

**MINUTES OF THE SPECIAL BOARD MEETING  
OF THE BRISTOL COUNTY WATER AUTHORITY**

**Wednesday, July 30, 2014  
450 Child Street, Boardroom, Warren, RI**

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Pursuant to proper notice, the Board Meeting of the Bristol County Water Authority was called to order by Chairman Klepper at 6:00 pm, 450 Child Street, Boardroom, Warren, Rhode Island.

Executive Director Pamela Marchand, Legal Counsel Joseph Keough and the following Directors were in attendance at the commencement of the meeting:

Joel Hellmann, John Jannitto, Allan Klepper, Bradford Louison, Georgina Macdonald, Raymond Palmieri, Sr., Frank Sylvia

Directors Absent: Paul Bishop, William Gosselin

**1. Public Input - None**

**2. Minutes**

Director Macdonald made the following motion seconded by Director Palmieri

**MOTION: To approve the minutes of the 7/9/14 Finance Committee Meeting.**

**Motion passed unanimously.**

Director Hellmann made the following motion seconded by Director Macdonald

**MOTION: To approve the minutes of the 7/9/14 Special Board Meeting.**

**Motion passed unanimously.**

**3. Executive Directors Report**

Executive Director P. Marchand stated that water production was 23% higher than June FY14.

BCWA has received its Certificate of Approval from RIDOH for the Maple Ave project and we are now working with RI Clean Water Finance Agency for the funding.

Poppasquash Road – worked has slowed down considerably by Parkside, also water samples from the new pipeline are not passing. BCWA will need to issue a notice for liquidated damages as the project is going beyond its authorized schedule. Director Sylvia questioned the road settlement that occurred on July 5. Operations Manager K. Booth stated that the area flooded due to heavy rain and the removal of steel plates, which was requested by the State.

Director Louison entered the meeting at 6:15 pm.

Executive Director P. Marchand stated that the cleaning and lining had begun in Maple Avenue, Barrington.

Executive Director P. Marchand stated that the first set of public records request by the Union has been completed. Director Jannitto stated that he has been a supporter of the Union but the Union should distance themselves from their representative. There are a lot of good people here and in the long run the representative will ruin their reputation in Bristol County, said Director Jannitto.

#### **4. Financial Report**

Finance Manager M. Champagne presented a summarized financial report. Requests for changes to the format of the report should be given to Director Hellmann.

#### **5. Amendment of By-Laws Pursuant to Amendment of BCWA Authorizing Legislation**

The BCWA Authorizing Legislation was recently amended to provide for a Board Secretary and Treasurer, which is needed for the bond indentures. Legal Counsel J. Keough stated that this amendment to the By-Laws will restore the Secretary and Treasurer positions.

Director Sylvia made the following motion seconded by Director Macdonald

**MOTION: To amend the By-Laws, as submitted.**

**Motion passed unanimously.**

#### **6. Election of Board Secretary and Treasurer**

Director Jannitto made the following motion

**MOTION: That Director Sylvia be elected Treasurer of the Authority.**

Director Hellman stated that his Town Council recommended that 2 Directors should hold 4 Board officer positions. The directors discussed the fact that redundancy was needed to insure an officer was available when needed.

**Motion passed unanimously.**

Director Jannitto made the following motion

**MOTION: That Director Palmieri be elected Secretary of the Authority.**

**Motion passed unanimously.**

#### **7. Bid Award: Clean & Structural Lining of Melrose Ave, Barrington and Hopeworth Ave, Bristol**

Director Sylvia made the following motion seconded by Director Jannitto

**MOTION: To award the contract to the lowest bidder W. Walsh Company at a price of \$419,573.02, as presented.**

**Motion passed unanimously.**

#### **8. Bid Award: Scanner/Printer**

Director Macdonald made the following motion seconded by Director Sylvia

**MOTION: To award bid to In-Stock Design Supply, Inc. of Mansfield MA at a price of \$9,585.00, as presented.**

**Motion passed unanimously.**

**9. Approve Line of Credit**

Executive Director P. Marchand stated she is asking the Board to approve the use of the Line of Credit in the remaining amount of \$450,000 to pay the Poppasquash water main installation, should it be necessary. Line of Credit will be repaid once the bonds are obtained.

Director Macdonald made the following motion seconded by Director Palmieri

**MOTION: To approve use of funding amount up to \$450,000.00 of the line of credit, temporarily, as presented.**

**Motion passed 6 – 1, Director Sylvia voted Nay.**

**10. Resolution Regarding RI Clean Water Finance Agency**

Item to be moved to next month's Board Meeting.

**11. Update: Professional Liability Insurance**

Item to be moved to next month's Board Meeting.

**12. Next Scheduled Meeting**

No Board Meeting scheduled for August. Next meeting will be September 11, 2014.

**13. Executive Session**

Director Palmieri made the following motion seconded by Director Macdonald

**MOTION: To go into Executive Session on Litigation Regarding State DOT under RIGL 42.46-5(2) and Collective Bargaining under RIGL 42.46-5(2).**

**Motion passed unanimously.**

Chairman Klepper stated there would be no further action once the Board returned to open session.

The Board entered Executive Session at 6:57 pm.

The Board returned to open meeting at 7:35 pm.

Director Hellman made the following motion seconded by Director Louison

**MOTION: To seal the Executive Session Minutes.**

**Motion passed unanimously.**

**Adjournment**

Director Sylvia made the following motion seconded by Director Hellmann

**Motion: To adjourn the meeting.**

**Motion passed unanimously.**

There being no further business the meeting was adjourned at 7:35 pm.

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Raymond Palmieri, Sr.  
Secretary