – the problem expansion valve was removed in December and during the winter some of the pipe joints were kicked out of alignment and there appears to be a problem with the pipe hangers. BCWA is not accepting responsibility for fixing these problems, we are working with DOT to resolve the issues.

Several items were discussed: Central Bridge – the water main tie-in has been completed; flushing program has started in Barrington; BCWA is developing a formal checklist of requirements for our contractors.

Director Macdonald asked that this checklist be given to the Board and listed on BCWA's website. Also, a press release should be issued as projects are started and completed and also posted on our website.

Director Sylvia gave kudos to Engineering Project Manager, S. Rabideau for her engineering work on BCWA's projects.

Director Palmieri stated IT Specialist, R. Manchester is placing all of BCWA's meeting videos on our website.

4. Financial Report

Finance Manager M. Champagne stated the financial report will be available after the audit is completed.

5. Bid Awards – 1. Valve Operator Trailer

Director Sylvia made the following motion seconded by Director Hellmann

MOTION: To award E.H. Wachs Company in the amount of \$58,677.83, as presented.

Motion passed unanimously.

6. Metacom Avenue Water Main Replacement – 1. Task Order – Pare Corporation - Design

Executive Director P. Marchand stated that DOT will be working on a number of intersections of Metacom Avenue next spring in the areas where we intent to replace water mains. BCWA is rescheduling our project list to include the DOT work this fall. Also, Bristol Veterans Home is rebuilding their complex and taking their water tank out of service. By replacing the Metacom Avenue High Service Water Main, the Veterans Home will have sufficient water pressure to meet specifications. Pare Corporation has provided BCWA a design proposal for \$68,000.00.

Director Sylvia made the following motion seconded by Director Jannitto

MOTION: Board to approve Pare Corporation Design Proposal in an amount up to \$68,000.00, as presented.

Motion passed unanimously.

7. Task Orders – 1) Pare – Market St. DOT Permit 2) Pare – Inspection Services – C.B. Utility Construction Contract 3) Pare – Inspection Services – Maple St. (CWFA)

For information only.

8. Strategic Plan Update

Director Macdonald stated that the overview of the Strategic Plan lacked in metrics, timing and information.

Director Macdonald requested a report with measurable customer complaint data.

Director Palmieri requested a report with positive and negative customer comments.

Chairman Klepper discussed the issue with East Providence being on board with the pipeline project, project costs to be divided by East Providence and the State, or doing the project ourselves. Director Jannitto stated that Directors and staff have met with the three town councils and also with Representatives and Senators.

Executive Director P. Marchand stated that a meeting with East Providence is scheduled for tomorrow 4/30/15.

Chairman Klepper suggested a meeting with the Tri-Town Councils, Representatives and Senators be held to update them with the latest information.

9. Safety Valve Co. – Water Line Insurance

Representative will be at the June meeting.

10. Change of Date – Annual Meeting

Annual Meeting will be held on Thursday, May 28, 2015 with a limited agenda. Staff to determine date for the Board Meeting.

Director Jannitto made the following motion seconded by Director Macdonald

MOTION: To adjourn the meeting.

Motion passed unanimously.

There being no further business the meeting was adjourned at 7:20 pm.

Raymond Palmieri, Sr.
Secretary